



**SPECIAL BOARD MEETING MINUTES  
BOARD OF TRUSTEES  
TUESDAY, MAY 14, 2013  
3:30 PM, Faculty Cafeteria**

**I. PRELIMINARY**

A. Call to Order- 3:39 PM

*Conference Call 1-646-307-1300      Participant Access Code 3959481  
Organizer Access Code \*4249317*

B. Roll call

Monica Iannessa – Pali High	Allison Holdorff Polhill – 1046 Iliff Street Pacific Palisades, CA 90272
Chris Lee – Pali High	Stephanie Inyama – 3744 Carmona Avenue #4, LA 90016
Judi Firth – Pali High	Mark Epstein – Pali High
Mystic Thompson – Pali High	Jason Cutler – 2301 W. 190 <sup>th</sup> Street, Torrance, CA 90506
Marike Anderson Dam – Pali High	Matthew Wunder – 12501 S. Isis, Hawthorne, CA 90250
Polly Bamberger – Pali High	

Mark R. Bresee | Partner, Atkinson, Andelson, Loya, Rudd & Rom20 Pacifica, Suite 400, Irvine, California 92618  
Direct (562) 653-3437 \* Cell (949) 294-7439 \* Fax (562) 653-365

	Present	Absent		Present	Absent
Allison Holdorff Polhill	X via phone		Mark Epstein	X	
Chris Lee	X		Matthew Wunder	X via phone	
Jason Cutler	X via phone		Monica Iannessa	X	
Judi Firth	X		Polly Bamberger	X	
Mystic Thompson	X		Stephanie Inyama	X via phone	
Marike Anderson-Dam	X				

**NON VOTING MEMBERS**

	Present	Absent
Hailey Biscow		X
Mark Bresee	X via phone	

**PCHS MANAGEMENT**

	Present	Absent
Pamela Magee	X	
Greg Wood	X	
Nikki Washington		X
David Riccardi		X

**C. PUBLIC COMMENT**

*Non-agenda items: No individual presentation shall be for more than two (2) minutes and the total time for this purpose shall not exceed sixteen (16) minutes. Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.*

*Speakers may choose to speak during the public comment segment and/or at the time an agenda item is presented.*

Myrna Cervantes – read various studies and statistics about utilizing experienced teachers as teacher leaders outside the classroom. The research has proven positive results in increased student achievement.

Lisa Saxon – creating teacher coach positions is an excellent idea because it provides leadership opportunities within our single site school. This can also help PCHS retain good teachers. She is very excited about prospective plan.

Sarah Crompton – glad that the school is incorporating the Pali Pals program. This program was developed by and for teachers. This new restructure proposal is a great idea because teachers really need the support.

Nancy Simon – This new proposal will boost morale among staff and teachers. She sees the need for another platform for staff to remain successful, communicate with each other and help students achieve their goals, which is why we are all here!

Gay Chambers – This new proposal is a great opportunity to support teachers and provide classified with an opportunity to get more involved in supporting student achievement. This is an amazing idea, and good way for classified to have growth in their department and gain recognition with different PCHS stakeholders.

## D. DISCUSSION ITEMS

### TEAM FOR INSTRUCTIONAL/ACADEMIC SUPPORT AND STUDENT ACHIEVEMENT

Dr. Magee and Monica Iannessa discussed the Academic Achievement Team job descriptions and organizational chart for instructional support and student achievement. In striving to meet Pali's school wide goal of increased student achievement and instructional excellence, efforts have been to provide a more inclusive approach. A team would be comprised of valuable resources, our staff, who currently work on this campus. Our staff would be able to work during the school day as coaches and coordinators to support teaching and learning.

The Administration had a choice: hire a Director of Instruction or come up with an alternative plan. The Director of Instruction position has not been filled in the last two years; however, the Board has always provided a budgetary place-holder for this position – knowing that instructional excellence is a school priority. In an effort to be inclusive, collaborative, and innovative, the Administration came up a research-based proposal for a Student Achievement Team. The team shifts administrative responsibilities and creates multiple opportunities for growth for the staff to be involved in the administrative side of achieving our school's number one goal: academic success for all.

### ACADEMIC SUPPORT MODEL FACTS:

- The Administration had a choice of hiring a Director of Instruction or providing a unique opportunity to existing employees at PCHS. The Admin chose to benefit current employees.
- The Academic Achievement team provides a minimum of six growth opportunities for current employees to work with Admin in striving for excellence in education – 3 coordinators and 3 coaching positions.
- The cost of re-organization is minimal.
  - \$120,000 was set aside in our budget for a Director of Instruction and will now be absorbed into the costs of three coordinators.
  - An additional \$120,000 will be spent on vital coaches to strive towards excellence in instruction and academic achievement.
  - Monies for consultants will be saved as Pali will be using its own valuable resources.
  - Some monies were already set aside for our Program Improvement budget – one ELL coordinator is funded through this budget.
  - Teachers will not be paid additional stipends for coaching and coordinating.
- Job Descriptions for positions were presented to the Board and all staff on 5/12.
- Job Qualifications will be provided and interviews will take place shortly.
- Class sizes will not increase. Where a teacher has been taken out of the classroom, another employee or long-term substitute will take over.
- Every qualified and motivated employee may apply for these positions.
- The hiring process will be fair with stakeholder input. Dr. Magee will ultimately select employees.

## E. ACTION ITEMS

Approve proposed academic support model for the 2013-14 school year.

*Motion: Mark Epstein moves to approve proposed academic support model for the 2013-2014 school year.*

*Secoded the motion: Polly Bamberger 2<sup>nd</sup> motion to approve academic support model for the 2013-2014 school year.*

	YES	NO	AB		YES	NO	AB
Allison Holdorff Polhill	X			Mark Epstein	X		
Chris Lee			x	Matthew Wunder	X		
Jason Cutler	X			Monica Iannessa			x
Judi Firth	X			Polly Bamberger	X		
Mystic Thompson	Left early			Stephanie Inyama	X		
Marike Anderson-Dam	X						

## F. CLOSED SESSION

A. UTLA Negotiations

## G. ADJOURNMENT

5:45 PM