

**MINUTES - May 21, 2008**

**A. CALL TO ORDER**

The **Action Meeting** of the Board of Education of the Bordentown Regional School District was convened on the above date at 7:00 p.m. with the Board Secretary presiding.

**Sunshine Law Statement**

The Board Secretary read the following statement:  
In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Schedule of meetings to be held from May 6, 2008 through April 1, 2009 was conveyed to the Burlington County Times, The Register News, and the Trenton Times on April 28, 2008.

The Secretary will enter this public announcement into the minutes of this meeting.

**B. FLAG SALUTE/SILENT REFLECTION**

The Board President led the members of the Board and audience in the salute to the flag and moment of silent reflection.

**C. ROLL CALL**

The following members answered roll call: Ms. Cheesman, Mr. Gabauer, Ms. Gens, Ms. Hoffman, Mr. Potts, Mr. Sirak, Ms. Wehrman, and Mr. Lynch.  
ABSENT: Ms. Dansbury; Ms. Zablow (arrived 7:20 p.m.)

Also attending were: Dr. Diane DeGiacomo, Superintendent, and Mrs. Peggy A. Ianoale, School Business Administrator/Board Secretary.

Staff attending were: Ed Chmiel, Liz Brotherton, Melanie Stokes, Lauren Brandimarto, Meghan Musa, Mark Damon, Reba Snyder.

Visitors attending were: Paul Peterla, Terri Peterla, Jim Brotherton, Al Bernotas.

**D. PRESENTATION**

1. Robotics - Mr. Mike Concurso & Students

Mr. Concurso and two students from the Robotics Class showed the Board robots they had built in class. The students also spoke about competitions they hope to enter. The students were Megan Sarabia and Paul Peterla.

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**E. CONSENT AGENDA APPROVAL (R.C.\*)**

A motion was made by Ms. Wehrman, seconded by Ms. Gens to approve the Consent Agenda items as follow:

M.2. Approval of Substitute Personnel

Resolution: Criminal History Check

The following substitute staff, student teachers, positions, and rates of compensation as previously adopted are appointed for emergent hiring pending completion and certification of the State of New Jersey Criminal History Check. Affidavits are attached from the applicants attesting to no criminal records. (Substitutes to whom this applies are noted in **bold/black** type.)

a. Revised: remove Jason Creese

b. Motion to approve Source 4 Teachers sub list.

U.1. ACCEPTANCE OF REPORTS

Board Secretary's Report

Treasurer's Report

List of Bills

V.2. ACCEPTANCE OF OUT-OF-DISTRICT PLACEMENTS

V.3. ACCEPTANCE OF ENROLLMENT/FIRE DRILL REPORTS

ENROLLMENT

FIRE DRILLS

BRHS 766 04/14/08 & 04/30/08

BRMS 493 04/29/08 & 04/30/08

MIS 361 04/10/08 & 04/17/08

CBS 223 04/21/08 & 04/25/08

PMS 536 04/08/08 & 04/10/08

TOTAL 2,379

V.4. ACCEPTANCE OF HOMEBOUND INSTRUCTION

ON A ROLL CALL VOTE: AYES: Ms. Cheesman, Mr. Gabauer, Ms. Gens, Ms. Hoffman, Mr. Potts, Mr. Sirak, Ms. Wehrman, Ms. Zablow, and Mr. Lynch.  
NOES: None. ABSTENTIONS: None. ABSENT: Ms. Dansbury.

Motion unanimously approved.

**F. PRESIDENT'S REPORT - Mr. Brian Lynch**

Mr. Lynch attended a Parliamentary Procedure Workshop and handed out copies of the presentation to board members. Mr. Lynch will provide ideas for committee work over the next year.

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**G. PUBLIC FORUM**

No comments from the public at this time.

**H. ATHLETIC REPORT - Mr. Tom Potts**

The Group 2 playoff game will be Friday, 5/23/08. It is a home game. Boys' baseball is finished for the season. The track team begins sectionals this weekend.

**I. BUILDINGS & GROUNDS REPORT - Ms. Joann Dansbury**

No report

**J. CURRICULUM/STUDENT ACTIVITIES REPORT - Ms. Kim Zablow**

No report

**K. FINANCE REPORT - Ms. Peggy Gens**

No report

**L. NEGOTIATIONS REPORT - Ms. Heather Cheesman**

The Negotiations Committee is comprised of Ms. Heather Cheesman, Ms. Joann Dansbury, Mr. Jack Gabauer, and Mr. Tom Potts. We will schedule sessions with the Transportation and Administration groups for negotiations.

**O. PERSONNEL REPORT - Ms. Peggy Gens**

A motion was made by Ms. Cheesman, seconded by Ms. Wehrman to approve the following:

1. **Appointments per the Superintendent's**

**Recommendation:**

**Resolution: Criminal History Check**

The following staff, positions, and salaries are appointed for emergent hiring pending completion and certification of the State of New Jersey criminal history check. Affidavit(s) from the applicant(s) attesting to no criminal record are in the Superintendent's possession. Staff to whom this resolution applies are noted in **bold** print.

a. Motion to approve:

- Non-Tenured Teachers 2008-2009 "A"
- Non-Tenured Administrators 2008-2009 "B"
- Non-Tenured Support Staff 2008-2009 "E"
- Aides 2008-2009 "G"
- Custodians/Maintenance/Transportation 2008-2009 "H"

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**O. PERSONNEL REPORT - Ms. Peggy Gens (continued)**

- b. Motion to approve Mr. Joe Palumbo, a TCNJ Counseling Graduate Student, to pursue his guidance counseling practicum and internship experience at BRHS for 2008-2009 school year in fulfillment of college course requirements. He will be under the supervision of Ms. Michelle Leusner.
- c. Motion to approve Ms. Jessica Meisner, a TCNJ Counseling Student, to pursue counseling internship at Peter Muschal School from mid-October 2008 to June 2009 in fulfillment of college course requirements. She will be under the supervision of Ms. Jan Wilson.
- d. Motion to approve Ms. Maura Parker, a University of Phoenix student, to do classroom observation at Clara Barton School, in partial fulfillment of college course requirements.
- e. Motion to approve Ms. Robin Blauth to extend her hours as aide at Clara Barton School from 16.25 to 32.50. She will be paid by a time sheet at her hourly rate.
- f. Motion to approve Ms. Amanda Kramer extended leave of absence through the entire 2008-2009 school from the position of 1<sup>st</sup> grade teacher at Peter Muschal School. This will be an unpaid leave without benefits.
- g. Motion to approve Ms. Jodie Glenn for Family Medical Leave Act, effective September 1, 2008 through November 12, 2008. She will use 10-1/2 weeks of unpaid leave, benefits will continue.
- h. Motion to approve Ms. Bonny Vernon-Buchler as custodian, 5 hours per day, 2<sup>nd</sup> shift position vacated by Mr. Brian Thomas, Step 1 on the salary guide with base salary of \$15,173 plus \$538 for night differential for a total salary of \$15,711 prorated. This will be effective June 1, 2008.

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**M. PERSONNEL REPORT - Ms. Peggy Gens (continued)**

i. Motion to approve Ms. Xiaofan Corey and Ms. Jan Wilson as instructors in the 2008 summer ESL Program. Each will receive a stipend of \$2,000, payable at the conclusion of the program. This is funded through No Child Left Behind Grant.

j. Approval of vacancy notice for "anticipated openings for the 2008-2009 school year.

ON A ROLL CALL VOTE (items "a"): AYES: Ms. Cheesman, Mr. Gabauer, Ms. Hoffman, Mr. Potts, Mr. Sirak, Ms. Wehrman, Ms. Zablow. NOES: None. ABSTENTIONS: Ms. Gens (her son is employed by the district; Mr. Lynch (his brother is the principal at BRHS). ABSENT: Ms. Dansbury.  
Motion approved by a majority vote.

ON A ROLL CALL VOTE (items "b"- "j"): AYES: Ms. Cheesman, Mr. Gabauer, Ms. Gens, Ms. Hoffman, Mr. Potts, Mr. Sirak, Ms. Wehrman, Ms. Zablow, and Mr. Lynch. NOES: None. ABSTENTIONS: None. ABSENT: Ms. Dansbury.  
Motion unanimously approved.

**N. POLICY REPORT - Mr. Jack Gabauer**

1.1<sup>st</sup> Reading - Harassment, Intimidation and Bullying Policy #4105 (Revised)

**O. TECHNOLOGY REPORT**

Training is in the process for Connect Ed. Information can be disseminated to the entire district within 5 minutes. It will be used for snow calls, Back-To-School Night reminders, Budget Election reminders, attendance, etc.

**P. SPECIAL EDUCATION REPORT**

No report

**Q. CE/R REPORT**

A meeting date with the Township and City to discuss the dissolution of CE/R has not been finalized.

**R. BCC REPORT**

No report

**S. PTO/PTA/ED. FOUNDATION**

No report

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**T. SUPERINTENDENT'S REPORT - Dr. Diane DeGiacomo**

1. Letter from Bordentown Township regarding the defeated budget.
2. Request for Grade 1 (CBS) student to remain until the end of the year. This was approved under Student/Programs.

**U. SCHOOL BUSINESS ADMINISTRATOR'S REPORT - Ms. Peggy Ianoale**

A motion was made by Ms. Wehrman, seconded by Ms. Cheesman to approve the following:

- 2.a. Acceptance of Board Secretary's Monthly Certification, Budgetary Line Item Status
- b. Certification of budgetary Major Account/Fund Status
3. Motion to approve Transfer of Funds
4. Motion to approve Mr. Dan Guzzi as Engineer for BRHS Athletic Field Design
5. Motion to approve Joint Purchasing Agreement with Pittsgrove Township BOE
6. Motion to approve Travel Logs

ON A ROLL CALL VOTE: AYES: Ms. Cheesman, Mr. Gabauer, Ms. Gens, Ms. Hoffman, Mr. Potts, Mr. Sirak, Ms. Wehrman, Ms. Zablow, and Mr. Lynch.  
NOES: None. ABSTENTIONS: None. ABSENT: Ms. Dansbury.

Motion unanimously approved.

7. Completed Work Orders - April 2008

**V. STUDENT/PROGRAMS**

A motion was made by Ms. Wehrman, seconded by Ms. Gens to approve the following:

1. Motion to approve student to remain at CBS for 1<sup>st</sup> grade through the end of the 2007-2008 school year.

5. Suspension report (BRHS) handed out

Motion unanimously approved.

(NOTE: Mr. Sirak did not vote on #1 since it was not New Hanover business)

**W. DISCUSSION/INFORMATION ITEMS - Dr. DeGiacomo**

1. BRMS Newsletter
2. Discussion of Board Placques: Certificate in frame for retirees; Placques for board members (Ms. Pauline Glenn and Ms. Christine Trogdon)

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**X. NEW HANOVER REPORT - Mr. Chris Sirak**

On June 5, New Hanover will be meeting with Dr. Lester Richens, the Executive County Superintendent, regarding the consolidation of New Hanover.

**Y. STUDENT REPRESENTATIVES - Ms. Jaclyn Gabauer and Ms. Harlee Gallo**

- Elections for student council were held
- There will be a new representative to the Board next year
- Track sectionals will be held this weekend
- Softball playoff will start on Friday, 5/23/08

**Z. UNFINISHED BUSINESS**

None

**AA. BOARD AND PUBLIC FORUM**

- Ms. Gens asked how the pool of applicants was screened and reduced down to the eight (8) who will be interviews
- Mr. Bernotas:
  1. The engineer for the athletic field development: Will he be bonded? Will he do any construction work?
  2. (Under "M-c" and "M-i") Is Ms. Jan Wilson our employee?
- Mr. Chmiel expressed a desire to have good communication with the board during the Superintendent search

**BB. EXECUTIVE SESSION**

**Executive Session Resolution:**

Ms. Cheesman read the following resolution, seconded by Mr. Gabauer and unanimously approved at 8:30 pm.

WHEREAS, N.J.S.A. 10:4-6, et. Seq. (Open Public Meetings Act) provides that the *Bordentown Regional Board of Education* may exclude the public from that portion of the meeting at which the *Board of Education* discusses certain matters as set forth in N.J.S.A. 10:4-12; and

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**BB. EXECUTIVE SESSION RESOLUTION (continued)**

WHEREAS, the following subject shall be discussed on this date in a session of the Board closed to the public:

**PERSONNEL**

NOW, THEREFORE, BE IT RESOLVED that the aforesated meeting is closed to the public for the reasons set forth above, in accordance with the *OPEN PUBLIC MEETINGS ACT*; and

BE IT FURTHER RESOLVED that the discussion in closed session will be disclosed to the public at such time as it is no longer necessary to maintain the confidential nature of the items discussed.

The Board returned to Open Session at 9:10 p.m.

**CC. ADJOURNMENT**

A motion was made by Ms. Gens, seconded by Ms. Zablow to adjourn the meeting at 9:10 p.m.  
Motion unanimously approved.

Respectfully submitted,

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Brian K. Lynch  
President

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Peggy A. Ianoale  
School Business Administrator/Board Secretary

**BOARD OF EDUCATION  
BORDENTOWN REGIONAL SCHOOL DISTRICT**

**CONFIDENTIAL**

**Executive Session Minutes**

**May 21, 2008**

**8:30 p.m.**

Attendance

Ms. Cheesman, Mr. Gabauer, Ms. Gens, Ms. Hoffman, Mr. Potts, Mr. Sirak, Ms. Wehrman, Ms. Zablow, and Mr. Lynch. ABSENT: Ms. Dansbury.

Also attending: Dr. Diane DeGiacomo, Superintendent, and Ms. Peggy A. Ianoale, Business Administrator/Board Secretary

WHEREAS, N.J.S.A. 10:4-6 et.seq. (Open Public Meetings Act) provides that the Board of Education of the Bordentown Regional School District may exclude from the public that portion of the meeting at which the Board discusses certain matters as set forth in N.J.S.A. 10:4-12; and,

WHEREAS, the following subject shall be discussed in a session of the Board of Education closed to the public:

**PERSONNEL**

NOW, THEREFORE BE IT RESOLVED that the aforesated meeting is closed to the public for the reasons set forth above in accordance with the Open Public Meetings Act; and,

BE IT FURTHER RESOLVED that the discussion in closed session will be disclosed to the public at such time as it is no longer necessary to maintain the confidential nature of the items discussed:

EXECUTIVE AGENDA

1. The New Hanover Superintendent is not being renewed. New Hanover is interested in finding out if we would consider sharing a superintendent. Their student count is 166, Pre-K to 8<sup>th</sup> grade. We will discuss this with the Executive County Superintendent.

A motion was made by Mr. Gabauer, seconded by Ms. Zablow to adjourn the meeting at 9:10 p.m. Motion unanimously approved.







