

**JEFFERSON-MORGAN SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
NOVEMBER 20, 2017 6:30 P.M.
LEGISLATIVE MEETING
JOHN E. MURPHY MEMORIAL ELEMENTARY LIBRARY**

Members Present: John Shaffer , Mark Pochron, Cindy Jento, Bob Mitchell and Donna Brown.

Absent: Brittany Morrison, Debbie Phillips, Dan Wagner and Lisa Mattish

Mr. Shaffer called the meeting to order at 6:35 p.m.

Motion to accept the minutes.

Motion: Mr. Mitchell
Second: Mrs. Jento
Yes: 5
No: 0

Motion to accept the agenda.

Motion: Mrs. Brown
Second: Mr. Jento
Yes: 5
No: 0

Public Comments

Student Council gave a student activity update.

Scot Moore gave a brief fall sports update.

Motion for the board to enter into executive session at 6:39 p.m. to discuss personnel.

Motion: Mrs. Brown
Second: Mr. Pochron
Yes: 5
No: 0

The board returned from executive session at 6:56 p.m.

Financial Report

Request approval to approve the Treasurer's Report as 9-30-2017:

- Revenue YTD 2017-18 \$ 2,746,402.46
- Expenditures YTD 2017-18 \$ 2,966,830.87
- Liquid Funds Available \$ 2,307,639.86
- PLIGIT Acct. \$ 69,423.22
- Donna M. Furnier Scholarship Fund \$ 9,282.40

Request approval to approve the Treasurer's Report as 10-31-2017:

• Revenue YTD 2017-18	\$ 5,522,451.45
• Expenditures YTD 2017-18	\$ 4,124,032.83
• Liquid Funds Available	\$ 4,034,712.90
• PLGIT Acct.	\$ 69,479.26
• Donna M. Furnier Scholarship Fund	\$ 9,285.25

Motion: Mrs. Brown

Second: Mrs. Jento

Yes: 5

No: 0

Request approval of the Transfer of Payroll:

October 13, 2017

- \$ 56,101.75 from General Fund to Tax Clearing
- \$ 132,916.12 from General Fund to Payroll

October 24, 2017

- \$ 57,852.50 from General Fund to Tax Clearing
- \$ 136,900.17 from General Fund to Payroll

Motion: Mrs. Brown

Second: Mrs. Jento

Yes: 5

No: 0

Request approval of the Payment of Bills:

General Fund	\$ 331,512.04
Athletic Fund	\$ 3,714.00
Cafeteria Fund	\$ 18,949.71
Capital Reserve	\$ 0.00
Capital Projects Fund	\$ 0.00
PLGIT/Renovations	\$ 0.00

Motion: Mr. Mitchell

Second: Mrs. Jento

Yes: 5

No: 0

Request approval to pay the bill for True Value in the amount of \$ 25.04.

Motion: Mr. Mitchell

Second: Mrs. Jento

Yes: 4

No: 0

Abstain: 1 - Pochron

Administrative Reports

Joseph Orr gave a brief update of Rural and Safe Schools Grant

Sam Silbaugh discussed annual Title I meeting.

Jennifer Foringer-absent

Brandon Robinson discussed teacher data meetings.

Sam Silbaugh discussed the upcoming winter concerts and programs

Cassandra Bozek discussed on-site trainings for aides

Doug Headley discussed Veteran's Day program HVAC is working.

Jacob Shingle - absent

Sherry Kottke discussed the upcoming Stuff the Bus which will run Nov 29th through Dec 1

Board Committee Reports

1. Athletics & Activities – Met on November 6, 2017 to discuss Parker Field and coaches
2. Building and Grounds & Safety – Met on November 13, 2017 to discuss cemetery grass
3. Personnel – Met on November 14, 2017 in executive session
4. JOC – November 8, 2017

General Authorizations

Board Agreements, Contracts, Policies and Proposals

Request approval to transfer \$10,000 from February 2017 and \$15,000 from March 2017 from the General Fund to the Cafeteria Fund.

Motion: Mrs. Brown
Second: Mr. Pochron
Yes: 5
No: 0

Request approval to release \$681,000 from the Capital Projects committed fund balance for the 2016-17 capital projects expenses incurred by the General Fund during the 2016-17 school year retroactive to June 30, 2017.

Motion: Mrs. Brown
Second: Mr. Pochron
Yes: 5
No: 0

Request approval to increase the substitute teacher wages to \$110.00 per day, effective November 21, 2017.

Motion: Mrs. Brown
Second: Mr. Pochron
Yes: 5
No: 0

Request approval to increase the substitute support personnel to \$9.25 per hour and then after 60 days during the same school year increase to \$9.50 per hour, effective November 21, 2017.

Motion: Mrs. Brown
Second: Mr. Pochron
Yes: 5
No: 0

Request approval to award the District Office Operations Assistant and annual raise of 1.3 times the annual amount of the fiscal assistant/secretaries salaries, retroactive to July 1, 2017 and every year on July 1st.

Motion: Mrs. Brown
Second: Mr. Pochron
Yes: 5
No: 0

Request approval to enter into an agreement with Waynesburg University/NovaCare Rehabilitation for field experience for Athletic Trainer Students. All clearances will be on file. (Please see attached).

Motion: Mrs. Brown
Second: Mr. Pochron
Yes: 5
No: 0

Request approval to accept a proposed sale price in the amount of \$50.00, plus fees, for property located in Jefferson Township. (Parcel 15-07-555)

Motion: Mrs. Brown
Second: Mr. Pochron
Yes: 5
No: 0

Request approval to accept a proposed sale price in the amount of \$50.00, plus fees, for property located in Jefferson Township. (Parcel 15-07-556)

Motion: Mrs. Brown
Second: Mr. Pochron
Yes: 5
No: 0

Request approval to accept a proposed sale price in the amount of \$50.00, plus fees, for property located in Jefferson Township. (Parcel 15-07-557)

Motion: Mrs. Brown
Second: Mr. Pochron
Yes: 5
No: 0

Request approval to authorize the proper officers to sign an agreement with West Virginia University and its School of Medicine which confirms the terms under which professional physician services were provided to the District from January 30, 2017 through June 30, 2017.

Motion: Mrs. Brown
Second: Mr. Pochron
Yes: 5
No: 0

Request approval to have Atlantic Broadband activate cable service for the district and install the necessary cabling/equipment for a one-time fee of \$150 and a monthly recurring fee of \$86.68, for a total of \$670.08 for the 2017-18 school year as budgeted.

Motion: Mrs. Brown
Second: Mr. Pochron
Yes: 5
No: 0

Personnel

Instructional Personnel

Request approval to accept the resignation due to retirement of Kimberlee Behm, School Nurse, effective January 26, 2018.

Motion: Mrs. Brown
Second: Mr. Pochron
Yes: 5
No: 0

Request approval to advertise for a school nurse.

Motion: Mrs. Brown
Second: Mr. Pochron
Yes: 5
No: 0

Request approval to add Roy Keys, Diana Moniger, Gennaro Bonaventura, April Little and Renee Milcheck to the substitute teacher list for the 2017-18 school year. All requirements have been met.

Motion: Mrs. Brown
Second: Mr. Pochron
Yes: 5
No: 0

Support Personnel

Request approval to ratify the actions of Superintendent Mr. Orr in accepting the resignation of Michelle Harvey as a Personal Care Aide, effective November 13, 2017.

Motion: Mr. Pochron
Second: Mrs. Brown
Yes: 5
No: 0

Request approval to post and advertise for a Personal Care Aide.

Motion: Mr. Pochron
Second: Mrs. Brown
Yes: 5
No: 0

Request approval to ratify the actions of Superintendent Mr. Orr in adding Brady Pears to the substitute bus drivers list for the 2017-18 school year. All requirements have been met.

Motion: Mr. Pochron
Second: Mrs. Brown
Yes: 5
No: 0

Extracurricular Personnel

Request approval for Trevor Kniha and James Miller to serve as volunteers for the wrestling program for the 2017-18 school year.

Motion: Mrs. Brown
Second: Mr. Pochron
Yes: 5
No: 0

Request approval to hire Arthur Cage as an Assistant Boys Basketball coach for the 2017-18 school year at a salary of \$2,665.05 per the terms and conditions of the JMEA collective bargaining unit agreement.

Motion: Mrs. Brown
Second: Mr. Pochron
Yes: 5
No: 0

Staff and Student Activities

Professional Conferences

Request permission for the Superintendent, Joseph Orr, to attend the annual IU #1 Superintendents Leadership Academy at the Hilton Garden Inn in Southpointe on January 11-12, 2018 at no cost to the district.

Motion: Mrs. Brown
Second: Mr. Pochron
Yes: 5
No: 0

Request approval for Jodi Fulks and Suzanne Boyle to attend a teacher workshop on Illustrator and Inventor software programs at Pittsburg Technical College on January 16, 2018. Cost for this action is \$170.00 for two substitutes as budgeted. Transportation will be provided by school van.

Motion: Mrs. Brown
Second: Mr. Pochron
Yes: 5
No: 0

Student Activities

Request approval for Mrs. Cox and Mrs. Kniha to take up to 15 Science Olympiad students to Califormat University of PA on March 7, 2018 to participate in a Science Olympiad competition. Cost for this action is \$170.00 for two substitutes as budgeted. Transportation will be provided by school van.

Motion: Mrs. Brown
Second: Mr. Pochron
Yes: 5
No: 0

Request approval for Mrs. Cox and Mrs. Kniha to take up to 15 Envirothon Team students to Huntington Hills on May 2, 2018 to participate in an Envirothon competition. Cost for this action is \$170.00 for two substitutes as budgeted. Transportation will be provided by school van.

Motion: Mrs. Brown
Second: Mr. Pochron
Yes: 5
No: 0

Request approval for Shelly Rogers to take a high school and middle school team to the Greene County Reading Competition at Waynesburg University on May 8, 2018. Teams from Jefferson-Morgan have attended for the last 3 years. An additional teacher would be required to go in order to supervise and drive an additional van. Cost for this action is \$170.00 for two substitutes as budgeted. Transportation will be provided by school van.

Motion: Mrs. Brown
Second: Mr. Pochron
Yes: 5
No: 0

Items of Information

1. Scheduled Meetings:
 - o Dec. 11, 2017: Athletics & Activities – 5:30 PM
 - o Dec. 20, 2017: JOC Meeting – 6:00 PM
 - o Dec. 4, 2017: Legislative Meeting--6:30 PM
2. The Jefferson-Morgan Football Boosters donated \$650 to the Donna M. Furnier Memorial Scholarship Fund from their Pink Out T-shirt Sale.

3. The Jefferson-Morgan High School Student Council donated \$207.50 to the Donna M. Furnier Memorial Scholarship Fund from their Pink Out Bracelet Sale.

Request approval to adjourn the meeting.

Motion: Mr. Pochron

Second: Mrs. Brown

Yes: 5

No: 0

Meeting was adjourned at 7:32 p.m.

Prepared by Jennifer Foringer

President, John Shaffer

Secretary, Mark Pochron