

MILLBURN TOWNSHIP PUBLIC SCHOOLS  
Millburn, New Jersey  
\* \* A G E N D A \* \*

**REGULAR MEETING**

Millburn Township Board of Education  
Monday, April 16, 2018  
7:45 PM – EDUCATION CENTER

- A. CALL TO ORDER
- B. SILENT COUNT OF BOARD MEMBERS PRESENT
- C. ANNOUNCEMENT OF MEETING NOTICE

On May 26, 2017, a notice of this meeting was transmitted to the Board of Education and a copy of the notice was posted at the Education Center bulletin board. Copies were also transmitted to the Millburn-Short Hills Item, the Star-Ledger, the Millburn-Short Hills Independent Press, TAP-Millburn Short Hills, TV-36, the Township Clerk and members of the Township Committee, the Presidents of the PTO and Civic Associations, and the Public Library.

- D. MINUTES
  - 1. Minutes of the Regular Public Meeting of March 26, 2018
  - 2. Closed Minutes of Meeting of March 26, 2018

- E. PRESENTATION
  - 1. Preview MMS Musical: Shrek
  - 2. Walk for Water – Washington School

- F. BOARD PRESIDENT’S REPORT

- G. BOARD COMMITTEE REPORTS
  - 1. Transportation
  - 2. Negotiations
  - 3. Finance
  - 4. Personnel
  - 5. Policy
  - 6. Program

**H. SUPERINTENDENT’S REPORT**

1. Fire/Security Drills for March 2018:

High School	March 3/March 14
Middle School	March 14/March 20
Deerfield	March 1/March 27
Glenwood	March 19/March 28
Hartshorn	March 6/March 27
South Mountain	March 6/March 6
Wyoming	March 26/March 26
Washington	March 26/March 26

2. Referendum Update

**I. ASSISTANT SUPERINTENDENT’S REPORT**

**J. SCHOOL BUSINESS ADMINISTRATOR’S REPORT**

**K. DISCUSSION**

**L. PUBLIC COMMENTS**

For members of the Millburn School District community who may be joining a Meeting for the first time or would like to provide comments tonight, we’re sharing the Board Policy pertaining to public comments. Thanks in advance for sharing your thoughts as per the District’s Policy!

**0167 - Public Participation in Board Meetings**

*The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In order to permit the fair and orderly expression of such comment, the Board shall provide for two periods of public comments at every regularly scheduled meeting of the Board, the length of each period to be determined by the Board. Public participation shall be governed by the following rules:*

- 1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his or her name, place of residence, and group affiliation, if appropriate.*
- 2. Each statement made by a participant shall be limited to a reasonable time as determined by the presiding officer.*
- 3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard.*
- 4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually.*

5. *The presiding officer may (a) Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant to the district; (b) Request any individual to leave the meeting when that person does not observe reasonable decorum; (c) Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting; (d) Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.*

**M. BOARD ACTION ITEMS (Roll Call Votes)**

**1. Instruction Agenda Items**

- a. Resolve to affirm the administration's determinations concerning the HIB investigations for the period 3/2/18 to 3/28/18 as outlined in the confidential report shared with Board of Education members and on file in the Superintendent's office.
- b. Resolve to approve Professional Development Requests / Teacher Conferences as per policies 3440 and 4440 requiring prior approval of travel reimbursement expenses.
- c. Resolve to approve the following contracts with Essex Regional Educational Services Commission for the 2018-2019 SY:
  1. Instructional Services Agreement for Chapters 192/193
  2. Nursing Services for Nonpublic Schools
  3. Public School Child Study Team Services
  4. Addendum to the Public School Child Study Team for Additional Services
  5. Public School Home Instruction Services
  6. IDEA-B Services
- d. Resolve to approve the following contract in accordance with student's Individual Education Plans for the 2017-2018 school year and 2018 Extended School Year (ESY).

<b>Student ID #</b>	<b>Vendor</b>	<b>Amount</b>
#13623	Sage Day	\$17,792.50
#11444	LBLP	\$29,120 (17-18 SY)
#11444	LBLP	\$8,960 (ESY18)

**Instruction Agenda Items continued:**

- e. Resolve to approve school hours for Millburn High School (grades 9-12) beginning with the 2018-19 school year pursuant to Millburn Township Board of Education Policy 8220:
  - Full Day 7:45 am - 2:47 pm
  - Half Day 7:45 am - 12:15 pm
  
- f. Resolve to approve school hours for the K-4 elementary schools beginning with the 2018-19 school year pursuant to Millburn Township Board of Education Policy 8220:
  - Full Day 8:50 am - 3:15 pm
  - Half Day 8:50 am - 12:50 pm
  
- g. Resolve to approve school hours for the Pre-School beginning with the 2018-19 school year pursuant to Millburn Township Board of Education Policy 8220:
  - Half Day (am) 8:30 am – 11:00 am
  - Half Day (pm) 12:30 pm – 3:00 pm
  - Full Day 8:30 am – 3:00 pm
  
- h. Approve an agreement with Challenge Success School Program at a cost of \$16,000 for the 2018-19 school year.

**2. Personnel Agenda Items**

Resolve to approve the Personnel Report dated, April 16, 2018.

**3. Business Agenda Items**

- a. Resolve to approve the Board of Education of Millburn Township School District supporting the Township of Millburn Safe Routes to school project and the application for safe routes to school funding to make infrastructure improvements that will improve the walking and biking environment for students.

WHEREAS, it is our understanding that the Township of Millburn proposes to conduct renovations to the pedestrian bridge along the school route to Millburn Township Middle School and addressing the safety, connectivity and width of sidewalks surrounding the 5<sup>th</sup> grade Washington School within Millburn Township, and

**Business Agenda Items continued:**

WHEREAS, this project serves school walkers and bicyclists on the route to and from the school; and

WHEREAS, this Safe Routes to School Project will provide a much needed safety improvement in the area and will clearly provide a much safer transportation experience for student walkers and bike riders, as well as students with disabilities and the general population of pedestrians and bicyclists in the Township of Millburn; and

WHEREAS, the project will make the route to two of the District's schools, much safer; and

WHEREAS, it is our belief that the proposed activities are consistent with the goals of the Safe Routes to Schools program and the policies of the

Millburn Township School District, and that funding this project would provide a significant opportunity for the Township of Millburn to improve student safety in the Township of Millburn.

NOW, THEREFORE, BE IT RESOLVED THAT:

The Millburn Township School District fully supports the Township of Millburn's efforts in seeking New Jersey Department of Transportation Safe Routes to Schools funds and will collaborate to support the goals of the project, namely, to improve safety, encourage walking and biking to school, and to improve the walking and biking environment for students of the district and other users of the routes.

- b. Resolve to approve the removal and disposition of surplus books and library materials no longer required for the maintenance of the educational program or efficient management of the school district.
- c. Resolve to accept the Transportation Department Standards of Operations.
- d. Resolve to approve the subscription busing rate of \$775 per student, up to a family maximum of \$1,550, for the 2018-19 school year
- e. Resolve to approve a purchase agreement with Lee Distributors, Inc. for the purchase and installation of media center furniture for the Glenwood School at a cost of \$83,405.49. This Contract was procured through Educational Services Commission of New Jersey ESCNJ Bid #7/18-16, NJ State contract G2004-A81714 and NJ State Contract #A81641 and Ed Data Services EDS Bid # 8576 MSRP furniture.

**Business Agenda Items continued:**

- f. Resolve to approve a purchase agreement with Demco, Inc. for the purchase and installation of media center furniture for the Wyoming School at a cost of \$65,526.71. This Contract was procured through Ed Data Services Bid # 8664.

**4. Policy Agenda Items**

First Reading – Regulations

- a. Policy 3282 Use of social networking sites
- b. Policy 3324 Right of privacy – teaching staff members
- c. Policy 3381 Protection against retaliation
- d. Policy 4282 Use of social networking sites
- e. Policy 4324 Right of privacy – support staff members
- f. Policy 5240 Tardiness
- g. Policy 5550 Disaffected students (m)
- h. Policy 5560 Disruptive students (m)
- i. Policy 5750 Equal educational opportunity (m)
- j. Policy 5752 Marital status and pregnancy (m)
  
- k. Regulation 8420.7 Lockdown procedures (m)
- l. Regulation 8420.10 Active shooter (m)

**N. OLD BUSINESS**

**O. NEW BUSINESS**

**P. PUBLIC COMMENTS**

**Q. BOARD MEMBER COMMENTS**

**R. EXECUTIVE SESSION**

BE IT RESOLVED by the Millburn Board of Education that on Monday, April 16, 2018, during the regular public meeting on that date, this body shall meet at the Education Center, 434 Millburn Avenue, Millburn, New Jersey, for a discussion pursuant to Section 7b of the Open Public Meetings Act. A general description of the matters to be discussed is as follows:

At the time of Agenda development, there is no planned discussion. If a need arises, the topic will be announced at the meeting.

**S. ADJOURNMENT**