WOLCS Board: Sharmain Matlock-Turner, President; Darlene Callands, Vice President; David R. Bright, Treasurer, Nicole McLaurin, Secretary, Wes Somerville, Ava Willis-Barksdale, Joshua Coles, Uva Coles, Irv Brockington, Dr. Linda Fleisher

WOLCS Staff: Dr. Debbera Peoples-Lee, Sheila Royal-Moses, Michele Jones, Charletta Zeigler

GUESTS:

Recorder: Tamara Jackson

Call to Order: The meeting was called to order at 8:34am. Tamara Jackson completed Roll Call.

Attendees: Sharmain Matlock-Turner, Nicole McLaurin, Ava Willis-Barksdale, Wes Somerville, Irv Brockington, Joshua Coles, Uva Coles, Dr. Linda Fleisher

Approval of Prior Meeting Minutes – Monday, June 26, 2017

Motion for Approval made by Wes Sommerville Seconded by Nicole McLaurin Passed Unanimously

Finance and Budget Committee Report – Introduced by David R. Bright, Chair

Dr. Lee reviewed the financial summary for June 2017. The audit process and timetable was presented to the Board with the complete layout of the audit plan. Audit will be completed by November to ensure submission by the December deadline. The Finance Committee will be actively participating in this process and will keep the board abreast of any updates.

Financial Summary for May 2017

Revenues-
All revenues receivables have not been booked prior to the audit and the 2016-17 closing

Expenses-
• All expense payables have not been booked prior to the audit and the 2016-17 closing

Balance Sheet: INTERNAL STATEMENT
• Cash as of June 2017 approximately 1.2M
• Cash shows 36 days cash on hand
• All assets and liabilities have not all been booked prior to the audit completion and the closing of 2016-17

Resolutions:

Resolution # 05-17/18 Approval of Contract for Surratt, Inc.
Motion for Approval made by Nicole McLaurin Seconded by Wes Sommerville Passed Unanimously

Resolution #06-17/18 Approval of Contract for EMCOR Services Fluidics
Motion for Approval made by Nicole McLaurin Seconded by Wes Sommerville Passed Unanimously

Resolution #07-17/18 Approval of Contract for Colonial Security Systems
Motion for Approval made by Nicole McLaurin Seconded by Wes Sommerville Passed Unanimously
Resolution #08-17/18 Approval of Contract for MACCS Health Systems
Motion for Approval made by Nicole McLaurin Seconded by Wes Sommerville  Passed Unanimously

Resolution #09-17/18 Approval of Contract for BARRA Associates (Barbara McNeil – Consultant Services) Contract for Barra Associates LLC.
Motion for Approval made by Nicole McLaurin Seconded by Wes Sommerville  Passed Unanimously

Resolution #10-17/18 Approval of Contract for Weidenhammer Systems
Motion for Approval made by Nicole McLaurin Seconded by Wes Sommerville  Passed Unanimously

Resolution #11-17/18 Approval of Contract for Zones, Inc.
Motion for Approval made by Nicole McLaurin Seconded by Wes Sommerville  Passed Unanimously

Resolution #12-17/18 Approval of Contract for Azeb Kinder (PSSA & High School Selection Coordinator)
Motion for Approval made by Nicole McLaurin Seconded by Wes Sommerville  Passed Unanimously

Resolution #13-17/18 Approval of Contract for David Ginsburg (PD)
Motion for Approval made by Nicole McLaurin Seconded by Wes Sommerville  Passed Unanimously

Resolution #14-17/18 Approval of Contract for Charter School Substitute Teacher Network for Daily Substitute Services
Motion for Approval made by Nicole McLaurin Seconded by Wes Sommerville  Passed Unanimously

Resolution #15-17/18 Approval of Contract for Kaleidoscope Family Solutions for Therapy Related Services
Motion for Approval made by Nicole McLaurin Seconded by Wes Sommerville  Passed Unanimously

Resolution #16-17/18 Approval of Contract for U.S. Medical Staffing Inc. for Therapy Related Services
Motion for Approval made by Nicole McLaurin Seconded by Wes Sommerville  Passed Unanimously

Resolution #17-17/18 Approval of Contract for Gamut Early Intervention Services for Behavioral Therapy Services
Motion for Approval made by Nicole McLaurin Seconded by Wes Sommerville  Passed Unanimously

Resolution #18-17/18 Approval of New Hires & Resignations
Motion for Approval made by Nicole McLaurin Seconded by Wes Sommerville  Passed Unanimously

Resolution #19-17/18 Approval of Contract for C. Mills
Motion for Approval made by Nicole McLaurin Seconded by Wes Sommerville  Passed Unanimously

Committee Reports:

Personnel & Compensation Committee Report:  Presented by Sheila Royal-Moses (Ava Willis-Barksdale, Chair)
No Report

Resource & Development Committee Report:  Presented by Michele Jones (Wes Somerville, Chair)
Ms. Jones updated the Board that she and Dr. Lee will meet with Consultant, Dr. Nunery to being developing the WOLCS 20-year story and fundraising goal as we to celebrate our 20th Anniversary Year. The formal presentation will be presented at the October 2017 Board meeting by the Board Development Committee.

**Academic Affairs Committee Report: Presented by Sheila Royal-Moses (Sharmain Matlock-Turner, Chair)**

Ms. Moses shared with the Board that the Academic Affairs Committee orientation, which took place in June, was successful. Ms. Zeigler and Ms. Moses presented to the different measures that the school is rated on PVASS, SPR, SPP, PSSA etc.. They had an opportunity to collaborate with the new members on what the ratings mean and how they affect the school. They also discussed the many challenges that urban charter schools face in terms of compliance, standards and planning to go from good to great. The team will be meeting to continue this discussion and planning around are we measuring the right things and how we move forward as an institution.

Ms. Moses reported that the three-day ALT Retreat will take place at the JC Melrose Country Club on July 19, 20, 21st 2017. This retreat will be a three-day intensive collaboration with Dr. Nunery and Ms. Moses reviewing the Expect Success internal turnaround plan. As well as beginning to look at the comprehensive plan that is to be submitted to the district in August, and the Phase 3 Comprehensive Strategic Plan to the state which is due November 2018.

Ms. Moses plans to present at the next committee meeting the PSSA data, however the preliminary data shows that we are heading in the right direction, WOLCS is showing growth especially in the area of 3rd grade reading.

**Governance & Nominating Committee Presented by Sharmain Matlock-Turner, Chair**

No Report

**CEO Report**

Dr. Lee provided review of all resolutions and gave the Board an update on the 5-Year Charter Renewal Agreement and the documentation process that is due to the Charter School Office (CSO) by June 30, 2017. The school submitted over 20 items to CSO by the deadline as part of the 5-Year Charter Renewal Agreement. Dr. Lee requested feedback on some specific information that was uploaded as the CSO has agreed that they will continue to provide charters’ feedback on items that have been uploaded through the EpiCenter portal. For any of the items uploaded by the June 30th deadline the CSO is giving us until September 1, 2017 to make revisions and changes based on their feedback. Dr. Lee gave the Board a detailed chart of what is expected to be uploaded and the required documents that the CSO is requesting.

Dr. Lee also presented the Board with House Bill 97 for them to review and discuss at the September board meeting for further questions and comments.

July 5-28 Kindergarten Readiness Program, 120 Pre-K in coming Kindergarten students the program focused on the social and emotional readiness and preparation for Kindergarten, this program will run from 9am-3pm daily.

July 17-28 ESY Program for our Special Education students this program will run from 9am-3pm daily.

August 21, 2017 the teacher will return to school with two weeks of professional development.

First day of school will be September 6, 2017 with the kick off our 20th Anniversary Celebrations, all board members and community members are welcomed to join us at 7:45am.

The meeting was adjourned at 9:47am.

Motion for Approval made by: Nicole McLaurin Second by: Joshua Coles Passed Unanimously

The next Board Meeting is scheduled for Monday, September 18, 2017, 6:00pm, at West Oak Lane Charter School.