

CAMERON PARISH SCHOOL BOARD
Charles Adkins, Superintendent
510 Marshall Street
Cameron, LA 70631
Phone: 337-775-5784 Fax 337-775-5097
www.camsch.org

APPLICATION FOR MAINTENANCE POSITION

Please Print:

Date: _____

NAME: _____
Last First Middle Maiden

MAILING ADDRESS: _____ PHONE NUMBER: _____

CITY, STATE, ZIP: _____

SOCIAL SECURITY #: _____ DRIVER'S LICENSE #: _____

HAS YOUR DRIVER'S LICENSE EVER BEEN REVOKED? _____ YES _____ NO

HAVE YOU EVER BEEN CONVICTED OF A FELONY? _____ YES _____ NO

HAVE YOU EVER BEEN CHARGED-OR—CONVICTED OF AN OFFENSE AGAINST THE LAW?

_____ YES (EXPLAIN BELOW) _____ NO

HAVE YOU EVER PLEAD NOLO CONTENDERE TO CRIMES OUTLINED IN STATE LAW?

_____ YES (EXPLAIN BELOW) _____ NO (YOU MAY OMIT: (1) traffic violation other than conviction for driving intoxicated, and (2) any offense committed before your 17th birthday which was finally adjudicated in a juvenile court or under a Youth Offender law).

ARE YOU NOW UNDER CHARGES FOR ANY OFFENSE AGAINST THE LAW? _____ YES (EXPLAIN BELOW)

_____ NO

ARE YOU CURRENTLY ON PROBATION FOR ANY OFFENSE AGAINST THE LAW? _____ YES (EXPLAIN BELOW)

_____ NO

EMPLOYMENT HISTORY: (LIST FROM CURRENT TO FIRST; ADD PAGES AS NEEDED)

<u>EMPLOYER</u>	<u>POSITION</u>	<u>SUPERVISOR</u>	<u>DATES</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

LIST THREE EMPLOYMENT RELATED REFERENCES:

NAME, ADDRESS & PHONE:

List the names of any relatives employed by the Cameron Parish School Board: _____

I, _____, do hereby grant the administrative officers of the Cameron Parish School Board my permission to inquire about and obtain verbal and written information from all current and former employers and law enforcement agencies if I am offered employment.

Additionally, I, _____, hereby grant all of my current and former employers and law enforcement agencies my permission to release any and all information about my person including such copies or summaries that may be requested if I am offered employment.

I have applied for the job of _____

A LIST OF THE PHYSICAL FUNCTIONS ARE:

Position requires continuous standing, walking, climbing, bending, crouching, push/pulling, carrying, reaching, overhead, lifting/lowering of 1-100 lbs. There will be physical exposure to cold, heat, dampness and noise. Good hearing, color discrimination and depth perception are necessary. The ability to work appropriately with others in close proximity is a must. In addition, the position requires the lifting/lowering of unlimited weight and continuous sitting on grass cutting equipment.

I, _____, so hereby certify that the data submitted herein is true and correct; and, I understand that falsification of the data herein would lead to my termination if I were employed. Finally, I understand that this document is an application only and the completion thereof does not imply employment or a contract thereof.

_____ Applicant's Signature

_____ Date

CAMERON PARISH SCHOOL BOARD IS AN EQUAL OPPORTUNITY EMPLOYER.

CAMERON PARISH DRUG FREE WORKPLACE POLICY

YOU ARE HEREBY NOTIFIED that is a violation of the policy of the Cameron Parish School Board for any employee to unlawfully manufacture, distribute, dispense, possess or use on or in the workplace any narcotic drug, hallucinogenic drug, amphetamine, barbiturate, marijuana or any other controlled substance, as defined in Schedule I through V of Section 202 of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation at 21 CFR 1308.11 through 1308.15.

“Workplace” is defined as the site for the performance of work done in connection with an activity under the auspices of the School Board. That includes a school building or other school premises; any school-owned vehicle or any other school-approved vehicle used to transport students to and from school or school activities; off-school property during any school-sponsored or school-approved activity, event or function, such as a field trip or athletic event, where students are under the jurisdiction of the School Board.

YOU ARE FURTHER NOTIFIED that it is a condition of your continued employment that you will comply with the policy of the School Board and will notify your supervisor of your conviction of any criminal drug statute for a violation occurring in the workplace, no later than five (5) days after such conviction.

Any employee who violates the terms of the School Board’s drug-free workplace policy may be non-renewed or his or her employment may be suspended or terminated, at the discretion of the Board.

Sanctions against employees, including non-renewal, suspension and termination shall be in accordance with administrative regulations and procedures as prescribed in Section GBK and related sections of the Cameron Parish School Board Policy Manual.

I, _____, have read the above and understand that a copy will be placed in my personnel folder.

Signature

Date

