



WESTFIELD PUBLIC SCHOOLS

A Tradition of Excellence

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Superintendent

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www.westfieldnj12.org

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Dear Parents/Guardians:

We are ready to welcome our Westfield High School graduating Class of 2031! The district will be registering children who will become eligible for kindergarten in the 2018-2019 school year. Our centralized kindergarten is located at Lincoln School, the district's early childhood learning center.

Kindergarten Registration for all children who are residents of Westfield reaching the age of 5 on or before October 1, 2018.

Kindergarten Registration will be held at Lincoln School, 728 Westfield Avenue. Please call 789-4455 for an appointment.			
<u>Daytime appointments on:</u>			
Monday, January 8	9:15 - 11:15 a.m.	Monday, January 29	9:15 - 11:15 a.m.
Tuesday, January 9	9:15 - 11:15 a.m.	Tuesday, January 30	9:15 - 11:15 a.m.
Thursday, January 11	9:15 - 11:15 a.m.	Wednesday, January 31	9:15 - 11:15 a.m.
Wednesday, January 17	1 - 3 p.m.		
Thursday, January 18	1 - 3 p.m.	<u>Evening Appointments on:</u>	
Friday, January 19	1 - 3 p.m.	Wednesday, January 24	6 - 8 p.m.
		Thursday, January 25	6 - 8 p.m.

First Grade Registration for all children who are residents of Westfield reaching the age of 6 on or before October 1, 2018 and ***have not yet attended*** the Westfield Public Schools.

We are interested in locating children who have not attended the Westfield Public Schools for kindergarten but will enter first grade in the fall. You may register your child at the following schools on the date and during the times indicated below. It is very helpful for the district to have this information so that we may effectively plan for your child. Please share the registration dates and times with your friends and neighbors.

Evening registration for first grade will be available at the Board Administration Building, 302 Elm Street in Room 106 on the first floor.

Please call to make an appointment to register your child at a school listed below.

Franklin School - 789-4591	Thursday, January 18 Friday, January 19	8 a.m. - 4 p.m. 8 a.m. - 4 p.m.
Jefferson School - 789-4490	Tuesday, January 16 Wednesday, January 17	8:30 a.m. - 3:30 p.m. 8:30 a.m. - 3:30 p.m.
McKinley School - 789-4555	Thursday, January 25	8:30 a.m. - 3:30 p.m.
Tamaques - 789-4580	Thursday, January 18	8 a.m. - 4 p.m.
Washington School - 789-4600	Tuesday, January 9	8:30 a.m. - 3:30 p.m.
Wilson School - 789-4605	Monday, January 22	8 a.m. - 4 p.m.

First Grade Evening Registration - (for all schools)

Tuesday, January 23, 2018 6 p.m. - 8 p.m. at the Administration Building, 302 Elm Street, Room 106 (first floor). Please call 789-4420 for an evening appointment at Elm Street.

REQUIRED INFORMATION NEEDED TO REGISTER A NEW STUDENT IN THE WESTFIELD PUBLIC SCHOOLS

You must present the following information so that your child will be admitted without delay.

- ◆ Birth Certificate with raised seal from the Bureau of Vital Statistics
- ◆ Two proofs of residency documents, such as a copy of a recorded deed, tax bill, mortgage statement or fully executed copy of lease agreement, along with a current utility statement or any other documentation that shows that the student seeking to be enrolled maintains his or her permanent home within the Town of Westfield.
- ◆ Personal Health History
- ◆ Proof of Immunization (most recent record):
 - Diphtheria, Pertussis and Tetanus vaccine** (DPT Series) – 4 doses with 1 dose given on or after the fourth birthday, or any total of 5 doses.
 - Poliomyelitis vaccine** – 3 doses of oral poliovirus vaccine (OPV) or enhanced inactivated polio vaccine (IPV), with 1 dose given on or after the fourth birthday, or any 4 doses spaced by a minimum of 1 month.
 - Rubeola (Measles) vaccine** – 2 doses given on or after the first birthday separated by at least a month, or laboratory documentation of immunity.
 - Rubella (German Measles) vaccine** – 1 dose given on or after the first birthday, or laboratory documentation of immunity.
 - Mumps vaccine** – 1 dose given on or after the first birthday, or laboratory documentation of immunity.
 - Hepatitis B vaccine** – 3 doses or laboratory documentation of immunity.
 - Varicella vaccine** - one dose of varicella vaccine on or after the first birthday or proof of disease or immunity is required for children 19 months of age or older who attend a child care center, or are entering Kindergarten or Grade 1.

Please note: State law will not permit any child to be admitted to a public school unless immunizations have been completed and documented by an M.D., D.O., or Nurse Practitioner, specifically indicating a day, month and year administered.

Entry Physical Examination Required: *Only one entry examination is necessary for admission to Kindergarten or first grade (pre-K physical may be the entry physical). A 5-year physical exam is recommended.*

For Pre-Kindergarten Students age 3 or older you must present a physical exam, Personal Health History form, and the above immunizations (age appropriate) record **INCLUDING:**

- ◆ Pneumococcal Vaccine : age 12-59 months; 1 dose
- ◆ Influenza Vaccine: age 6-59 months; 1 dose to be given between September 1 and December 31 of each year in pre-school.
- ◆ Haemophilis B: age 12-59 months; 1 dose

Registration, Personal Health History, Physical Exam and Medical Records forms are available on the district website at www.westfieldnj12.org. They are located within the Parents tab under the “New Student Registration Forms” link and can be printed and completed before your scheduled registration date. These forms are also available by calling one of the schools.

Should you have any questions about the registration process, please call one of our schools. In the event of a delayed opening or school closing due to inclement weather, registration for that day will be rescheduled.

Welcome to the Westfield Public Schools!

Sincerely yours,

Margaret Dolan

Superintendent of Schools