

McSwain Union Elementary School District

Board of Trustees

August 14, 2018

Board Room 6:00 p.m.

A G E N D A



I. CALL TO ORDER – 6:00 P.M.

a. Roll Call

Bill Halpin, President
Todd Machado, Clerk

Joe Hoffar
Luis Lara
Joe Scoto

b. Flag Salute

II. APPROVAL/ADDITIONS TO AGENDA

The Board may reorganize the order in which items are considered. The Board may, by 2/3 vote or if less than 2/3 are present, by unanimous vote, add items to the agenda if it was determined the item needed immediate action and that need for the action came to the attention of the Board after the agenda was posted.

Motion_____

Second_____

Action_____

III. PUBLIC REMARKS & CONCERNS

Anyone wishing to address the board regarding items not on this agenda may do so at this time. No action will be taken on non-agenda items. No discussion or comments by the board should be expected except to properly refer the matter for future consideration. The board requests public comments be limited to 3 minutes maximum per speaker.

IV. CONSENT AGENDA

All matters of the Consent Agenda are considered to be routine and one motion and vote will enact all. However, if the item needs further clarification and discussion, it may be removed from the Consent Agenda at the request of the Board or staff and considered separately.

Routine Business Transactions

Reports

Financial Summary Reports

Action

Approve Minutes of Regular Meeting on June 12, 2018

Approve Minutes of Regular Meeting on June 28, 2018

Approve Warrants for Payment

Approve Personnel Report

Approval of Consent Agenda

Motion_____

Second_____

Action_____

V. ACTION

a. **Approve Resolution 2019-01, Ordering Governing Board Member Election**

Submitted for your consideration is the request to approve Resolution 2019-01, Ordering Governing Board Member Election on November 6, 2018. The purpose of the election is to elect (3) three board members.

Motion_____ Second_____ Action_____

b. **Approve New Classified/Confidential Job Description**

Submitted for your consideration is the request to approve a new Classified/Confidential job description, Office Manager/Registrar.

Motion_____ Second_____ Action_____

c. **Approve Salary Classification of Classified/Confidential, Office Manager/Registrar**

Submitted for your consideration is the request to approve the Salary Classification on the Confidential/Classified Salary Schedule for Office Manager/Registrar.

Motion_____ Second_____ Action_____

d. **Approve Reclassification of Employee #002 from School Secretary to Classified/Confidential, Office Manager/Registrar**

Submitted for your consideration is the request to approve the reclassification of Employee #002 from School Secretary to Classified/Confidential, Office Manager/Registrar.

Motion_____ Second_____ Action_____

e. **Adopt Board Policy Revisions**

Submitted for your consideration is the request to approve revisions to the following Board Policies and Administrative Regulations: BP 0410 BP 3514/AR 3514, BP/3515.7, BP 3514.1, BP 3516/AR 3516, AR 3541, BP 4158/4258/4358, AR 4158/4258/4358, BP 4161.9/4261.9/4361.9, AR 4161.9/4261.9/4361.9, BP 5111, AR 5111, BP 5111.1/AR 5111.1, BP 5125/AR 5125, AR 5125.1, BP 5131.2, BP 5145.13/AR 5145.13, BP 5145.3/AR 5145.3, BP 5145.9, BP 6161.3

Motion_____ Second_____ Action_____

VI. SUPERINTENDENT'S REPORT

The Superintendent will present a monthly Superintendent's Report for the Board's information.

VII. COMMUNICATIONS

Board of Trustees:

VIII. FUTURE AGENDA ITEMS

Members of the board may suggest future agenda items at this time. Items will be placed on the next agenda for discussion or action.

IX. CLOSED SESSION

The Board will convene to Closed Session to discuss the following:

- a. Public Employee: Discipline/Dismissal/Release

- b. Conference with Labor Negotiator (Government Code §54957.6)
District designated representative: Steve Rosa Superintendent
Employee Organizations:
 - California School Employees Association Chapter 708, Classified Employees
 - Confidential / Classified Employees

X. OPEN SESSION

The Board meeting will reconvene to Open Session and report any action taken.

XI. ADJOURNMENT

POSTED: August 10, 2018

Members of the public wishing to inspect public documents related to agenda items may call 209-354-2705 to arrange for inspection of the documents at the McSwain School District Office, 926 Scott Road, Merced, CA 95341. Americans With Disabilities Act Assistance: Auxiliary aids and services include a wide range of services and devices that promote effective communication for individuals with disabilities. If you require such assistance, please notify the Office of the Superintendent at 209-354-2705 as soon as possible. Every effort will be made to give primary consideration to expressed preferences or provide equally effective means of communication to ensure equal access to McSwain Union Elementary School District programs and events. **EQUAL OPPORTUNITY EMPLOYER**
The McSwain School District maintains a drug, alcohol and tobacco-free workplace.