

COMMITTEE MEMBER AND SUPERINTENDENT SERVICE – COMPENSATION/REIMBURSEMENT

PURPOSE: To establish compensation and reimbursement expense guidelines for school committee members and the Superintendent in fulfillment of responsibilities as a member of the North Kingstown School Committee (NKSC) or as the Superintendent of the North Kingstown School District.

POLICY STATEMENT:

1. NKSC members will be compensated in accordance with the appropriate provisions of the North Kingstown Town Charter. The Superintendent will be compensated in accordance with a contractual arrangement with the NKSC.
2. NKSC members and the Superintendent may be reimbursed for expenses incurred in the legitimate fulfillment of their duties and responsibilities. Requests over \$100 by NKSC members must be approved by the NKSC Chair before they are submitted for payment. Conversely, reimbursement requests from the NKSC Chair must be approved by the NKSC Vice-Chair before they are submitted for payment. The NKSC chair will review the Superintendent's expense reimbursements on an annual basis.
3. The Superintendent will budget annually for NKSC member compensation and for projected NKSC member expense reimbursement in consultation with the NKSC chairperson. The Superintendent will inform the NKSC as necessary during the fiscal year on the status of the budgeted expense reimbursement funds.

Adopted: 9/25/02

Revised: 8/29/17