



## Kalani High School Laptop Program Frequently Asked Questions (FAQs) For New Participants

### 1. What is the Laptop Program?

It is an **OPTIONAL** Kalani High School program to help support teachers and students in the use of technology on campus during the school day and to help students develop 21<sup>st</sup> century skills and be more productive in their classes.

### 2. What kind of device is the student allowed to use at school?

The school is strongly recommending a laptop, but chromebooks and tablets will also be allowed. At the high school level, the student needs a device which will help them to do work at a high level of productivity during class.

**NOTE:** Students should check with the course instructor for the specific, appropriate device being recommended for use in their course(s), especially courses that will be using a lot of technology (ex: computer programming, CAD, etc.).

### 3. Why do students need a device at school? What will they do on them?

Many Kalani teachers use Google classroom or websites for instruction, to assign classwork and homework, for student collaboration, for research on the internet, video production and editing, etc. Students need to be able to access the internet at school during their classes.

### 4. Are students required to bring in a personally owned laptop/device to school?

No, this is optional, but is recommended to help students be more productive in class as more teachers increase their use of technology in their courses.

### 5. If a student already owns a laptop/device, do they need a new one?

No, as long as the laptop/device is functioning properly and can meet the BYOD (Bring Your Own Device) requirements, which can be found on page 2 of the Laptop Program Commitment Form file.

### 6. Are students required to use a laptop/device at school?

No, but they will need access to a device at home in order to get/complete/submit assignments electronically, access email, check grades on Infinite Campus, etc.  
Some teachers of tech courses (like computer programming, Design Tech and robotics) may have a limited number of computers available for that specific course's use.

### 7. Will laptops/devices be used every day in every class?

Whether or not the laptop is used in any class on any given day depends entirely upon the teacher of the class and the course requirements.

### 8. What options are there for the student when they participate in the Laptop Program?

The first option is for the student to bring their own device and pay a Technology Fee.  
A second option is to lease a used school laptop and pay the Laptop Lease Fee.

### 9. How much is the Technology or Laptop Lease Fee?

The Technology Fee is \$25 and the Lease Fee is \$60. Both fees are for the entire school year.

### **10. What does my child “get” for the Technology or Laptop Lease Fee?**

The Technology Fee gives the student’s personal device access to the DOE/School network so that they can get to the Internet. (The DOE network does block access to social sites like Facebook, YouTube, etc.).

The Laptop Lease Fee covers use of the laptop, the charger, access to the Internet, access to the school printers (see FAQ 16 for more info), and has applications (Office, Adobe, etc.) already loaded on it. Charges are assessed for any damage to laptop, battery and/or charger as well as missing charger. Please remember, they are older, used student laptops, but if the student ever has any problems with it, they bring it directly to A13 for servicing or replacement.

### **11. How else can students access the internet while at school if they are not participating in the Laptop Program?**

Students may use their own hotspot for their personal device.

A13 and the library have computer labs for student use during non-class time (before school, recess, lunch and afterschool). Teachers book the labs for their classes during class time.

### **12. How does my child join the Laptop Program?**

If interested in participating in the Kalani High School Laptop Program to pay the Technology Fee or to lease a laptop, please complete the required form(s).

All forms can be downloaded from the school website

**[kalanihighschool.org](http://kalanihighschool.org)** > Academics > Laptop Program

To participate in the Laptop Program, you must submit

- a. Laptop Program Commitment Form
- b. Fee payment
- c. TRUF (see FAQ 17 for more info)

### **13. When do the Form(s) and fee need to be submitted?**

You may submit the Commitment Form and TRUF, if applicable, **beginning** May 1. Fee must be paid at the time you submit the Commitment Form.

You may join the Laptop Program for the Technology Fee anytime throughout the year.

You may join the Laptop Program to lease the school laptop while supply lasts, but is best by Registration Day in July so that the leased laptop can be prepped and ready for the student as soon as possible when the new school year begins.

### **14. Where do I submit the forms and payment?**

Forms and payment can be submitted to the Kalani High School office between 7:30 am – 3:30 pm daily, except for all Holidays.

Or you may mail them to: Kalani High School  
4680 Kalanianaʻole Highway  
Honolulu, HI 96821  
Attn: Laptop Program

Payments can be cash or check (payable to: Kalani High School)

### **15. Do students have access to power outlets during the day?**

No, we do not have charging stations. Classrooms have a limited number of outlets for the teacher’s use.

That is why we recommend a battery life of 4-6 hours to last them the day. It is the student’s responsibility to remember to charge their laptops at night.

## **16. How can students print their work on campus?**

We do not have printing stations, but they will be able to access a printer in the library or A13 using the computers in these labs or if they are leasing a school laptop.

Printing can only be done before school (7:30 am), recess, lunch and afterschool (until 3:00 pm). Printing is not allowed during class time or Advisory. Printing is 10 cents per page, black and white only (no color).

## **17. What are the required Technology forms?**

In order for any student to use any school equipment (to print, for state testing, using the labs or computers during class and non-class time, etc.), the DOE requires ALL students to submit a completed **Technology Responsible Use Form (TRUF)**, even if not participating in the laptop program.

The TRUF is submitted only once and is valid until the DOE changes the requirements, parents rescind their consent or the student transfers or graduates from Kalani High School, but one must be on file at school.

A second form, **Student Publication/Audio/Video Release (SPAV) Form**, is required to be submitted yearly in order for the school to use the student's work, voice, picture, video, etc. for any and all uses in the classroom and for competitions, athletics, yearbook, drama and music productions, etc. Parents must mark "yes" to give the school permission, or "no" to deny the school permission. Failure to submit the form is the same as marking "no" on the SPAV form.