

San Jose Charter Academy
School Site Council Minutes #2

Members:

Andres Castaneda, Jaron Singley, Magda Parra, Christina Sandoval, Maritza Islas,
 Dr. Denise Patton, Donna Hale, Krissie Tombrello, Ivonne Boomer, Monica Velarde

December 17th, 2014

Welcome	Mrs. Hale welcomed everyone. Not in attendance today: Dr. Patton, Maritza Islas, Krissie Tombrello, and Magda Parra
October, 2014 Minutes Approval	Minutes were reviewed for the October 22 nd , 2014 meeting. Motion was made to approve the minutes as is by Mr. Castaneda, Seconded by Ms. Velarde. Aye: 5 ; Noes 0 Abstained: 0 Minutes were Passed.
Updated Meeting Schedule Review	Due to a conflict with school business, Mrs. Hale proposed moving our January 21 st meeting a week later to be held on January 28 th and to move the February 18 th meeting a week later to be held on February 25 th . There was not discussion regarding the change in dates and all were in favor of the changes.
By Laws Review and Approval	By Laws were given to each member for review at our last meeting. There were not changes suggested from the team. A motion was made by Mrs. Boomer to approve the By Laws as is. Mrs. Sandoval seconded that motion. Aye: 5; Noes 0 By Laws were approved.
Technology Update	<p>Mrs. Hale updated the council on the decision by the SJCA School Board to approve purchasing additional technology for the school. She shared that the board has approved the following:</p> <ul style="list-style-type: none"> • 70 iPad Air 2 for the Elem. Computer Lab • 70 iPad Air 2 cases • 70 Keyboards for iPad Air 2 • 2 Ergotron Tablet Management Carts for Elem. Lab • 150 iPad minis for the classrooms at a ration of 4:1 in TK-2 & 2:1 in 3-5 • 150 iPad mini cases • 15 Ergotron Tablet Charging Carts that lock for the classrooms • Hardware for additional access points to improve connectivity. <p>Members were happy with the update. There was discussion about how it is hard to get additional funds from Donor’s Choose for many reasons, one of which has to do with the parents having donated the prior year for their student’s classrooms. Mrs. Boomer was asking about additional professional development to assist with the implementation in the classroom. Mrs. Hale discussed the role of the tech team in assisting with professional development for the teachers.</p>
Parent Involvement Policy Review & Approval	Parent Involvement Policy was distributed and reviewed. It was suggested to change the mention of “Infinite Campus” to Illuminate on page 1; It was also suggested to remove the mention of “Harris Interactive” on page 3 & 4 when discussing a parent survey since we do not use that particular survey anymore. Team felt that with the suggested changes to the Parent Involvement Policy were good. A motion was made by Ms. Velarde to approve the Parent Involvement Policy with the changes mentioned. Mrs. Sandoval seconded that motion. Aye:

	5; Noes 0 The Parent Involvement Policy was approved with changes discussed.
Safety Plan Review and Approval	Mrs. Hale brought the School Safety Plan to review. She informed the council about the updates she made to the plan which included revised Disaster Preparedness Chain of Command; updated school evacuation maps; disaster protocol checklist; Intruder on Campus Procedures; school uniform policy; traffic flow map; morning and afternoon duty protocols, maps, and duty assignments, and the SJCA School Violence Reduction Program. A motion was made to approve the safety plan by Ms. Velarde. Ms. Boomer seconded the motion. Ayes: 5; Noes 0. Safety Plan was approved. Members were asked to sign form stating their adoption of the safety plan. Mrs. Hale noticed that the form itself had an error and asked that the members hold off signing the form until our next meeting.
State Testing Update	Mrs. Hale updated the council regarding the webinars she has been attending regarding the upcoming SBAC test. Students 3-8 th grade will be taking the CAASPP test in the Spring. The tests consist of ELA, Math, and Performance Tasks. All will be taken via computer.
LCAP Monitoring (including Rosetta Stone for EL Parents)	<p>Mrs. Hale reviewed SJCA’s progress on the goals established in our LCAP:</p> <ol style="list-style-type: none"> 1) Moving students forward – Next Generation Science is now on hold pending state decision. We were told that it may not be ready until 2017-2018 school year. Bridging Math curriculum has been purchased. CC SFA teacher training has occurred. JA “Reading to Write” intervention program implemented. 2) Unduplicated population performance 3.96% above state – continue to implement SRI, SMI, benchmarks, gradebook, formative/summative assessments, AIMSweb probes, etc. throughout the school year to gauge progress. Will not have results until next school year after testing is done. We have also implemented several intervention programs, which include ELA intervention teacher for K-5; intervention software such as ST Math; and tutoring before and after school. Mr. Tang is also holding Math tutoring before and after school for the JA students. 3) Greater opportunities for Parent trainings – PESA classes in both English and Spanish have been completed. Parent surveys are being created and will be given out this year. EL Parents have been offered Rosetta Stone English to assist them with learning English. Parents in attendance at the first meeting were very excited to receive this subscription. Another meeting will be held in January to sign up and distribute their password and headsets. Webinars have not begun as of this meeting. 4) Unduplicated attendance rate will improve to above 97%. For the first four months our ADA has been 98.7; 98.37, 98.06, and 97.43 respectively. We are on track with this goal. 5) Reduction of pupil suspension rates by 10% - while there have been a few incidents where suspensions have resulted we are well below our target of 21 or fewer for the year. We are currently ½ way through the year. 6) Increase staff and student technology proficiency – Apple 1 to 1 program for 6th and 7th graders has been implemented. This included initial training upon receipt of laptops. We have also implemented computer electives for all 6-8th grade students who receive every other day computer class for one term. We have hired 2 ½ time Technology Integration positions to provide additional

	<p>professional development training for teachers and students K-8.</p> <p>7) Highly qualified Teachers – 100% of our teachers are highly qualified. We continue to provide Professional Development both on and off site to help our teachers continue to be versed in the latest curriculum strategies.</p> <p>We will continue to review progress on the LCAP and seek input from all members.</p>
	<p>Meeting was adjourned at 4:40 p.m.</p>

- **Parent Involvement Activities**