

To Print From a Windows Device

Add a printer

Important: Make sure your Windows device is connected to the network (**ZCSWifi**)

1. Download and run this [Mobility Print Printer Setup](#) (pc-mobility-print-printer-setup.exe).
2. On the License Agreement screen, click **Next**.
3. Select the printer (**Follow-Me-Students**) and click **Next**.
4. Enter your **Username** and **Password**; john-smith, lunch pin and click **Next**.
5. Click **Finish**.
6. Print your document.
7. At the Copier:
 - a. Put your lunch pin into the ID spot on the Access Page of the copier.
 - b. Tap the “Release” button.
 - c. A list of your print jobs will appear.
 - d. Select a job or multiple jobs you want to release to print. The band around the Start button will turn from Orange to Blue when you select a job.
 - e. Hit the blue surrounded Start button and your job will begin.

Device requirements

Mobility Print supports Microsoft Windows 7+