March, 2018

Dear Parents and Students,

Students are expected to request courses for next year using PowerSchool: **Class Registration**.  
**Class Registration** enables you to:  
1) make the initial selections for 2018-19 courses  
2) view next year’s **Course Requests** at any time

Students and parents should discuss course options. Then, students make their initial selections on PowerSchool before meeting with counselors.

**Please bring a printed copy of these selections to your scheduling meeting.**

Note:

1) Most students take 40.0 credits each year  
2) Edit privileges will be turned off after:  
   i. March 21 for Gr 09  
   ii. March 28 for Gr 10  
   iii. April 18 for Gr 11  
3) Final level placements are determined by final grades  
4) **Do not schedule** in class support (ics) classes – it will be done by case managers  
5) Guidance counselors will advise and ultimately approve all course selections.

PowerSchool Tips:  
Choose **Class Registration** in the left column of PowerSchool  
Choose courses by clicking the edit button  
Then select desired course & appropriate level as per your semester grade  
Submit by pressing the **Okay** button after each course selection  
then **Submit** after all courses are selected. **Print your selections & bring it to your meeting.**

- Parents & students will be able to view course selections anytime April – June  
- If there are any difficulties, guidance counselors will schedule students by hand.

Good luck with your scheduling,

William S. Miron