

Tiffin City Schools LPDC Group 1-3 Activity Guidelines

| Group | Activity | Max. CEU's | CEU Value | Verification | Criteria |
|-------|---|------------------------------|--|--|--|
| 1 | college courses | no limit | 1 sem. hr =3 CEU's 1 qt. hr =2 CEU's | Transcript | Must relate to IPDP goals |
| 1 | workshops | no limit | 1 clock hr =0.1 CEU | CEU certificate of attendance | Must relate to IPDP goals |
| 2 | mentoring | 6 CEU's | 1 clock hr =0.1 CEU | Group 2 Activity Verification Form | Mentor a teacher or administrator and complete mentoring training |
| 2 | curriculum development | no limit | 1 clock hr =0.1 CEU | Group 2 Activity Verification Form | Serve on local, county, state or national formal committees |
| 2 | professional committee | no limit | 1 clock hr =0.1 CEU | Group 2 Activity Verification Form | Serve on local, county, state or national formal committees |
| 2 | grant writing | 6 CEU's per licensing cycle | 1 clock hr =0.1 CEU | Group 2 Activity Verification Form | Not dependent on award of grant planning and preparation for grant not management of grant |
| 3 | publication | no limit | determined by LPDC | Group 3 Activity Verification Form and copy of publication | Must contribute to education profession and be commercially published |
| 3 | peer observation | 1 CEU per licensing cycle | 1 clock hr =0.1 CEU | Group 3 Activity Verification Form | Not part of mentoring program |
| 3 | National Board of Professional Teaching Standards | 36 CEU's per licensing cycle | 36 CEU's for completion and testing center | National Board Certificate or Activity Verification | Must relate to IPDP goals |
| 3 | Professional | 6 CEU's per | 1 clock hr =0.1 CEU | Certificate of Completion | Time in coursework/workshops for |

| | | | | | |
|---|--|-----------------------------|---|------------------------------------|--|
| | Vocational Board Certification | licensing cycle | | | test preparation purposes only |
| 3 | cooperating teacher for student teacher/counselor/administrator intern | 6 CEU's per licensing cycle | 3 CEU's per sem. (part-time teacher – proportional to teaching assignment) | Documentation | LPDC will accept CEU's only for this activity |
| 3 | cooperating teacher for sophomore or junior block students | 3 CEU's per licensing cycle | 1 CEU per semester | Documentation | |
| 3 | teaching a college course | 6 CEU's per licensing cycle | 1.5 CEU's for sem. 1 CEU for quarter | Syllabus and Documentation | Must relate to educational goals |
| 3 | professional presentation | 1 CEU per licensing cycle | 1 clock hr = 0.1 CEU | Syllabus and Documentation | Applies to the first presentation of a topic each licensing cycle |
| 3 | educational project/research | no limit | 1 clock hr = 0.1 CEU | Group 3 Activity Verification Form | Must apply education skills and knowledge toward the development of a project. Hours for planning preparation only. |
| 3 | self-directed educational activities | 3 CEU's per licensing cycle | 1 clock hr = 0.1 CEU | Group 3 Activity Verification Form | May include professional reading research, travel. Must enhance educator's work in the profession or contribute to educator's specialization |
| 3 | externship | 6 CEU's per licensing cycle | 1 clock hr = 0.1 CEU | Group 3 Activity Verification Form | Must enhance educator's work in the profession or specialization |

18 CEU's/180 clock hours are required for license renewal/initial issuance.

Preapproval is strongly recommended for Group 2 Activities and required for Group 3 Activities.

Substitute teachers may choose from Group 1 or if teaching 90 days per year for TCS may choose from Groups 1, 2 or 3.

adopted 11/4/98 revised 3/3/99 revised 8/29/05