

**MINUTES OF THE REGULAR MEETING  
OF THE  
WINSLOW UNIFIED SCHOOL DISTRICT NO. 1  
GOVERNING BOARD**

**CALL TO ORDER:** The regular meeting of the Governing Board of Winslow Unified School District No. 1 was called to order by Mrs. Josephine Montoya, President, at 6:00 p.m., February 4, 2015, in the District Board Room, 800 Apache Avenue, Second Floor, in Winslow.

**PRESENT:** Mrs. Josephine Montoya  
Mrs. Marian Scheid  
Mrs. Beth Carlson  
Mrs. Roberta Hadnot  
Mrs. Marilee Ervien

**ABSENT:**

**PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was said.

**APPROVAL OF THE AGENDA:** Mrs. Scheid made a motion to approve the agenda. The motion was seconded by Mrs. Carlson and carried with a vote of "aye" from all members.

**APPROVAL OF MINUTES:** Mrs. Hadnot made a motion to approve the minutes of the regular meeting held January 21, 2015, and the special meeting held January 30, 2015. The motion was seconded by Mrs. Carlson and carried with a vote of "aye" from all members.

**CALL TO PUBLIC:** Mrs. Montoya invited public comments on any listed items on the agenda at this time. She requested that anyone speaking should state their full name for the record and confine their remarks to three minutes or less. She stated that no action will be taken as a result of public comments. She reminded the public that the Board expects citizens who address the Board to present concerns regarding the activities in question rather than make personal attacks upon board members, staff or others present or absent according to Governing Board Policy BEDH. In addition, questions or comments on matters that are currently under legal review will not be accepted per Board Policy BEDH, Public Participation at Board Meetings. Anyone wishing to discuss an issue with the Governing Board that is not on the agenda should complete form WPS 511 located on the entrance table. Copies will be distributed to all board members for their consideration.

There were no comments from the public this evening.

**OLD BUSINESS:** None

**NEW BUSINESS:** A. Request ratification of expense and payroll vouchers per Ratification List No. 756 totaling \$600,562.23. This is a routine procedure to allow the District to submit vouchers to the County School Superintendent between board meetings.

Mrs. Scheid made a motion to approve all vouchers on Ratification List No. 756. Mrs. Hadnot seconded the motion. All members voted "aye" and the motion carried.

B. Mrs. Mattox requested that the Governing Board approve the hiring of the following personnel:

- Patricia Schumacher – Gear Up Tutor – High School

Mrs. Mattox requested that the Governing Board approve the following volunteers:

- Juana Brown – Volunteer 7<sup>th</sup> Grade Girls Basketball Coach – Junior High School
- Jack Jue – Volunteer for WHS Soccer Club
- Robert Vasquez – Volunteer for WHS Soccer Club
- Eric Djassa – Volunteer for WHS Soccer Club

Mrs. Mattox requested that the Governing Board approve the resignation of the following personnel:

- Linda Cox – Bus Driver – Effective 2-7-15
- Laurel Palmer – Sp Ed Teacher – High School – Effective 5-28-15

A motion to approve the hiring, volunteers, and resignations was made by Mrs. Carlson and seconded by Mrs. Hadnot. A vote was taken and the motion passed with a vote of "aye" from all members.

C. Mr. Heister requested that the Governing Board accept the following donations:

- \$203.00 to Washington School from Arizona Restaurant Systems, Inc. for Sonic Night
- \$1,799.49 to Washington School from Box Tops for Education
- \$70.00 to Bonnie Brennan School from Arizona Restaurant Systems, Inc. for Sonic Night
- \$52.00 to Jefferson School from Arizona Restaurant Systems, Inc. for Sonic Night

A motion to accept the donations was made by Mrs. Scheid and seconded by Mrs. Carlson. All members of the Board voted in the affirmative and the motion carried.

- D. Mr. Heister requested that the Board approve the 2015-16 Special Services Consortium Agreement. He said this is an intergovernmental agreement with Navajo County for mostly special education service providers. He is recommending approval of this agreement for the next school year.

Mrs. Carlson made a motion to approve the agreement as presented and Mrs. Scheid seconded it. All members voted "aye" and the motion carried.

- E. Mr. Heister requested that the Governing Board execute a Letter of Declaration regarding the District's line of credit with Wells Fargo Bank. This is an annual procedure. The line of credit is to ensure that we can meet the final payrolls of the year in the event the state delays funding payments. Mr. Heister added that we have never had to use the credit to date.

A motion to sign the Letter of Declaration was made by Mrs. Hadnot and seconded by Mrs. Ervien. All members of the Board voted "aye" and the motion carried.

## **REPORTS**

- A. The members of the Board received copies of the student suspension logs.

- B. Governing Board Comments

Mrs. Ervien said she was glad to see the people present for the meeting.

Mrs. Hadnot wished everyone a Happy Valentine's Day.

Mrs. Scheid said she really enjoyed the conference last Friday. It was quite good and she appreciated being able to attend. She also wished everyone a Happy Valentine's Day.

Mrs. Montoya wished everyone a Happy Valentine's Day and she thanked the academic coaches and staff for their work.

- C. Superintendent's Comments

Mr. Heister thanked the Board for their flexibility in having the special meeting last week. He informed the audience that the purpose of the special meeting was to approve the Indian Policies and Procedures and the Application for Impact Aid before the deadline.

Mr. Heister discussed the Arizona School Boards Association Board Operations and Leadership Training Seminar (B.O.L.T.S.) held in Flagstaff last week. He thinks we were the only District with all of our board members, superintendent, assistant superintendent and board secretary in attendance. It was nice that everyone could attend; and it was nice to see Mr. Watson there. Mr. Heister said that ours is a cohesive group and our students are well served. Our district is a great place to work.

He mentioned that all the members of the Board received a letter about our bonds and indebtedness; and reminded everyone of his annual report a few months ago on the same subject.

Mr. Heister said our annual financial audit was recently completed. Four auditors were here for most of two weeks, representing about 250 man hours conducting our audit. He said this audit was the best we have had in many years, with the fewest findings. The findings that we did have were mostly related to attendance and membership issues. This is a very complicated subject with a lot involved and ways to improve are being implemented. Mr. Heister said two areas of emphasis in this audit were impact aid and food service and there were zero findings in these areas. He concluded by saying that he attributes the good outcome on the audit to the office staffs at the individual sites, the teachers, our business manager, Mrs. Lomeli, and the staff in the District Office.

Mr. Heister said that ASBA recognizes that legislators are not very responsive to administrators and educators. On average, a legislator hears from three constituents on a bill. Mr. Heister distributed a Request to Speak form. This will create an account and you can then communicate with your legislators via email. The emails will then be entered into the record on any particular bill. He is sharing this form with all the employees so that their voices can be heard. Some of the current legislative proposals could be very detrimental to education.

Mrs. Scheid said that Janice Palmer at ASBA keeps the Board very well informed about legislative issues.

F. Assistant Superintendent's Comments

Mrs. Mattox said that the auditor provided her with a K-8 Excel attendance sheet to assist in doing attendance correctly. She recently met with the parent liaisons to instruct them on this issue. She said that everyone works hard to do a good job and to comply with audit requests and requirements and it is very much appreciated.

**ADJOURNMENT:**

A motion to adjourn the meeting was made by Mrs. Scheid at 6:22 p.m. The motion was seconded by Mrs. Hadnot. All members voted "aye" and the motion carried.

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President

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Vice-President

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Clerk

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Member

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Member

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Richard L. Heister, Superintendent

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Cyndie Mattox, Assistant Superintendent