

**Parent – Teacher Council
Meeting Notes 1/26/16
St. Monica Catholic Elementary School**

Attendees:

- Dan Austin- Treasurer
- Marie Effertz- Athletics
- Az Hawkins- Public Relations
- Maureen Snider- Room Parents
- Barbara Corrigan- President
- Anna Korte- Fundraising
- DJ Davis- Health and Safety
- Diane Gasper- Christian Service
- Gillian Ricotta- Technology
- Laura Heimer- Enrichment
- Thom Gasper- School President
- Nina Knierim- Secretary
- Neil Quinly- Principal

Welcome and Opening Prayer:

Thom Gasper/President Update:

Dancing with the Stars: The dancers are excited about having support of the parents, students, and Arthur Murray.

Campus Expansion: There is going to be a ground-breaking ceremony Tuesday 2/2 morning! The City has given permission to move forward on the construction and while a few concessions had to be made in order to get the construction underway, the plans still include those projects and will be included. The goal is to have the middle school open by August 1st. There will some individuals around the campus assessing the buildings, etc. in addition to a Superintendent that will be present. Fencing will be going up and areas will be quartered off as the construction begins. Question: Will there be an announcement to the students and parents regarding safety, etc.? Answer: Yes, will be good to provide that update to students during Catholic Schools week when all are gathered.

Dr. Quinly/Principal Update:

Next week is Catholic Schools Week, the schedule is:

Monday	Tuesday	Wednesday	Thursday	Friday
Administrator's Day	Community Day	Student's Day	Staff's Day	Parent's Day School Mass Day

We also be opening up the classrooms at 7:30am early for the parents to be able to go in and view the students art work, classrooms, and special messages. Students will be participating in various activities-- teachers taking students into the

community to thank them (TK – Library, K ? 1st- Fire Dept , 2nd Clean the Park, 3rd Campus Ministry, 4th Holy Grounds, 5 Heal the Bay, 6, 7 Library)

Lunches with Love: Dr. Quinly and Sharon Varnell have drafted a survey monkey survey to send out to the parents to assess satisfaction.

Standardized Testing Update: We are in the 3rd testing window; Star Testing program provides a lot of student data and the School Administration is beginning to decide which information is most important to provide to the parents in addition to assessing the test scores to figure out how to improve the curriculum in the classroom. Admin will have it ready for the next PTC meeting.

New Admissions: There are ongoing efforts to continue to recruit for the middle school. The goal would be about 20 students total for the middle school and we are currently at 10 applications. In addition to the report cards, test scores, etc. – administration would invite them in for an interview with the student and the parents. There is also a “shadow day” where the students can come in and sit in the classroom. Dr. Quinly added that we have assessed about 30 TK and K total students for next school year.

Campus Security Update: Kevin Baker, is the new head of campus security. The security coverage hours is a block of time between 6:30am-10:30am and 2:30pm – 6:30pm. There will be a formal announcement to parents and the students at Parent’s Day of Catholic Schools Week.

Anna Korte/Staff Update/PTC President’s Update:

New Admissions: We are in the midst of admission season and accepting applications for new students for the middle school. The next Open House is February 3rd in the Grand Pavilion.

SMASH: The first flyer went out in the Parent envelopes, the theme is “Le Smash” and the date is April 30th, will be in the Grand Pavilion and the Gymnasium.

DJ Davis and Laura Heimer/Drop Off and Pick Up Safety:

Drop Off/Pick Up: Laura Heimer wants to raise as an issue the safety of how to communicate to Parents the dangerous actions that are being taken when driving and parking around school campus. She has drafted some Safety Do’s and Don’ts in a document to pass out to the PTC Board to review.

DJ’s response is that unless there is actual enforcement by the way of logging complaints Website called www.GoSantaMonica - the problem will not get any better. So there has been encouragement to continue logging complaints to try and get more motorcycle SMPD to patrol the area. The suggestion for next steps is to publish the website to the Parents in the SMCES Newsletter.

AED/ Automated External Defibrillator: DJ has made some contacts on how to find some grants and funding for the AEDs and he is also getting himself certified and can start training other people on how to use it.

Gillian Ricotta/School Technology Use Update:

Gillian wanted to raise awareness that are lists of books that are free on a website called Epic and she wanted to know if it would be valuable to the school and the teachers to make available to the students. Gillian has volunteered to look through to see what are the top apps available and make a list for review by school administration.

Marie Effertz and Maureen Snider/Sports Program and Participation Update: Marie has raised communication issues as a significant problem between the coaches and the Athletic Director and coaches and students regarding the sports programs. Some of the questions from the PTC Board centered around how to improve the communication between the coaches and the parents and what is the proper procedure for bringing a concern to Dr. Quinly's attention. Dr. Quinly has suggested that to improve communication, it is important to continue let him know when things do not go as planned or miscommunication occurs.

Az Hawkins/Public Relations:

Mother-Son Night: Because of the success of the Father-Daughter Dance, there is going to be a Mother-Son Night, - ideas were a sports related event, or a dance event, bowling event but wasn't sure about going off-site. The first date that is suggested is April 15th.

Community Outreach: Az is asking for more input from Parents and from the PTC Board so that we continue to help provide stories and information that she can put in the newsletter and even local papers

New Business:

No new business addressed due to time constraints, will be reviewed at next PTC Meeting in February.