

BORDENTOWN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

+Document Provided
**Consent Agenda Item

MINUTES - May 7, 2014

A. CALL TO ORDER

The Conference Meeting of the Board of Education of the Bordentown Regional School District was convened on the above date at 7:00 p.m. with the Board President presiding.

SUNSHINE LAW STATEMENT

The Board Secretary read the following statement:
In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: The date, the time, and the purpose of this special meeting were conveyed to the Burlington County Times and the Trenton Times on January 6, 2014. The Secretary will enter this public announcement into the minutes of this meeting.

B. FLAG SALUTE/SILENT REFLECTION

The Board Secretary led the members of the Board and audience in the salute to the flag and moment of silent reflection.

C. ROLL CALL

The following members answered roll call: Ms. Goff, Mr. Hartmann, Ms. Hartmann, Mr. Heberling, Mr. Potts, Ms. Wehrman, Ms. Zablow and Mr. Drew. **ABSENT:** Mr. Creegan (Arrived 7:05).

Also attending: Mr. Joseph Miller, Interim Superintendent, Mr. Eloi Richardson, School Business Administrator/Board Secretary.

Staff attending: Connie McMillin, Christine Corcoran, Elizabeth Sterling, Maria Moshinsky, Louisa Kenny, Collette Campellone, Patrick Lynch, Liz Brotherton, Ann Marie O'Leary, Traci Redler, Dorothy Romano, Kathy Creegan, Michael Oliver, Rob Walder, Terence Degnon, Donna Sensi, Jeannette McCue, Melanie Stokes, Melissa Boyle, Mike Brennan, Cynthia Nemceff, Elizabeth Mitchell, Jacqueline Chen, Christina Kittel, Barbara Mazza, Linda Eaton, Emily Cain, Chris O'Leary, Penny McCutcheon, Kevin Wright, and Leona Stanton.
Visitors attending: Hannah Heberling, Jim Brotherton, Mae Hamilton, Walter Kosul, Cathy Luyber, Melanie Kunkler, and Marianne Jackson.

D. EXECUTIVE SESSION RESOLUTION

Mr. Hartmann read the following resolution, seconded by Mr. Heberling and unanimously approved at 7:05pm.:

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Board of Education of Bordentown Regional School District ("Board of Education") has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Board of Education will reconvene following the end of the closed session, approximately 7:00 pm this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

_____ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

_____ Any matter in which the release of information would impair a right to receive funds from the federal government;

_____ Any matter the disclosure of which constitutes an unwarranted invasion of Individual privacy;

_____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the

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negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____);

____ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

____ Any investigations of violations or possible violations of the law;

X Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: Client Privilege)

(If contract negotiation, the nature of the contract and interested party is _____)

Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the Board of Education's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is 2014-15 Employment);

____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board of Education Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Mr. Eloi Richardson, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Bordentown Regional School District, Board of Education at its meeting held on 5/7/2014.

The Board returned to open session at 7:44pm.

E. PUBLIC FORUM - FOR AGENDA ITEMS - None

Members of the public are invited to submit comments pertaining to educational Matters during the public comment portion of the meeting. The Board, pursuant to the Open Public Meetings Act, will not entertain comments pertaining to student or personnel matters or matters pertaining to negotiations or litigation and may choose not to respond to any comments made by members of the public during this portion of the meeting. However, the Board will give all comments appropriate consideration and will refer all complaints to the administration for resolution.

Please be aware that all Board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. The maximum time per member of the public shall be five minutes. Please state your name and address for the record.

- Mr. Lynch addressed the prom ticket issue (need for additional tickets).

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- Mr. Miller discussed reasons for considering changing medical providers to AmeriHealth (from State Health Benefits).
- Ms. Kenny, representing the BRAA, requested additional time to review details regarding change to AmeriHealth.
- Ms. O'Leary, VP BREA, also requested additional time to review details regarding change to AmeriHealth
- In response to comments, Mr. Miller stated that AmeriHealth is legally obligated to provided equal to or better than coverage guaranteed.

F. RECOGNITION/PRESENTATION - None

G. STUDENT REPRESENTATIVES - None

H. UNFINISHED BUSINESS - None

I. CONSENT AGENDA APPROVAL (R.C.*)

A motion was made by Mr. Heberling, seconded by Mr. Hartmann to approve the following:

1. **Motion to approve Travel/Mileage reimbursement request

ON A ROLL CALL VOTE (Item 1):

AYES: Mr. Creegan, Ms. Goff, Mr. Hartmann, Mr. Heberling, Mr. Potts, Ms. Wehrman, Ms. Zablow and Mr. Drew. NOES: Ms. Hartmann.

ABSTENTIONS: None. ABSENT: None.

Motion approved by majority.

J. COMMITTEE REPORTS

1. Negotiations Committee Meeting, April 21, 2014 - Ms. Ellen Wehrman, Chair reported there on; proposals are being addressed.
2. Other: Mr. Heberling reported there on Scholastic Banquet held on 5/6/14; two new inductees.

K. SUPERINTENDENT'S REPORT

A motion was made by Mr. Hartmann, seconded by Mr. Potts to approve the following:

1. +Motion to accept HIB Report & Determinations (Data chart to be updated prior to meeting)

School	# of Reports	# of HIB
CBS	0	0
PMS	1	1
MIS	0	0
BRMS	1	1
BRHS	0	0
TOTAL:	<u>2</u>	<u>2</u>

ON A ROLL CALL VOTE (Item 1):

AYES: Mr. Creegan, Ms. Goff, Mr. Hartmann, Mr. Heberling, Mr. Potts, Ms. Wehrman, Ms. Zablow and Mr. Drew. NOES: Ms. Hartmann.

ABSTENTIONS: None. ABSENT: None.

Motion approved by majority.

L. CURRICULUM REPORTS - None

M. PERSONNEL REPORT

A motion was made by Mr. Hartmann, seconded by Ms. Goff to approve the following:

Appointments, Per Superintendent's Recommendation:

Resolution: Criminal History Check

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The following staff, positions, and salaries are appointed for emergent hiring pending completion and certification of the State of New Jersey criminal history check. Affidavit(s) is (are) from the applicant(s) attesting to no criminal record are in the Superintendent's possession. Staff to whom this resolution applies are noted in bold print.

1. +Motion to accept Superintendent's recommendations to renew the following staff for 2014-2015 as per attached list:
 - Non-Tenured Teachers - "A"
 - Non-Tenured Administrators - "B"
 - Tenured Administrators - "C"
 - Non-Represented Administrators - "D"
 - Non-Tenured Support Staff - "E" & "H"
 - Non-Represented Support Staff - "E"
 - Tenured Staff - "F"
 - Aides - "G"
2. +Motion to acknowledge personnel retired or retiring during the 2013-2014 school year.
3. Motion to accept resignation of Ms. Meghan Praml-Musa from the position of Special Education Teacher at Clara Barton School, effective April 24, 2014. Ms. Praml-Musa is currently out on leave and has coverage for her classroom.
4. Motion to accept resignation, due to retirement, of Ms. Katherine Rosina from the position of Instructional Aide, effective July 1, 2014.
5. Motion to approve the following teachers to lead the BRMS Summer Enrichment Program for four weeks, July 7 through July 30, 2014, Monday through Thursday, 7:50 AM - 11:50 AM. These staff members will be paid through Title I NCLB funds. Each certificated staff member will receive \$2,500 at the conclusion of the program and the Instructional Aide will receive \$1,500.

Certificated Staff	School	Classroom	Stipend
Jessica Dickinson & Emma Voshell (splitting stipend)	BRMS	BRMS Library, 102 & 106	\$1,250 \$1,250
Patty Ridolfi	BRMA	BRMS Library, 111 & 106	\$2,500
Stephen Koch	BRMS	BRMS Library, 109 & 106	\$2,500
Instructional Aide	School	Classroom	Stipend
Amy Rabenda	BRMS	BRMS Library, 102, 111, 109 & 106	\$1,500

6. Motion to approve to hire from Mission 1; four (4) autism aides and three (3) instructional aides for the Extended School Year Program due to district employees have not applied.
7. +Motion to approve staff members to be employed for the Extended School Year and Supplemental Reading Programs which will operate during July 1 through July 30, 2014.
8. Motion to approve employee #4766 unpaid Intermittent Leave under FMLA due to personal illness for the remainder of the 2013-14 school year.
9. +Motion to approve Ms. Kristin Callahan as a full-time Learning Consultant (11 month) for the office of Special Services, effective 7/1/14, Step 10, MA +12, with a salary of \$65,600 (pro-rated for 11 months). This replaces a resignation.
10. Motion to approve contract for Mr. Edward Forsthoffer as Superintendent of Schools with a salary of \$157,500, effective July 1, 2014 through June 30, 2017.

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11. Motion to approve contract for Mr. Eloi Richardson as School Business Administrator/Board Secretary with a salary of \$124,236, effective July 1, 2014 through June 30, 2015.

ON A ROLL CALL VOTE (Items 1-9; 11):

AYES: Mr. Creegan, Ms. Goff, Mr. Hartmann, Mr. Heberling, Mr. Potts, Ms. Wehrman, Ms. Zablow and Mr. Drew. NOES: Ms. Hartmann. ABSTENTIONS: None. ABSENT: None.
Motion approved by majority.

ON A ROLL CALL VOTE (Item 10 and Item 1F):

AYES: Ms. Goff, Mr. Hartmann, Mr. Heberling, Mr. Potts, Ms. Wehrman, Ms. Zablow and Mr. Drew. NOES: Ms. Hartmann. ABSTENTIONS: Mr. Creegan. ABSENT: None.
Motion approved by majority.

N. BUSINESS, FINANCE & OPERATIONS

A motion was made by Ms. Wehrman, seconded by Mr. Heberling to approve the following:

1. +Motion to approve Abate Insurance Agency as the District's Insurance Broker of Record, for Medical/Dental Insurance for the 2014-2015 school year at no additional out-of-pocket cost.
2. +Motion to approve the change of medical providers to AmeriHealth of New Jersey, effective July 1, 2014. (attachment 1 & 2)
3. Motion to approve the following Joint Agreement payable to Bordentown Regional School District:
 - a. Asbury Park School District
(This is a change from previous approval due to the student not attending) To transport one student to and from Peter Muschal School, Route #87, effective March 31, 2014 to April 25, 2014, Total cost \$184.50
4. Motion to approve one out-of-district placement to Garfield Park Academy with a pro-rated tuition of \$46,260, effective May 12, 2014.

ON A ROLL CALL VOTE (Items 1; 3-4):

AYES: Mr. Creegan, Ms. Goff, Mr. Hartmann, Ms. Hartmann, Mr. Heberling, Mr. Potts, Ms. Wehrman, Ms. Zablow and Mr. Drew. NOES: None. ABSTENTIONS: None. ABSENT: None.
Motion approved by majority.

ON A ROLL CALL VOTE (Item 2):

AYES: Mr. Heberling and Mr. Drew. NOES: Ms. Goff, Ms. Hartmann, Mr. Potts, Ms. Wehrman, Ms. Zablow. ABSTENTIONS: Mr. Creegan (conflicted) and Mr. Hartmann. ABSENT: None.
Motion NOT approved.

O. POLICY - None

P. DISCUSSION/INFORMATION ITEMS - None

Q. BOARD and PUBLIC FORUM

Members of the public are invited to submit comments pertaining to educational matters during the public comment portion of this meeting. Please report to the microphone and state your name and address for the record prior to addressing the Board of Education. The board, pursuant to *Open Public Meetings Act*, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the

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public during this portion of the meeting; however, the board will give all comments appropriate consideration and will refer all initial complaints to the administration for resolution.

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- 1) Ms. Brotherton: Invited the Board to the Spring Art Show.
- 2) Mr. O'Leary: Recognized 2 aides who are retiring.
- 3) Mr. Lynch: Thanked Mr. Heberling for reporting on Academic Awards.
- 4) Ms. Sensi: Thanked Mr. Miller for allowing 14 students to participate in the Garden Club at CBS.
- 5) Mr. de Groot: Provide update new housing development (off Route 130) and related PILOT issues.

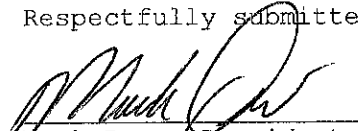
R. NEW BUSINESS - None

S. ADJOURNMENT

A motion was made by Mr. Heberling, seconded by Mr. Hartmann to adjourn the meeting at 8:35 p.m.

Motion unanimously approved.

Respectfully submitted,


Mark Drew, President


Eloi Richardson, SBA/BS