

Superintendent Notes for Kilgore ISD Board of Trustees Meeting

February 26, 2018

The official minutes for the board meeting will not be posted until the board approves them at the next regular meeting. I have provided some brief notes in an effort to help keep everyone informed of decisions directly following a board meeting.

A Regular Meeting of the Board of Trustees of Kilgore ISD was held Monday, February 26, 2018 beginning at 6:00 PM in the KISD Administration Building, 301 N. Kilgore St., Kilgore, TX 75662.

AWARDS AND ACKNOWLEDGEMENTS

- Charles Presley, KHS Principal, and Greg Brown introduced Jonathan Hendrix as the first student to graduate from the Gateway Program and presented him with a graduation certificate.
- Mrs. Cooke, Superintendent, recognized all the KISD counselors by campus and presented them with certificates in recognition of National School Counseling Week: February 5-9, 2018.
- Mrs. Cooke, Superintendent, read a letter from Sid Miller, Texas Department of Agriculture Commissioner, recognizing the KISD school nutrition team for receiving the Best of the Bunch Award.
- Students of the month: Nicholas Hoskins and Marybel Castaneda.
- Teachers of the month:
 - ✓ KHS – Danny Stanley
 - ✓ KMS – Leah Ham
 - ✓ KIS – Cindy Boss
 - ✓ CES – April Watson
 - ✓ KPS – Melissa Rios
- “I Believe in You” Award: Jeremy Armeda, High School Life Skills Teacher
- CTE Month was recognized during the Students of Innovation portion of the meeting. Jenny Baggett, CTE Coordinator, gave a presentation of CTE events going on at KHS and showed a video CTE students made of the CTE classes offered at KISD. Three FFA members presented the school board members with trailer hitches and thanked them for their support.

REPORTS, DISCUSSIONS AND ACTION ITEMS

- Richard Nash, Asst. Superintendent, gave a report on RTI-B (Response to Intervention). Mr. Nash went over the 3 Tiers of RTI-B which is an approach to improve students' academic and social behaviors and noted the updated RTI-B plan should be completed in May, 2018.
- Revard Pfeffer, Chief Financial Officer, and Cara Cooke, Superintendent, gave a report on short term capital projects. Mr. Pfeffer is working with Mike Brown, Director of Maintenance and Transportation, on roof proposals for Spanish tiles for consideration at the April board meeting. Mr. Pfeffer noted 94 A/C units at KHS are operating on old Freon noting that Bid 1 is for 56 units in front of the KHS building and Bid 2 is for 38 units in the back of the KHS building. Mark Lane, Exec. Director of Technology, noted a February installation of the security cameras and the district phone system will be installed during Spring Break. Mr. Pfeffer noted the Document Management team has received initial information from six companies and the team hopes to review and select a short list to vet further in the next week. The team plans to recommend a solution to the board by the April or May board meeting. Mr. Pfeffer noted the Copier Fleet team is hoping to get a request for proposal completed and out to vendors within the next 30 days. Mrs. Cooke noted she met with Mrs. Cox and Mr. Tuttle and toured the KMS wood shop room in which dust collector machines were installed and they are discussing the availability of an Air Quality test. Mrs. Cooke also noted that she moved the security issues from the long term projects list to develop a short term plan and begin implementation as continue to work toward the larger issues.
- Mrs. Cooke, Superintendent, gave a report that student enrollment as of February 16, 2018 was 4,064 which is down 9 from last month and down 43 from last year at this time.
- The minutes of February 19, 2018 Special Meeting/Superintendent Evaluation, the District Financial Operation for the month of January, and the Foundation Grant in the amount of \$39,250 for Chandler Elementary Outdoor Innovation Learning Center Project with Mrs. Cooke noting the grant should read "Lowes Gives Foundation Grant" were approved.
- The Certification of Unopposed Candidates for KISD Board of Trustees Election May 5, 2018 was approved. Candidates unopposed are Reggie Henson and Alan Clark.
- Approval was given to Order the Cancellation for KISD Board of Trustees Election May 5, 2018.
- Staff Development Waiver Providing 2100 Total Waiver Minutes for Professional Development for 2018-2019 was approved.
- The 2018-2019 calendar was approved.

- Approval was given for an Inter-local Agreement between the City of Kilgore and Kilgore ISD concerning Stream Flo Softball Park and Driller Field.
- Contracts for roofing projects awarding alternate proposal #2 to Curtis McKinley Roofing at KHS was approved.
- Approval was given for Budget Amendment #3 for Fiscal Year 2017-2018.
- A Truancy Reduction Program Grant Resolution for 2017-2018 naming Richard Nash as District Contact was approved.
- Administrator contracts for 2018-2019 were approved.
- Approval was given for the addition of one business office personnel unit.
- The superintendent's evaluation was accepted with a one year extension continuing a three year contract was approved.

SUPERINTENDENT'S REPORT

- The Board of Trustees chose to attend SLI Conference in Fort Worth June 28-30, 2018.
- The next Regular Board Meeting will be March 26, 2018.
- A calendar will be developed to schedule dates to address budget workshops, Board operating procedures, and Superintendent goals.