

TWO DIMENSIONS PREPARATORY ACADEMY CHARTER SCHOOL



Administrative Office:

12121 Veterans Memorial #7
Houston, Texas 77067
281-227-4707 – Fax 832-232-0032
Daisy Simpson, Superintendent

Application for Employment

Position(s) Desired:

- Teacher
- Substitute Teacher
- Cafeteria
- Custodian
- Maintenance
- Paraprofessional
(Clerical, Secretarial, Teacher Aide)

Please Print

Last Name	First Name	Middle Name	
Address	City	State	Zip Code
Home Number (____) _____		Cell Number (____) _____	
Email address _____@_____			
<p>We consider applicants for all positions without regard to race, color, religion, sex, national origin, age, marital or veteran status, the presence of a non-job-related medical condition or handicap, or any other legally protected status.</p> <p style="text-align: center;">Equal Opportunity Employer</p>			

FOR PERSONNEL DEPARTMENT USE ONLY

Date Application Received: _____	
First Date of Employment: _____	
Job Title: _____	
By: _____	Date: _____
Signature of Supervisor	

Corsicana Campus
901 East 10th Street
Corsicana, TX 75110
(281)227-4709 –Fax (903)872-2858

Vickery Campus
12330 Vickery
Houston, TX 77039
(281)227-4708–Fax (281) 987-7306

EDUCATION

School	Name and Location of School	Course Study	Did you Graduate?	Degree Achieved
High School			<input type="checkbox"/> Yes <input type="checkbox"/> No	
College			<input type="checkbox"/> Yes <input type="checkbox"/> No	
College			<input type="checkbox"/> Yes <input type="checkbox"/> No	
Other			<input type="checkbox"/> Yes <input type="checkbox"/> No	

Professional References

Give at least three professional references that are not related to you.

Reference Name	Title	Contact Phone	Email

General Questions:

Have you ever filed an application with TDPACS? Yes No

Have you ever been employed with TDPACS? Yes No

Do you have a relative who is employed by TDPACS? Yes No

On what date will you be available for work? _____

Are you available for work? Full-time Part-time Temporary

Have you been convicted of a felony within the last seven years? Yes No

(Conviction will not necessarily disqualify an applicant for employment.)

Employment Experience

Start with your current or last job. Include any job-related military service assignments and volunteer services. You may exclude organizations which indicate race, color, religion, gender, national origin, handicap, or other protected status.

Employer:		Dates Employed		Major Duties:
		From	To	
Address:				
Telephone Number(s):		Wages		
		Starting	Ending	
Job Title:	Supervisor Name:			
Reason For Leaving:				

Employer:		Dates Employed		Major Duties:
		From	To	
Address:				
Telephone Number(s):		Wages		
		Starting	Ending	
Job Title:	Supervisor Name:			
Reason For Leaving:				

Employment Experience (Continue)

Employer:		Dates Employed		Major Duties:
		From	To	
Address:				
Telephone Number(s):		Wages		
		Starting	Ending	
Job Title:	Supervisor Name:			
Reason For Leaving:				

Employer:		Dates Employed		Major Duties:
		From	To	
Address:				
Telephone Number(s):		Wages		
		Starting	Ending	
Job Title:	Supervisor Name:			
Reason For Leaving:				

May TDPACS verify your employment?

() YES () NO

Special Skills and Qualifications

Summarize special job-related skills and qualifications acquired from employment or other experience.

Licenses/Certificates: _____

Office Machines: _____ Keyboarding Speed _____

Equipment/Machines: _____

Skill/Training: _____

Applicant's Statement

I certify that answers given herein are true and complete to the best of my knowledge. I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.

This application for employment shall be considered active for a period of time not to exceed one year. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted at that time.

I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with this organization is of an "at will" nature, which means that the Employee may resign at any time and the Employer may discharge employee at any time with or without cause. It is further understood that this "at will" employment relationship may not be changed by any written document or by conduct unless an authorized executive of this organization specifically acknowledges such change in writing.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of the employer.

Signature of Applicant

Date

Two Dimensions Charter School will contact applicants considered for employment. Non-notification indicates that the applicant will not be offered employment at this time. Applications will be kept on file for a period of one year. After the expiration of this time period, a new application must be completed for further consideration.

Return to: Administration Office
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12121 Veterans Memorial #7
Houston, Texas 77067

CRIMINAL HISTORY RECORD INFORMATION ADDENDUM

CONFIDENTIAL

Texas Education Code 22.083 provides Two Dimensions Charter School with the authority to obtain criminal history record information on persons and volunteers that may be working in the Two Dimensions Charter School.

The information requested below is necessary to obtain criminal history record information.

Last Name	First Name	Middle Name	
Address	City	State	Zip
Social Security No. _____ - _____ - _____		Date of Birth _____	

Sex: _____ Male _____ Female

Ethnicity:

- _____ African American
- _____ Asia American
- _____ Caucasian American
- _____ Hispanic-American

Other: _____

I understand the information I am providing about age, sex, and ethnicity will not be used to determine eligibility for employment but will be used solely for the purpose of obtaining criminal history record information.

Signature of Applicant

Date