

**Vallivue School District 139**

Non-certificated personnel are those individuals employed by the district who are not required to have a teaching certificate to qualify for the position. Non-certificated personnel include, but are not be limited to, the following:

1. Educational assistants or paraprofessionals;
2. Custodial and maintenance employees;
3. Clerical employees;
4. Technology Staff
5. Lunch room employees; and
6. Summer maintenance employees.

**QUALIFICATIONS AND JOB DESCRIPTIONS**

Job specifications and job descriptions shall be established by the school administration for all positions that require non-certificated personnel.



**LEGAL REFERENCE:**

Idaho Code Sections

33-511

33-517

**ADOPTED: 12/17/73 (replaces existing policy 407.1)**

**AMENDED: 10/12/81, 6/13/95, 2/10/98, 2/13/01, 1/13/04, 9/12/06, 11/08/16**