

BUS RIDER HANDBOOK RULES & SAFETY TIPS

BUS STOP RULES

1. Do not push, fight, or otherwise infringe on the rights of others at the bus stop.
2. Do not make excessive noise.
3. Do not run into the street.
4. Do not harm private property surrounding the bus stop.

Pick-Up

1. Students should arrive at the bus stop no more than five minutes before their scheduled pick-up time.
2. Students shall stand in an orderly line at a spot designated the Bus Driver. Students shall walk toward the bus when it has stopped and the door is opened.
3. Students arriving at the bus stop after the bus has arrived may not cross the street until the bus is parked and the driver has activated the flashing red lights, exited the bus, and is holding up a hand-held stop sign to escort the student across the street.

Drop-Off

1. Students who must cross the street on which the bus is traveling must be escorted by the Bus Driver. "Crossers" on the bus will come to the front of the bus first. Those who do not cross the street will stay in their seats until receiving further instructions from the Bus Driver. The Bus Driver shall go to the middle of the street and hold up the hand-held stop sign before instructing the students to cross the street. The students shall walk between the Bus Driver and the bus, straight to the curb in an orderly fashion.
2. Students who miss the bus at school must go to the office.

Parents

1. Monitor your student's behavior at bus stops.
2. Show your student how to safely cross the street if necessary to get to the bus stop.
3. Stress the importance of staying away from the bus while it is pulling away from the bus stop. If they drop something in the street, tell them to never try to pick it up while the bus is still there.

NOTE: Kindergarten students may not be left unattended or released without authorized adult at a bus stop

RULES WHILE ON THE BUS

1. Practice the same conduct as in the classroom.
2. Show respect for the bus driver and each other.
3. Follow the directions of the Bus Driver. The Bus Driver is authorized to assign seats.
4. Remain seated and use a seatbelt at all times while riding in the bus.
5. Do not eat or drink on the bus.
6. Keep the bus clean.
7. Do not make excessive noise on the bus.
8. Keep head, hands, and feet inside the bus.
9. Do not bring anything aboard the bus that is of an unmanageable or attention-diverting nature; objects must be in backpacks.

STUDENT BUS CITATIONS

Violation of the rules of conduct may result in a Student Bus Citation with the following consequences.

General Education Students

1st Citation	Warning and bus citation sent home for parent signature.
2nd Citation	Warning and bus citation sent home for parent signature with notation from principal of action taken and notifying parent of potential suspension from riding the bus.
3rd Citation	Suspension from riding the bus for five consecutive days. Bus citation sent home for parent signature with notation from principal of action taken and notifying parent of potential 20-day suspension.
4th Citation	Suspension from riding the bus for 20 consecutive days. Bus citation sent home for parent signature with notation from principal of action taken and notifying parent of potential suspension from riding the bus for the remainder of the school year.
5th Citation	Suspension from riding the bus for the remainder of the school year. Bus citation sent home for parent signature with notation from principal of action taken and notifying parent of suspension.

Special Education Students

1st Offense	Parent communication. A citation will occur only after parent communication of the first offense has been completed.
1st Citation	Warning and bus citation sent home for parent signature. Bus Driver, Lead Bus Driver, and principal may meet with student, and principal may assign consequence.
2nd Citation	Warning and bus citation sent home for parent signature with notation from principal of action taken and notifying parent of potential suspension. Principal calls parent.
3rd Citation	Suspension from riding the bus for two consecutive days. Bus citation sent home for parent signature with notation from principal of action taken and notifying parent of potential five-day suspension. Principal calls parent.
4th Citation	Suspension from riding the bus for five consecutive days. Bus citation sent home for parent signature with notation from principal of action taken and notifying parent of potential additional suspensions.

APPLICABLE LAWS

"STOP" WHEN RED LIGHTS FLASH

Vehicle Code Section 22454

(a) The driver of any vehicle, upon meeting or overtaking, from either direction, any school bus equipped with signs as required in this code, that is stopped for the purpose of loading or unloading any schoolchildren and displays a flashing red light signal and stop signal arm, as defined in paragraph (4) of the subdivision (b) of Section 25257, if equipped with a stop signal arm, visible from front or rear, shall bring the vehicle to a stop immediately before passing the school bus and shall not proceed past the school bus until the flashing red light signal and stop signal arm, if equipped with a stop signal arm, cease operation. Penalties include fines from one hundred fifty dollars up to one thousand dollars and the potential loss of your driver's license for one year.

AUTHORITY OF DRIVER

Rules and regulations of the California State Board of Education

(Title V, Division 13, Section 14103)

Pupils transported in a school bus shall be under the authority of, and responsible directly to the driver of the bus.

Continued disorderly conduct or persistent refusal to submit to the authority of the driver shall be sufficient reason for a pupil to be denied transportation in accordance with regulations of the governing board of the district. The driver of any school bus shall be held responsible for the orderly conduct of the pupils transported. No bus driver shall require any pupil to leave the bus before such pupil has reached his destination.