

SAN JOSE CHARTER ACADEMY BOARD OF DIRECTORS
MINUTES
HELD AT 2021 W. ALWOOD ST., WEST COVINA, CA 91790
Elementary Cafeteria

December 8, 2015

4:30 p.m.
Regular Session

I. CALL TO ORDER: 4:36 p.m.

II. CLOSED SESSION (none)

III. OPEN SESSION 4:36 p.m.

- a. Flag Salute
- b. Roll Call

BOARD OF DIRECTORS

Brad Manning	<u> x </u>
Jeff Coronado	<u> x </u>
Tony Song	<u> A </u>
Matt Smith	<u> x </u>
Dave Wallach	<u> x </u>

EXECUTIVE DIRECTOR

Dr. Denise Patton	<u> x </u>
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IV. REPORT OF ACTION TAKEN IN CLOSED SESSION (none)

V. PRESENTATIONS (None)

VI. BOARD OF DIRECTORS' REPORTS

Anything individual Board members wish to report out on since the last meeting. This may include school events, visits, community events, etc.

VII. ITEMS FROM THE FLOOR/PUBLIC COMMENT

Those who wish to address the Board of Directors on any items are requested to fill out a speaker's card and leave it with the Board Chairperson prior to the item being called. Please note: these are given to the Chairperson so that he can call speakers up at the appropriate time. Speakers wishing to address the Board on any matter not on the agenda may do so during "Items from the Floor/Public Comment" section. Please keep your comments to 3 minutes or less and try to not be repetitive. We will hear comments on any one topic for 30 minutes. Under provisions of the Brown Act, the Board is prohibited from taking action on oral requests but may refer the matter to staff or to a subsequent meeting.

VIII. BUSINESS SESSION

A. Organizational

- 1. #558 Approval of Agenda and Consent items

Moved by Mr. Wallach and seconded by Mr. Smith to approve the agenda and consent items for the regular meeting of December 8, 2015.

Ayes 4 Noes 0 Abstain 0

Manning_x_Coronado_x_Song_Smith_x_Wallach_x

Consent

- 2. #559 Approval of Minutes

Moved by NA Seconded by _____

To approve the minutes of the regular meeting of November 2, 2015.

Ayes _____ Noes _____ Abstain _____

Manning___Coronado___Song___Smith___Wallach___

B. Education

- 3. Report of Information: Golden Ribbon Award

Dr. Patton reported on SJCA's submission of the school's application for the Golden Ribbon Award. This award highlights exemplary programs in CA schools.

- 4. Report of Information: 10 Ways to Brag About Your Child's School During the Holidays

Dr. Patton shared this informative communication that went home to all SJCA families prior to school dismissing for Thanksgiving Break. Mr. Smith commented that he liked the fact that it was mailed home.

- 5. Process for Selection of New SJCA Principal

Moved by Mr. Wallach and seconded by Mr. Smith to approve the process for selecting the new SJCA Principal. Application will be posted and due in January. Parent input relating to principal qualities is to be gathered during the process. Representatives from various groups will be invited to participate in the interviews. Interviews will take place in February.

Ayes 4 Noes 0 Abstain 0

Manning x Coronado x Song Smith x Wallach x

C. Business

Consent

- 6. #560 Purchase Orders

Moved by NA Seconded by

To approve/ratify listed purchase orders.

Ayes Noes Abstain

Manning Coronado Song Smith Wallach

Consent

- 7. #561 Warrant Approvals

Moved by NA Seconded by

To approve Warrants as presented.

Ayes _____ Noes _____ Abstain _____

Manning___ Coronado___ Song___ Smith___ Wallach___

8. Report of Information: 1st Interim PowerPoint

Kathy Cooper presented an overview of the 1st Interim Budget.

9. #562 1st Interim Budget

Moved by Mr. Smith and seconded by Mr. Wallach to approve the 1st Interim budget for 2015-2016.

Ayes 4 Noes 0 Abstain 0

Manning_x Coronado_x Song___ Smith_x Wallach_x

10. #563 Non-Certificated Salary Schedule

Moved by Mr. Wallach and seconded by Mr. Smith to make adjustments to the non-certificated salary schedule to \$10 per hour).

Ayes 4 Noes 0 Abstain 0

Manning_x Coronado_x Song___ Smith_x Wallach_x

11. #564 Insurance Options for Staff

Moved by Mr. Wallach and seconded by Mr. Smith to approve an insurance option for staff. The Board made the decision to stay status quo with the current insurance program, continuing to provide additional support for two-party and family coverage for the remainder of the year.

Ayes 4 Noes 0 Abstain 0

Manning_x Coronado_x Song___ Smith_x Wallach_x

12. Report of Information: 2014-2015 Audit

Kathy Cooper updated the Board regarding the Audit findings. Once again SJCA had a very good audit. Dr. Patton thanked Mrs. Cooper for all of her hard work and expertise in this area.

D. Personnel

Consent

13. #565 Personnel Report

Moved by NA Seconded by _____

To approve/ratify the personnel report as presented.

Ayes _____ Noes _____ Abstain _____

Manning___ Coronado___ Song___ Smith___ Wallach___

IX. INFORMATION SESSION

1. Board of Directors' discussion

Mrs. Cooper expressed her pleasure in attending the Field of Valor activity that was held around Veterans' Day week. Mr. Manning was the Volunteer Chairman for this event.

2. Dates to remember

- Dec. 6th – Week of Code
- Dec. 10th – Choir Winter Concert
- Dec. 12th – Builder's Club Bell Ringing for Salvation Army (Mr. Manning & Dr. Patton, too)
- Dec. 14th – PTO Board and General Meeting
- Dec. 15th – 4th Parent workshops for Common Core
 - 9:00, 12:00, and 6:00
- Dec. 16th – Band Winter Concert: 6:00 p.m.
- Dec. 18th – Early dismissal – 12:45 p.m.
- Dec. 19th – Jan. 5th : Winter Break
- Next Board Meeting – Jan. 12, 2016: 5:00 p.m.
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- X. There being no further business to come before the Board of Directors, the regular meeting of December 8, 2015 is adjourned at 6:20 p.m by Chairman Brad Manning.