

APPROVED



Bridges Charter School

Minutes

Public Meeting of the Governing Board

Date and Time

Monday February 13, 2017 at 6:15 PM

Location

1335 Calle Bouganvilla, Thousand Oaks, 91360 - Room 6

Board Members Present

B. O'Patry, E. Morrissey, M. Crawford, M. Flaherty, M. Parker, T. Childs

Board Members Absent

Guests Present

B. Martinez, C. McCarthy, E. Smith, K. Hans, N. Carroll, R. Urias

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

M. Crawford called a meeting of the board of directors of Bridges Charter School to order on Monday Feb 13, 2017 @ 6:16 PM at 1335 Calle Bouganvilla, Thousand Oaks, 91360 - Room 6.

C. Approval of Agenda

M. Flaherty made a motion to Approve the agenda as amended. (BoardOnTrack presentation removed from agenda.).

B. O'Patry seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. MINUTES

A.Minutes

T. Childs made a motion to approve minutes from the Board Meeting on 01-09-17 as amended. (Change Opened by Erin Morrissey to Marcy Crawford; under Cindy McCarthy's report the words "Eagle Scout" should be capitalized; pathogen was misspelled.).

B. O'Patry seconded the motion.

The board **VOTED** unanimously to approve the motion.

III. PRESENTATIONS

A.Kathleen Daugherty, Momni Cafe Managing Partner/Owner

Kathleen Daugherty gave a presentation regarding recruitment of new Director.

B.Richard J. Malfatti, Ed.D., HYA Executive Search

Richard Malfatti gave a presentation regarding recruitment of new Director.

C.Dave Britton, BoardOnTrack

This item was removed from the agenda.

D.Richard Urias, Director, Charter School Support and Oversight, VCOE

Richard Urias had no report.

IV. PUBLIC COMMENTS

A.Public Comments

Deb Flaherty, Parent, spoke to the Board about hiring a full time music teacher.

V. REPORTS

A.Governing Board

President Marcy Crawford

- Reminded the Board to complete the online Form 700 within the month so that we remain compliant.
- The Programmatic Audit is on Monday 2/27/17 at the VCOE and all Board members are invited to attend.
- Nancy Carroll, Cindy McCarthy and Marcy Crawford will be attending an LCAP workshop at the VCOE on 2/28/17.
- Spoke about reinstating coffee chats between administration, a Board member and the other stakeholders. The first one will be held on Friday, 2/24/17.

Vice President Erin Morrissey spoke on behalf of BoardOnTrack who advised us to use the tool called "Assessments" to allow Bridges to prioritize its goals, strategies, and action items.

Treasurer Bryan O'Patry held the first budget meeting today and all went well.

B.Interim Administrators & Curriculum Coordinator

Dr. Carroll spoke to the Board about enrollment, the budget committee meeting and the programmatic audit at the VCOE.

Cindy McCarthy acknowledged Eagle Scout Hunter Wright and Joe Putnam with CVUSD for assisting Bridges. She also credited Ron Crane who donated the sign, and Carson Building Materials, who discounted their products.

VI. CONSENT ITEMS

A.Consent Items

B. O'Patry made a motion to approve the consent items.
T. Childs seconded the motion.
The board **VOTED** unanimously to approve the motion.

VII. CURRICULUM AND INSTRUCTION

A.Consideration of Approval of Overnight Field Trips, 2016-17~

E. Morrissey made a motion to approve the Bridges Charter School overnight field trips 2016/17.
M. Flaherty seconded the motion.
The board **VOTED** unanimously to approve the motion.

B.Consideration of Approval to Send Five (5) Attendees to the CCSA Conference in March, 2017~

E. Morrissey made a motion to approve sending five (5) attendees to the CCSA Conference in March, 2017, NTE \$9000.
M. Flaherty seconded the motion.
The board **VOTED** unanimously to approve the motion.

C.Consideration of Sending Curriculum Coordinator to Charter Schools Leadership Intensive Training~

B. O'Patry made a motion to send the Curriculum Coordinator to Charter School Leadership's Intensive Training.
T. Childs seconded the motion.
The board **VOTED** unanimously to approve the motion.

VIII. PERSONNEL

A.Consideration of Approval of Contract Extension for Nancy Carroll and Ellen Smith~

T. Childs made a motion to extend the contract for Nancy and Ellen by thirty (30) days each.
B. O'Patry seconded the motion.
The board **VOTED** unanimously to approve the motion.

B.Consideration of Revising Salary Schedule for Substitute Teachers~

E. Morrissey made a motion to to revise the salary schedule for substitute teachers.
B. O'Patry seconded the motion.
The board **VOTED** unanimously to approve the motion.

C.Meeting Extension

M. Flaherty made a motion to extend the Board meeting for one hour and fortyfive minutes.
T. Childs seconded the motion.
The board **VOTED** unanimously to approve the motion.

D.Consideration of Approval of Bridges Employee Handbook, 2016-17

T. Childs made a motion to approve the Bridges Charter School Employee Handbook, 2016/17 as amended to change BRIDGES' to Bridges.
E. Morrissey seconded the motion.
The board **VOTED** unanimously to approve the motion.

IX. SPECIAL PROJECTS/PROGRAMS

A.Consideration of Approval of 2015-16 School Accountability Report Card (SARC)~

B. O'Patry made a motion to approve the 2015/16 School Accountability Report Card (SARC).
M. Flaherty seconded the motion.
The board **VOTED** unanimously to approve the motion.

X. CHARTER POLICIES

A.Discussion of BP 9220 Filling Board Vacancies, First Reading~

Marcy Crawford led a discussion regarding BP 9220, Filling Board Vacancies.

B.Discussion of BP 9221, Governing Board Elections, First Reading~

President Marcy Crawford led a discussion regarding BP 9221, Governing Board Elections.

C.Discussion of AR 9221, Governing Board Elections, First Reading

President Marcy Crawford led a discussion regarding the accompanying Administrative Regulation to BP 9221.

D.Discussion of BP 6174 Education for English Learners, First Reading~

Interim Director, Ellen Smith, led a discussion regarding BP 6174 Education for English Language Learners.

E.Consideration of Approval of BP 5141.4 and AR 5141.4 Child Abuse Prevention and Reporting

B. O'Patry made a motion to approve BP 5141.4 Child Abuse Prevention and Reporting.
E. Morrissey seconded the motion.
The board **VOTED** unanimously to approve the motion.

F.Discussion of BP 4161 Personal Illness/Injury Leave, First Reading~

Interim Director Ellen Smith led a discussion regarding BP 4161, Personal Illness/Injury Leave.

XI. FACILITIES

A.Consideration of Approval of Contract Termination with Highlands Energy~

B. O'Patry made a motion to terminate the contract with Highlands Energy.
M. Flaherty seconded the motion.
The board **VOTED** unanimously to approve the motion.

XII. BUSINESS AND OPERATIONS

A.Consideration of Approval of Bridges 2017-18 School Year Calendar~

E. Morrissey made a motion to approve the 2017/18 Bridges Charter School Calendar.

B. O'Patry seconded the motion.
The board **VOTED** unanimously to approve the motion.

B.Consideration of 2nd Interim Budget Report, Benny Martinez, Director of School Business Services

Benny Martinez, Director School Business Services, VCBSA, led a discussion regarding the 2nd Interim Budget.
B. O'Patry made a motion to approve the 2nd Interim Budget Report, 2016/17.
M. Flaherty seconded the motion.
The board **VOTED** unanimously to approve the motion.

XIII. GOVERNING BOARD

A.Consideration of Approval to Hire Recruitment Firm~

Interim Director, Dr. Nancy Carroll, led a discussion about hiring a recruiting firm to find a new Director for Bridges Charter School.
T. Childs made a motion to hire Momni Cafe to recruit the new Director, pending good references.
E. Morrissey seconded the motion.
The board **VOTED** unanimously to approve the motion.

XIV. CLOSED SESSION

A.Business Pursuant to Government Code § 54957(b)(1)

The Board went into closed session at 9:56 p.m.

B.Return to Open Session

M. Flaherty made a motion to return to open session.
T. Childs seconded the motion.
The board **VOTED** unanimously to approve the motion.

C.REPORT OF ACTIONS TAKEN IN CLOSED SESSION

There was no report.

XV. Closing Items

A.Adjourn Meeting

B. O'Patry made a motion to adjourn the meeting at 10:36 p.m..
M. Flaherty seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:36 PM.

Respectfully Submitted,
K. Hans