

PALOS VERDES PENINSULA UNIFIED SCHOOL DISTRICT

REQUEST FOR PLACEMENT – HIGH SCHOOL

This *Request for Placement* is for students who would like to take the next in sequence course but do not meet the specific criteria.

- **The *Request for Placement* form must be submitted to the student's current home school.**
- **Deadline for submission: May 18, 2018**
- **For requests received after this date, placement will be based upon space available.**

Student's name: _____ Grade Level in Fall: _____

Student's School: _____

I am requesting placement in (course title): _____

Please list the prerequisites for the above course (you can find the prerequisites in the course description handbook or the high school's website - pvphs.pvpusd.net or pvhs.pvpusd.net).

Please *initial* the following:

____ I understand that I do **not** meet the prerequisites for the above course, but I still request placement (Reference: AR 6141.5; see reverse side).

____ I understand that these prerequisites are an important component to achieve success in this course.

____ I am willing to do the extra work necessary to achieve success in this course.

____ I understand that the grade I earn in this course transfers with me if I make a level change.

____ **I understand that level changes are based on space availability and may not occur.**

Record in the space below, semester grades for courses completed in the past 2 years, in previous levels of the requested subject (Summer school is indicated with an "SS").

COURSE	TEACHER	REPORT CARD GRADES		
		1st Sem	2nd Sem	SS
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Justification:

Please write a paragraph that justifies your request for this request for placement. Include any relevant information supporting your belief that you will be successful in this course. Remember, *level changes are not automatically approved.*

Student's Signature: _____ Date: _____

Parent's Signature: _____ Date: _____

Office Use Only

Conference Date: _____ School Official's Signature: _____