

**SANGAMON AREA SPECIAL EDUCATION DISTRICT
BOARD MEETING**

2500 Taylor Avenue
Springfield, IL 62703

July 11, 2017
9:01 a.m.

I. Roll Call

Mr. Brue called the meeting to order at 9:01 a.m. Roll call was taken:

Members Present: Mr. Root, Dr. Goble, Mr. Heavner, Mr. Ehrman, Mr. Runge,
Mr. Brue, Dr. Thurman, Ms. Larson, Mr. DePatis, Mr. Reed

Members Absent: Mr. Page, Dr. Laird, Mr. Alexander

Also Present: Mr. Strawn, Ms. Assalley, Ms. Horn, Ms. Williams

I. Election of Officers:

Board Chair – Matt Brue was nominated to be Board Chair for FY18 by Mr. Ehrman, seconded by Mr. Root.

Vice Chair – Mr. Page was nominated to be Vice Chair by Mr. Brue, seconded by Mr. Ehrman.

Secretary – Mr. Root was nominated to be Secretary by Mr. Brue, seconded by Mr. Ehrman.

All nominations passed on a 10:0 roll call vote.

II. Closed Session

The meeting adjourned to Closed Session at 9:04 a.m. after passage of a motion by Dr. Thurman, seconded by Mr. DePatis. The motion passed with a 10:0 roll call approval.

At 9:23 a.m. a motion was made by Mr. DePatis to end the closed session, seconded by Dr. Thurman. The motion passed 10:0.

III. Director's Report

A. Approve Board of Directors Meeting Schedule

Mr. Strawn provided the Board with the Board Meeting schedule for FY 2018. The September 12, 2017 and October 10, 2017 meeting times were changed to 9:00 a.m. Mr. Root made the motion to approve the revised Board Meeting schedule for FY 18, seconded by Dr. Thurman. The motion passed 10:0.

B. Public Hearing for Final Approval of the FY 2018 Budget

A public hearing was held regarding the proposed FY 2018 budget. No members from the public were present. Mr. Strawn provided the Board with the updated Budget for FY 2018 reflecting the negotiated salary raises, board share insurance increases and any adjustments to billing. Mr. Heavner made the motion to approve and adopt the finalized FY 2018 Budget, seconded by Mr. Runge. The motion passed on a 10:0 roll call vote. The finalized budget was then signed by the attending Board members.

C. Monitoring of Sub Grantees

Mr. Strawn informed the Board that after speaking with SASSED's auditor, there will be changes to the billing reflecting how the money that flows through the grantee, SASSED, from the state, is to be utilized by the sub-recipient districts. This will enable SASSED to be in compliance with the new guidelines on monitoring sub-recipients of State and Federal funds. Ms. Williams explained to the Board the revised billing will now show the amount of IDEA, DHS and local funds that are to be used to pay for the District's SASSED services.

D. Discuss/Ratify SASSED-EA Contract

Mr. Strawn notified the Board that SASSED has reached agreement on a three year contract with the Union that includes salary increases as well as board share increases and changes to the contract language. Mr. Strawn also notified the Board that although the contract has been ratified by the union, a formalized copy has not been sent to SASSED; therefore with the approval today, they will get signatures when the finalized document is received. Mr. DePatis made the motion to approve the ratified SASSED-EA contract, seconded by Ms. Larson. The motion was approved on a 10:0 roll call vote.

E. Discuss/Approve Non-Certified and Administrative Salaries for FY 2017-18

Mr. Strawn made the recommendation to the Board to approve a one-time salary increase of 1.9% for FY18 as well as the approved board share increase on insurance. Mr. Root made the motion to approve the Non-Certified and Administrative Salaries for FY 2017-18 seconded by Mr. Runge. The motion passed on a 10:0 roll call vote.

F. Ten-Year Life Safety Inspection

Mr. Strawn informed the Board that SASSED is required to have a Ten-Year Life Safety Inspection by Summer of 2018. The originating architect has since retired but provided a recommendation to complete the inspection. The Board recommended looking into whether or not this individual has inspected other schools and also checking references. The Board also suggested looking into interviewing other architects to complete this process.

G. Update on Camera Surveillance Bid

Mr. Strawn notified the Board that SASSED has completed the bidding process for an updated camera system. SASSED has determined the contract will be awarded to K-Com Technologies contingent on a completed reference check as well as verification of understanding regarding the specified warranty criteria. Ms. Larson made the motion to approve the award of the camera contract to K-Com Technologies, seconded by Mr. Root. The motion carried on a 10:0 roll call vote.

H. SASSED Central ESY Report

Ms. Horn informed the Board that the ESY session went well, with the attendance dropping at the end of the session due to some students going on vacation. Ms. Horn stated that they would be discussing this outcome with the Coordinators. Ms. Horn also informed the Board that the Autism Training has been completed and the recommendation for next year will be to separate training for teachers from paraprofessionals so that teachers can receive a more intensive training on structured teaching components.

IV. Consent Agenda

The Consent Agenda contains approval of minutes from the regular session of June 13, 2017 and approval and sealing of executive session minutes from that date. The Agenda also contains Financial Reports, Bills Payable and a Personnel Report, indicating the hiring of retired staff person Marla Kirby to a part-time certified position as well as the resignation of Sarah Thomas from a certified staff position. The report also included the hiring of Irene Knous to a non-certified staff position. Dr. Thurman made the motion to approve the Consent Agenda, seconded by Mr. Ehrman. The motion carried 10:0.

V. Other Business

No other business.

VI. Recognition of Visitors


No visitors.

VII. Adjournment

The meeting adjourned at 9:47 a.m. after passage of a motion made by Dr. Thurman, seconded by Mr. Root.



Mr. Matt Brue, Chairman



Mr. Darren Root, Secretary
Mr. Tim Page, Vice Chairman