

# SUMMIT LEADERSHIP ACADEMY – HIGH DESERT

## Regular Meeting of the Governing Board

### Regularly Scheduled Public Meetings:

1<sup>st</sup> Thursday of each month: 9:00 a.m.

12850 Muscatel St, Hesperia, CA 92345

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## MINUTES

December 4, 2014

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### CONVENE PUBLIC SESSION

9:11 a.m.

#### A. Call to Order

Pledge of Allegiance led by Colleen Kuhn

Roll Call

Board President Colleen Kuhn

Board Vice President Randall Torix

Board Member Dale Lintner

Also Present

Shannon Brandner

Cynthia Pouvaranukoah

David Azcarraga

Alma Marquez

Andreta Stephen

Christina Elliot

Cynthia Joris

John Solarczyk

#### B. Public Comment – *None*

#### C. Representative Presentations

Student: Arica Neal spoke about her time at Summit and her future plans.

#### D. Items to be Removed from Consent or Action Agendas – *None*

**J. Consent Agenda** – Board Member Torix motioned to approve the Consent Agenda; Board Member Lintner seconded the motion. Motion carried 3/0.

1. Approval of Board minutes for the September 4, 2014 Regular Board Meeting.
2. Approval of Expenditure Report for October & November 2014, including the General, Reserve, Donations, Revolving, and Fundraising Accounts.
3. Approval of Credit Card Statements September 5 through October 6, 2014 and October 7 through November 5, 2014.

#### E. Principal's Report

Brandner: Spoke enrollment and school activities.

Wilkins: Spoke about the Honor Guard's recent events.

#### H. Leadership Report

Dean of Student Ronald Wilkins gave the leadership report advising on school activities.

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#### F. Information Items – *None*

#### G. Charter Advisory Report

Brandner: Spoke about the recent meeting and planned events.

#### I. Construction Committee Report

Presentation by John Solarczyk of Stifel

Presentation by Del Sol Group

**Brief Recess taken at 10:28 a.m.**

**Meeting resumed at 10:37 a.m.**

#### K. Action Agenda

##### Public Comment – *None*

1. APPROVAL OF THE CONTRACT FOR THERESA EDE, A LICENSED EDUCATIONAL PSYCHOLOGIST FOR THE 2014/2015 SCHOOL YEAR – Board Member Torix motioned to approve the contract between SLAHD and Theresa Ede, a Licensed Educational Psychologist for the 2014/2015 school year; Board Member Lintner seconded the motion. Motion carried 3/0.
2. APPROVAL FOR THE INSTALLATION OF A HANDICAP RAMP - The Board tabled the installation of a handicap ramp for Classroom 13 in order to request further quotes.
3. DISCUSSION AND POSSIBLE ALTERATION OF THE STAFF DRESS CODE – Moved to the end of the action agenda for discussion.
4. APPROVAL OF THE 2014 FORM 990 CHECKLIST – Board Member Lintner motioned to approve the submission of the 2014 Form 990 Checklist; Board Member Torix seconded the motion. Motion carried 3/0.
5. APPROVAL OF BOARD RESOLUTION 1415-01 – Board Member Lintner motioned to approve Board Resolution 1415-01 which authorizes actions in pursuit of financing for public charter school projects and declaring official intent to reimburse certain expenditures from proceeds of indebtedness; Board Member Torix seconded the motion. Motion carried 3/0.
6. APPROVAL OF THE LICENSE AGREEMENT WITH ODYSSEYWARE – Board Member Torix motioned to approve the License Agreement with OdysseyWare at a cost of \$15,000; cost includes 22 concurrent licenses for March 1, 2015 thru February 29, 2015 and 12 prorated concurrent licenses for the period of December 1, 2014 thru February 28, 2015; Board Member Lintner seconded the motion. Motion carried 3/0.
7. APPROVAL OF THE PRELIMINARY SITE PLAN – Board Member Torix motioned to approve the Preliminary Site Plan for the new school site; Board Member Lintner seconded the motion. Motion carried 3/0.
8. APPROVAL OF THE REVISED 2014/2015 SALARY SCHEDULE – Board Member Lintner motioned to approve the salary schedule for the 2014/2015 fiscal year; Board Member Torix seconded the motion. Motion carried 3/0.

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9. APPROVAL OF A PROPOSAL FROM DEL SOL GROUP FOR A MARKET ANALYSIS – Board Member Torix motioned to approve the proposal from Del Sol Group for a Market Analysis including the development & implementation of a Communications & Branding Plan, a Parent & Community Engagement Framework and a Student Recruitment & Retention Plan; Board Member Lintner seconded the motion. Motion carried 3/0.
10. APPROVAL OF A PROPOSAL FROM EDTEC FOR A MARKET DEMAND SURVEY – Item Removed from the Action Agenda as proposal was not received.

Reopen Action 3: DISCUSSION AND POSSIBLE ALTERATION OF THE STAFF DRESS CODE – No motion was made to alter the current staff dress code as it relates to tattoos; item failed.

### **MOVE TO CLOSED SESSION**

**11:34 a.m.**

The Board moved to closed session to discuss the following:

1. PUBLIC EMPLOYMENT APPOINTMENT - Titled: Certificated and Classified Employees.
2. AUDIT SCHEDULE
3. PERSONNEL ISSUES
4. GOVERNING BOARD MEMBER NOMINATION AND RESIGNATION
5. RESIGNATIONS

### **RECONVENE PUBLIC SESSION**

**1:26 p.m.**

**L. Closed Session Report** – We made two new appointments, we also have a new board member, Cindy Joris; and we discussed an honorarium for extra work that has been done and that was approved by the board and we also created a part time teachers position.

### **M. Board Member Comments**

Kuhn: Thanked everyone

**N. Items for Future Board Meetings** – *None*

**O. Next Meeting Date** – February 5, 2014.

**P. Adjournment of Meeting** - Board Member Torix motioned to adjourn the Governing Board meeting; Board Member Lintner seconded the motion. Motion carried 3/0. The meeting ended at 1:31 p.m.