

**MINUTES OF THE REGULAR MEETING  
OF THE  
WINSLOW UNIFIED SCHOOL DISTRICT NO. 1  
GOVERNING BOARD**

**CALL TO ORDER:** The regular meeting of the Governing Board of Winslow Unified School District No. 1 was called to order by Mrs. Sharon Greenwood, President, at 6:01 p.m., April 19, 2018, in the District Board Room, 800 Apache Avenue, Second Floor, in Winslow.

**PRESENT:** Mrs. Sharon Greenwood  
Mr. Joey Hartnett  
Mrs. Dodie Montoya  
Mr. Allen Leonard

**ABSENT:** Mrs. Marilee Ervien

**PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was said.

**APPROVAL OF THE AGENDA:** Mr. Leonard made a motion to approve the agenda, and Mr. Hartnett seconded it. A vote was taken and all members present voted "aye". Motion carried.

**APPROVAL OF MINUTES:** Mr. Hartnett made a motion to approve the minutes of the regular meeting held March 15, 2018; and the two special meetings held April 5, 2018. The motion was seconded by Mr. Leonard. All members present voted "aye" and the motion carried.

**CALL TO PUBLIC:** Mrs. Greenwood invited public comments on any listed items on the agenda at this time. She requested that anyone speaking should state their full name for the record and confine their remarks to three minutes or less. She stated that no action will be taken as a result of public comments. She reminded the public that the Board expects citizens who address the Board to present concerns regarding the activities in question rather than make personal attacks upon board members, staff or others present or absent according to Governing Board Policy BEDH. In addition, questions or comments on matters that are currently under legal review will not be accepted per Board Policy BEDH, Public Participation at Board Meetings. Anyone wishing to discuss an issue with the Governing Board that is not on the agenda should complete form WPS 511 located on the entrance table. Copies will be distributed to all board members for their consideration.

There were no comments from the public at this time.

**OLD BUSINESS:**

A. Second reading of the following Arizona School Boards Association Policy Services Advisories:

No. 602	Policy DKA – Payroll Procedures / Schedules
No. 603	Exhibit GBEAA-E – Staff Conflict of Interest
No. 604	Regulations GCCG-RA, RB – Professional Staff Voluntary Transfer of Accrued Sick Leave
No. 605	Policy GCCH – Professional / Support Staff Bereavement Leave
No. 606	Regulation GDCG-R – Support Staff Voluntary Transfer of Accrued Sick Leave
No. 607	Exhibit IHA-E – Basic Instructional Program
No. 608	Regulation IHBj-R – Indian Education (Native American / Indian Education)
No. 609	Regulation IIB-R – Class Size (Special Education)
No. 610	Policy IKAB – Report Cards / Progress Reports
No. 611	Policy JFAA – Admission of Resident Students
No. 612	Policy JFABD – Admission of Homeless Students
No. 613	<b>New</b> Policy JFABDA – Admission of Students in Foster Care JFABDA-R, JFABD-EA, JFABD-EB
No. 614	Exhibit JK-EA – Student Discipline
No. 615	Policy JKD – Student Suspension

Mrs. Mattox reminded the Board of the explanations given during the first reading and said these changes are mostly minor language changes; there is nothing major. She is recommending that the policies be adopted as advised by ASBA.

Mrs. Montoya made a motion, which was seconded by Mr. Hartnett, to adopt the policies as recommended. A vote was taken, with all members present voting in the affirmative. Motion carried.

**NEW BUSINESS:**

A. Mrs. Mattox welcomed Mr. Matt Weber, Superintendent of Northern Arizona Vocational Institute of Technology (NAVIT).

Mr. Weber expressed thanks for the opportunity to report and recognized Mrs. Penny Brimhall, CTE Director; Dr. Justin Hartman, Winslow High School Principal; and Mr. Royce Greer, member of the NAVIT Board representing Winslow.

He said there is a bill pending which would change the name of JTEDs (Joint Technical Education Districts) to CTEDs (Career and Technical Education Districts). This would be a more appropriate name.

He gave some background information on NAVIT and said there are 14 JTEDs (Joint Technological Education Districts) in the state now. Ours, NAVIT, is comprised of 11 high schools. Mr. Weber reviewed the primary purposes of NAVIT and discussed how it assists with high school satellite programs. He discussed ADM reimbursement, including a history of that, and also discussed what the NAVIT money is used for (mainly teachers and programs).

Mr. Weber said he appreciates the partnership with Winslow, which allows for quality programs to be available to our students.

The Board made comments and asked some questions, which Mr. Weber answered. He thanked the Board for their time and said he appreciates the support of Mrs. Mattox and the District.

The Board thanked Mr. Weber for his report.

B. As Mr. Rob Robertson from the Arizona Science Center was not present, Mr. Leonard made a motion to table this item of business. The motion was seconded by Mr. Hartnett and carried with a vote of "aye" from all members present.

C. Request ratification of expense and payroll vouchers per Ratification List No. 811 totaling \$1,246,548.88. This is a routine procedure to allow the District to submit vouchers to the County School Superintendent between board meetings.

Mrs. Montoya made a motion to approve all vouchers on Ratification List No. 811. Mr. Leonard seconded the motion. All members in attendance voted "aye" and the motion carried.

D. Mrs. Mattox recommended that the Governing Board approve the hiring of the following personnel:

- Kyle Decker – Sub/Trip Bus Driver – District
- Lani Leonard – P.E. Teacher – High School

Mrs. Mattox recommended that the Governing Board approve the transfer of the following personnel:

- Janice Arnold – from Sp Ed Inclusion Aide to High Needs Aide (through 5-31-18) – Jefferson School
- Deanna Burns – from 3<sup>rd</sup> Grade Teacher to Sp Ed Teacher – Bonnie Brennan School
- Linda Evans – from 3<sup>rd</sup> Grade Teacher to Kindergarten Teacher – Bonnie Brennan School
- Miranda French – from Sp Ed Teacher at the High School to 5<sup>th</sup> Grade Teacher at Washington School
- Athena Luna – from High Needs Aide at Washington School to Preschool Aide at Bonnie Brennan School
- Tabatha McClellan – from 4<sup>th</sup> Grade Teacher to 3<sup>rd</sup> Grade Teacher – Bonnie Brennan School
- Debra Stacey – from 5<sup>th</sup> Grade Teacher to 6<sup>th</sup> Grade Teacher – Washington School
- Kayla Tafoya – from Classroom Aide at Jefferson School to High Needs Aide at Bonnie Brennan School
- Zach Young – from Detention Aide to S.A.F.E. Room Aide – High School

Mrs. Mattox recommended that the Governing Board approve the resignation or retirement of the following personnel.

- Stephanie Lymer – Secretary – Junior High – Effective 6-30-18
- Damon McHenry – 4<sup>th</sup> Grade Teacher – Bonnie Brennan School – Effective 5-31-18
- Ashley McLaws – Preschool Aide – Bonnie Brennan School – Effective 5-31-18
- Jocelyn Passanando – Sp Ed Aide – Bonnie Brennan School – Effective 5-31-18
- Jordan Sawyer – High Needs Aide – Junior High – Effective 5-31-18
- Kyle Scott – History Teacher and Drama Club Sponsor – High School – Effective 5-31-18

After some discussion, Mr. Leonard made a motion to approve the hiring, transfer and resignation or retirement of personnel as recommended by Mrs. Mattox. This motion was seconded by Mr. Hartnett. A vote was taken and all members present voted in the affirmative. Motion carried.

E. Mrs. Mattox requested that the Governing Board accept the following donations.

- \$90.20 to Bonnie Brennan School from SW Karma for Sonic Night
- \$74.78 to Jefferson School from SW Karma for Sonic Night
- \$101.29 to Jefferson School from SW Karma for Sonic Night
- \$70.10 to Washington School from SW Karma for Sonic Night
- \$123.28 to Washington School from SW Karma for Sonic Night
- \$250.00 to Ms. Christa Knox, WJHS Art Teacher, from the Grand Lodge of Arizona Foundation for classroom furniture

Mrs. Mattox expressed thanks for all the donations and congratulated Ms. Knox on receiving the Masonic funds.

A motion to accept the donations was made by Mr. Hartnett and seconded by Mrs. Montoya. All members present voted “aye” and the motion carried.

F. Mrs. Mattox requested that the Governing Board approve the following out-of-state travel.

- Four employees, one other adult and forty-one students to travel to Albuquerque, New Mexico, June 13 – 15, 2018, for a football camp
- Five employees and fifteen students to travel to Ogden, Utah, June 14 – 17, 2018, for a girls basketball tournament

Mrs. Mattox said the cost of these trips would be covered by club funds.

After some discussion, Mrs. Montoya made a motion to approve the out-of-state travel as requested. This motion was seconded by Mr. Hartnett and carried with a vote of “aye” from all members present.

- G. Mrs. Mattox requested that the Governing Board approve the annual Navajo County ESA Special Services Consortium Membership Agreement. She said this is to cover physical and occupational therapy services. This is a routine, annual procedure.

Mrs. Lomeli said that sometimes there are no responses to our requests for bids, and in those cases we need to rely on the consortium for providers. There was some discussion about speech therapy and elementary counseling services.

A motion to approve the agreement as presented was made by Mr. Leonard and seconded by Mr. Hartnett. All members present voted "aye" and the motion carried.

- H. At this time, the members of the Governing Board discussed their goals for the next year. Mrs. Greenwood distributed a list she compiled pursuant to previous discussions.

Some of the topics raised were teacher pay raises, working with the Superintendent to accomplish goals, the Facebook page for the District, Board members visiting individual schools, changing early release days to Fridays, school safety and current activities.

After further discussion, the second bullet under Budget will be changed to read "Put any extra funds into pay increases for district personnel."

Mr. Hartnett made a motion, which was seconded by Mr. Leonard, to approve the Governing Board Goals as developed. All members present voted "aye" and the motion carried.

The attached list of goals is incorporated into these minutes and made a part hereof.

- I. Notice was provided to the Governing Board regarding a textbook that the high school would like begin using. Mrs. Mattox said this would be for a new Pre-Algebra class designed for intervention and in conjunction with the Algebra I class.

There was considerable discussion, and input from various administrators and teachers.

No action is requested at this time as this is just the initial notification to the Board. The book will be on display for the required 60 days and a request for adoption will be made at a later date.

- J. The Governing Board has been invited to submit items for consideration for the 2019 Arizona School Boards Association Political Agenda.

They referred to the 2018 Political Agenda items and decided to submit the following as their priorities.

- Fully fund JTEDs
- Full funding for full-day kindergarten
- More funding for teacher and staff pay
- Adequately fund school facility projects
- Restore district additional assistance (DDA)

Mr. Hartnett made a motion, which was seconded by Mr. Leonard, to submit these priorities for consideration for the 2019 ASBA Political Agenda. All members in attendance voted in the affirmative and the motion carried. Robin will electronically transmit the submission form.

- K. Mrs. Mattox requested that the Governing Board change the regularly scheduled May 17 meeting to May 10, 2018, at 6:00 p.m. The reason for this request is to facilitate budget revision procedures.

Mrs. Greenwood said she has a prior commitment on May 10 and asked if Mr. Hartnett would be available to conduct the meeting. He replied that he would.

Mrs. Montoya made a motion to change the May meeting as requested, and Mr. Leonard seconded it. All members present voted "aye" and the motion carried.

#### **REPORTS:**

- A. The Board was presented with district financial reports for March, 2018. Mrs. Lomeli reported that 75% of the year had been completed at the end of March and actual expenditures were at 67%. She said the gap will be reduced in May after the payment of the large, year-end payroll.

- B Superintendent's Reports

Mrs. Mattox said that we are now beginning the open enrollment period for insurance.

She complimented the high school administration and improvement committee for the amazing job they have done on the improvement plan. ADE was there today and the staff did an awesome job of presenting the plan.

Mrs. Mattox offered her congratulations to Ms. Christa Knox and Mrs. Beth Bordner for receiving grants from the Masonic Grand Lodge of Arizona.

C. Board President's Reports

Mrs. Greenwood said that a lot of things happen before an issue gets to a board meeting. She was very impressed by the high school's improvement plan. She offered thanks for an insightful administration that is focused on moving forward.

**BOARD  
COMMENTS:**

Mr. Leonard apologized for not being in the loop on current happenings. He started a new job and has been very busy for the past two weeks.

Mrs. Montoya wished to comment on Item I. She thanked the ladies and said it is very much needed and appreciated.

Mr. Hartnett said that vertical alignment is best for kids. Our district must find common ground, work together and continue to move forward.

**ADJOURNMENT:**

Mrs. Greenwood asked if there was a motion to adjourn. Mr. Hartnett made this motion and Mr. Leonard seconded it. All members present voted "aye" and the motion carried at 7:18 p.m.

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President

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Vice-President

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Clerk

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Member

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Member

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Cyndie Mattox, Superintendent