

**Minutes of the  
November 16, 2015  
Regular Meeting of the  
China Spring Independent School District Board of Trustees**

The China Spring I.S.D. Board of Trustees met in a regular meeting on Monday, November 16, 2015. Superintendent Dr. Marc Faulkner, Assistant Superintendent Dr. Joe Kucera, Executive Director of Instructional Services Jennifer Crook, Kevin Pitts, Miranda Brown, Heather Jenkins, and Kim Coe met with the following trustees: John Palmer, Rick Hines, Boyd Kent, Jeff Bradburn, Michael Dill, and Holly Dunham.

**1. Call to Order**

President of the Board John Palmer called the meeting to order at 6:30 p.m. noting that a quorum of Board Trustees was present and that the meeting had been duly called and that notice of the meeting had been posted in accordance with the Texas Government Code Chapter 551.

**2. Prayer**

The prayer was led by Jeff Bradburn.

**3. Pledge of Allegiance**

The pledge was led by 3<sup>rd</sup> grade students.

**4. China Spring ISD Mission, Vision, and Beliefs statements**

**A. MISSION STATEMENT**

Our mission, in partnership with the community, is to provide individualized learning experiences to prepare students for success in life.

**B. VISION STATEMENT**

Our vision in China Spring Independent School District is to strive for continuous improvement of our educational system by providing opportunities for all to achieve excellence.

**C. BELIEF STATEMENT**

Adult learning models a life-long commitment to success.

**5. Faculty and Staff Members of the Month**

**A. Elementary Faculty Member of the Month – Mrs. Jackie Bauman**

**B. Secondary Faculty Member of the Month – Mr. David Ellis**

**C. Staff Member of the Month – Ms. Danielle Ellis**

**D. Cougar Kitchen Winners-Elementary**

Superintendent Marc Faulkner acknowledged Elementary faculty member of the month, Mrs. Jackie Bauman, Secondary Faculty Member of the Month, Mr. David Ellis and Staff Member of the Month, Ms. Danielle Ellis. Assistant Superintendent Dr. Kucera presented the Cougar Kitchen Winner to the Elementary campus.

**6. Public Comment**

There was no public comment.

**7. Approval of minutes from the regularly scheduled board meeting held on October 19, 2015, the special called meeting held on October 20, 2015, and the special called meeting held on October 26, 2015 (Action Item)**

It was noted that the minutes from the regularly scheduled board meeting held on October 19, 2015, did not reflect who moved and who seconded the motion for Item 12 which is Action arising from Executive Session. The October 19, 2015, minutes were not approved. The corrected minutes will be included for the next regularly scheduled board meeting.

Rick Hines moved and Boyd Kent seconded the motion to approve the minutes from the special called meeting held on October 20, 2015, and the special called meeting held on October 26, 2016. John Palmer, Boyd Kent, Rick Hines, Jeff Bradburn, Michael Dill, and Holly Dunham voted in favor of the motion. The motion carried unanimously.

**8. Reports to the Board (Information Item)**

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- A. Extra-Curricular – Athletics, Band FFA**
- B. Executive Director of Business and Finance**
- C. Executive Director of Instructional Services**
- D. Director of Special Education Report**
- E. Assistant Superintendent**
- F. Campus Principals**
- G. Superintendent**
  - 1. Education Foundation Report**
  - 2. Administration Building Update**
  - 3. Facility Study Contract Update**
  - 4. Demographic Study Contract Update**

Coach Bell reported on athletics updates and events. It was noted that Director of Special Education Cherish Hermes and Executive Director of Business and Finance Brenda Poteet are both at a Synergy Conference for EDGAR Guidelines for Funding and Mike Kelly is at an event on his campus. Dr. Faulkner offered to answer any questions regarding business and finance reports. No questions were raised. It was noted that Special Education achieved an upgrading in rank from 2 to 1 in PBMAS. Executive Director of Instructional Services Jennifer Crook presented her report. Assistant Superintendent Joe Kucera presented his report. Kim Coe, Principal of the Elementary school gave her report followed by Intermediate Principal Heather Jenkins. Kevin Pitts, Principal of the High School gave his report.

**Trustee Jeff Garrett arrived at 6:57 p.m.**

Miranda Brown, Principal of the TAG and DAEP campus gave her report.

Dr. Faulkner presented the Superintendent's report.

**9. Consideration, discussion, and possible approval of financial audit report from Patillo, Brown, and Hill for the 2014-2015 school year (Action Item)**

Jeff Bradburn moved and Holly Dunham seconded the motion to approve the financial audit report presented by Paula Lowe with Patillo, Brown, and Hill. John Palmer, Jeff Garrett, Rick Hines, Boyd Kent, Jeff Bradburn, Michael Dill, and Holly Dunham voted in favor of the motion. The motion carried unanimously.

**10. Public Hearing on School FIRST rating for China Spring ISD.**

Boyd Kent moved and Holly Dunham seconded the motion to approve that we had a public hearing and that we acknowledge School FIRST rating as passing for China Spring ISD. John Palmer, Jeff Garrett, Rick Hines, Boyd Kent, Jeff Bradburn, Michael Dill, and Holly Dunham voted in favor of the motion. The motion carried unanimously.

**11. Presentation by Quarterback Club to raise funds for a new scoreboard (Information Item)**

Keith Click and John Saulters presented information on the opportunity to raise funds to be donated to the school district for purchase of new scoreboard.

**12. Consideration, discussion, and possible approval of items related to the quarterback club raising funds to donate a scoreboard to the district (Action Item)**

No action taken.

**13. Approval of district purchases of supplies and personal property (Action item)**

Jeff Garrett moved and Rick Hines seconded the motion to approve district purchases of supplies and personal property. John Palmer, Jeff Garrett, Rick Hines, Boyd Kent, Jeff Bradburn, Michael Dill, and Holly Dunham voted in favor of the motion. The motion carried unanimously.

**14. Executive Session, Govt. Code 551.074 and 551.072**

The Board went into executive session at 8:03 p.m. pursuant to the following section of the Texas Open Meeting Act, Govt. Code 551.074 and 551.072.

The Board returned from executive session at 8:16 p.m.

**15. Action arising from Executive Session (Action Item)**

No action taken.

**16. Consideration, discussion, and possible approval of a budget amendment for the 2015-2016 operating budget (Action item)**

Rick Hines moved and Michael Dill seconded the motion to approve a budget amendment for the 2015-2016 budget. John Palmer, Jeff Garrett, Rick Hines, Boyd Kent, Jeff Bradburn, Michael Dill, and Holly Dunham voted in favor of the motion. The motion carried unanimously.

**17. Consideration, discussion, and possible approval of the SHAC (School Health Advisory Committee) members for 2015-2016 (Action Item)**

Holly Dunham moved and Michael Dill seconded the motion to approve the SHAC members for 2015-2016, with the addition of Crystal Bradburn. John Palmer, Jeff Garrett, Rick Hines, Boyd Kent, Jeff Bradburn, Michael Dill, and Holly Dunham voted in favor of the motion. The motion carried unanimously.

**18. Presentation of the Annual Highly Qualified Report (Information Item)**

Dr. Kucera presented the Annual Highly Qualified Report.

**19. Consideration, discussion and possible approval of a resolution to cast votes for McLennan County Appraisal District Board of Directors (Action Item)**

Boyd Kent moved and Rick Hines seconded the motion to cast votes for Ben Perry and Mildred Watkins for McLennan County Appraisal District Board of Directors. John Palmer, Rick Hines, Boyd Kent, Jeff Bradburn, Michael Dill, and Holly Dunham voted in favor of the motion. Jeff Garret opposed the motion.

**20. Discussion of long range planning –Personnel – strengths, weaknesses, and opportunities (Information Item)**

Board and administrators divided into 3 groups to discuss long range planning.

**21. Consideration, discussion, and possible approval of moving the December School Board Meeting from December 21, 2015 to December 14, 2015 (Action Item)**

Holly Dunham moved and Michael Dill seconded the motion to move the December School Board Meeting to December 14, 2015. John Palmer, Jeff Garrett, Rick Hines, Boyd Kent, Jeff Bradburn, Michael Dill, and Holly Dunham voted in favor of the motion. The motion carried unanimously.

**22. First Reading of update 103 (Information Item)**

A copy of update 103 was distributed to each board member.

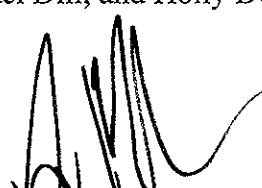
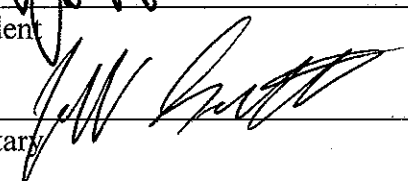
**23. Discussion of future agenda items for December’s regular board meeting (Information Item)**

Update 103 TASB  
Calender Workshop

**24. Adjourn**

Rick Hines moved and Jeff Garrett seconded the motion to adjourn the meeting. John Palmer, Jeff Garrett, Rick Hines, Boyd Kent, Jeff Bradburn, Michael Dill, and Holly Dunham voted in favor of the motion. The motion carried unanimously.

The meeting was adjourned at 8:50 p.m.

  
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President  
  
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Secretary

