



ATWATER ELEMENTARY SCHOOL DISTRICT

A Tradition of Excellence

**Minutes
Regular Board Meeting
Tuesday, August 9, 2016**

CALL TO ORDER

Meeting was called to order at 5:20 p.m.

ROLL CALL OF MEMBERS

Wilson, Lee, Fincher, Hendrickson and Whitney were present.

PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS

There were no members of the public present.

ADJOURN TO CLOSED SESSION

- A. Public Employee Appointment/Employment (Gov. Code section 54957): Superintendent Evaluation**
- B. Public Employee Discipline/Dismissal/Release (Government Code Section 54957)**
- C. Public Employee Appointment/Employment (Gov. Code section 54957)**
- D. Conference with Labor Negotiators (Government Code Section 54957.6) Agency Representative: Sandra Schiber
Employee Organizations: AETA, CSEA**

RECONVENE OPEN SESSION

Open session was reconvened at 6:20 p.m.

REPORT ON CLOSED SESSION ACTION ITEMS, IF ANY.

There was no report from closed session.

FLAG SALUTE

The flag salute was led by Michelle Bush, Assistant Superintendent Human Resources.

INVOCATION

The invocation was led by Pastor John Motz, New Life Community Church.

REVISION/ORDERING/ACCEPTANCE OF AGENDA

MOTION by Fincher, **SECONDED** by Hendrickson to approve the agenda as presented. **MOTION CARRIED** by a vote of 5-0.

SUPERINTENDENT'S REPORT

Michelle Bush, Assistant Superintendent Human Resources, introduced the new teachers for 2016-2017.

PUBLIC PARTICIPATION

There were no comments from the public.

CONSENT AGENDA

A. Personnel Action:

1. Certificated Employee Approvals:

- a. Acknowledgement of Receipt on the final decision from the Commission on Professional Competence to terminate a certificated employee
- b. Appointment of Hillary Durrant as a Speech Teacher in the Special Programs Department, effective August 8, 2016.
- c. Appointment of Maria Serrano as a part-time Read 180 Teacher at Aileen Colburn School, effective August 8, 2016.
- d. Appointment of Cheryl Tanis as an Itinerant Physical Education Teacher, effective August 8, 2016.

2. Classified Employee Approvals:

- a. Resignation of Diana Thompson as a Staff Secretary for Educational Services, effective August 5, 2016.
- b. Resignation of Betsy Nielsen as an AVID Tutor and Homework Club Instructional Assistant at Bellevue School, effective June 30, 2016.
- c. Resignation of Erika Orozco Aguilera as an Instructional Assistant at Aileen Colburn School, effective June 30, 2016.
- d. Resignation of Angelica Miranda as an Instructional Assistant, Special Ed at Aileen Colburn School, effective June 30, 2016.
- e. Resignation of Elba Torres as a Special Circumstance Associate and Instructional Assistant at Aileen Colburn School, effective June 30, 2016.
- f. Resignation of Brandy Tillett as a Special Education Assistant at Bellevue School, effective June 30, 2016.
- g. Resignation of Gladys Venegas Piceno as an Instructional Assistant at Aileen Colburn School, effective June 30, 2016.
- h. Resignation of Sandra Pruitt as a Campus Supervisor at Elmer Wood School, effective June 30, 2016.
- i. Resignation of Maria Serrano as an Instructional Assistant at Aileen Colburn School, effective June 30, 2016.
- j. Resignation of Angelica Renteria as a Campus Supervisor at Bellevue School, effective June 30, 2016.
- k. Resignation of Richel Finley as a Food Service Assistant I at Peggy Heller School, effective June 30, 2016.
- l. Resignation of Gabriela Bravo as a Bilingual Instructional Assistant at Bellevue, effective June 30, 2016
- m. Resignation of Dolly Solomon as an Instructional Assistant at Bellevue, effective June 30, 2016.
- n. Appointment of Dolly Solomon as an Instructional Assistant at Mitchell K-6, effective August 15, 2016.
- o. Appointment of Gabriela Bravo as an Instructional Assistant at Shaffer School, effective August 15, 2016.
- p. Appointment of Jessica Gasaway to a second position of Instructional Assistant at Aileen Colburn School, effective August 15, 2016.
- q. Appointment of Federico Ramirez Jr. as an Instructional Assistant at Aileen Colburn School, effective August 15, 2016.
- r. Appointment of Beverly Soung as an Instructional Assistant at Aileen Colburn School, effective August 15, 2016.

- s. Appointment of Melissa Brito to a second position as an Instructional Assistant at Elmer Wood School, effective August 15, 2016,

B. Approval of Current Expenditures for July 2016.

<u>Fund</u>	<u>Title</u>	<u>Amount</u>
01	General Fund	\$ 1,550,895.22
12	Child Development Fund	\$ 333.20
13	Cafeteria Fund	\$ 6,278.78
25	Capital Facilities Fund	\$ 3,333.75

C. Approval of Actuarial Study with Demsey-Filliger

D. Approval of AVID Tutors with University of California Merced for Mitchell Senior

E. Ratification of the 2015-2016 P-Annual Attendance Report Revision

F. Ratification of the 2015-2016 P-2 Attendance Report Revision

G. Approval of Obsolete Equipment Request and Resolution No. 16-17-01

H. Approval of Outdoor Education Contract for Thomas Olaeta School

I. Approval of Regular Board Meeting Minutes of July 12, 2016

MOTION BY Hendrickson, **SECONDED BY** Whitney to approve the Consent Agenda Items, Expenditures and Minutes, with the correction of Item XII.2.p.: change name to Heather Gasaway. **MOTION CARRIED** by a vote of 5-0.

REGULAR AGENDA – INFORMATION/ACTION ITEMS

A. Superintendent

1. Local Control Accountability Plan Recommended Revisions from Merced County Office of Education

Merced County Office of Education has recommended minor revisions to the LCAP that was approved by the Board on June 28, 2016. The Board was asked to approve the recommended revisions.

MOTION by LEE, **SECONDED by** Whitney, to approve the LCAP with recommended revisions. **MOTION CARRIED** by a vote of 5-0.

B. Human Resources

1. Approval of Provisional Internship Permit

The Board was asked to approve a Provisional Internship Permit for 2016-2017.

MOTION BY Lee, **SECONDED BY** Fincher, to approve the Provisional Internship Permit for Maria Serrano for 2016-2017.

2. Approval of New Job Description for Educational Services Department

The position of Staff Secretary in Educational Services has evolved to a key role for all departments, providing a variety of secretarial support to 21 staff members. The Board was asked to approve the new job position and description for Educational Services Office Manager.

MOTION by Lee, **SECONDED** by Whitney, to approve the new job position and description for Educational Services Office Manager. **MOTION CARRIED** by a vote of 5-0.

3. Approval of Job Description Revision for Bus Driver Trainer/Dispatcher

The job description of the Bus Driver Trainer/Dispatcher position has been reviewed and revised to properly reflect the job duties of the position with the restructuring of the Maintenance, Operations, Transportation and Facilities and the hiring of a MOTF Director. The Board was asked to approve the revised job description and title of Transportation Coordinator.

MOTION by Whitney, **SECONDED** by Lee to approve the job description revision for Transportation Coordinator. **MOTION CARRIED** by a vote of 5-0.

C. Educational Services

1. Summer School Recap

Chantel Masengale presented information regarding the 2016 Summer School Program.

2. Professional Development Plan

Mrs. Boyenga presented the Professional Development Plan for 2016-2017.

D. Business Services

1. Facility Update

Mrs. Levesque presented an update of the facility projects and furniture purchases.

COMMUNICATION, INFORMATION AND FUTURE AGENDA ITEMS

A. Board

President Wilson requested that Board Policy be reviewed for people who work for the district and have to drive for their job be placed on unpaid leave until they are exonerated.

Member Fincher commended Mrs. Levesque on the Facilities Update presentation. She also asked about the training for BoardDocs, which will be October 10th and 11th. She also asked about staffing for Teaching Fellows. President Wilson asked for a monthly report on Teaching Fellows. Member Hendrickson acknowledged Mrs. Levesque and the Facilities Update presentation. He also asked about safety audits at each site as safety has been a focus of the board. Dr. Schiber explained that a company has been contacted to conduct the audits, which will take place during the 2016-2017 school year.

ADJOURN

The meeting was adjourned at 7:48 p.m.

Sandra Schiber, Ed.D., Superintendent