



# Howell Township Public Schools

PROUD OF OUR SCHOOLS – CONCERNED FOR OUR CHILDREN

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## MINUTES

The Annual Reorganization & Regular Board Meeting of the Howell Township Board of Education was called to order at 7:00 PM on Wednesday, January 6, 2016 in the Cafetorium of Howell Township Middle School North, 501 Squankum-Yellowbrook Road, Farmingdale, New Jersey.

## AGENDA

### DISTRICT GOALS

#### **Student Achievement:**

- Align assessments with educational mission to best inform student achievement needs.

#### **Technology:**

- Transform learning through technology to provide a 21<sup>st</sup> Century environment.

#### **District Rebalancing:**

- Allocate facility resources efficiently to provide equitable opportunities for all students.

#### **Community Relations:**

- To increase community outreach and engagement.

A. Roll Call - Salute to Flag:

PRESENT: Suzanne M. Brennan Board Member, Mark A Bonjavanni Board Member, Mary Cerretani Board Member, Jeanne DePompo Board Member, Denise M. Lowe Board Member, MaryRose Malley Board Member, Albert Miller Board Member, James A. Moretti Board Member, Timothy P. O'Brien Board Member

OTHERS PRESENT: Joseph Isola, Superintendent, Patricia Callander, Assistant Superintendent of Pupil Services, Bruce Preston, Assistant Superintendent of Curriculum and Personnel, Ronald Sanasac, Assistant Superintendent for Business Administration/Board Secretary, Jan L. Wouters, Esq., Board Attorney, Theresa George, Administrative Secretary and approximately 20 citizens, employees and reporters.

Grace Americo, first grade student at Greenville Elementary School, sang the National Anthem for the Board and was presented with a certificate by Mr. O'Brien.

B. Announcement by President, Pro Tem, Ronald Sanasac:

"Adequate notices of this meeting, as required by Chapter 231, PL 1975, were distributed by the Secretary on December 17, 2015."

C. Announcement of Election Results, Ronald Sanasac, Board Secretary:

Mr. Sanasac announced the results of the November 3, 2015 election. Ms. Jeanne DePompo, Mr. Timothy O'Brien and Ms. MaryRose Malley were duly elected to full three terms in the Howell Township Board of Education.

D. Oath of Office Administered by Ronald Sanasac, Board Secretary to newly-elected and re-elected members of the Howell Township Board of Education:

Mr. Sanasac administered the Oath of Office to the re-elected and newly-elected members of the Howell Township Board of Education.

E. Nominations for Board President:

Nominations were opened for the Office of Board of Education President. Mr. Bonjavanni nominated Mr. O'Brien for the Office of Board of Education President. There were no other nominations, and nominations for Board President were closed.

F. Appointment of Board President:

Approve appointment of Timothy O'Brien to the Office of Board of Education President.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mark A Bonjavanni, Board Member
<b>AYES:</b>	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, Denise M. Lowe, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien

G. Board President Assumes Chair:

Mr. O'Brien thanked student Grace Americo for her beautiful rendition of the National Anthem.

H. Nominations for Board Vice President:

Mr. O'Brien nominated Mr. Bonjavanni for the Office of Board of Education Vice President. There were no other nominations and nominations were closed for the Office of the Board Vice President.

I. Appointment of Board Vice President:

Approve appointment of Mark Bonjavanni to the Office of Board of Education Vice President.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Timothy P. O'Brien, Board President
<b>AYES:</b>	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, Denise M. Lowe, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien

J. Vice President Assumes Chair:

K. APPOINTMENTS AND DESIGNATIONS:

**K-1. Establish Committee Appointments**

Establish Standing and Ad-Hoc Committees and Presidential Appointments in accordance with Bylaw #0155:

Community Interaction Committee	Legislative Liaison
Education Committee	National School Boards Liaison
Finance Committee	NJ School Boards Liaison
Labor Committee	NJ School Boards Delegate Assembly
Operations Committee	Monmouth Cty School Boards Association
Policy Committee	Township Liaison
Safety Committee	District PTA/PTO Liaison

Mr. Sanasac read in the following Committee Board Member appointments:

Community Interaction:	Mark Bonjavanni (Chair), Mary Cerretani and Jeanne DePompo
Education:	Denise Lowe (Chair), Mark Bonjavanni and Mary Cerretani
Finance:	Albert Miller (Chair), Suzanne Brennan and James Moretti
Labor Relations:	Suzanne Brennan (Chair), Denise Lowe and Albert Miller
Operations:	Mary Cerretani (Chair), Jeanne DePompo and MaryRose Malley
Policy:	Jeanne DePompo (Chair), Denise Lowe and MaryRose Malley
Safety:	James Moretti (Chair), Suzanne Brennan and Albert Miller

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Cerretani, Board Member
<b>SECONDER:</b>	Albert Miller, Board Member
<b>AYES:</b>	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, Denise M. Lowe, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien

L. Appointment of Legislative Liaison:

James Moretti was appointed to the position of Legislative Liaison.

M. Appointment of Legislative Liaison Alternate:

Albert Miller was appointed to the position of Legislative Liaison Alternate.

N. Appointment of National School Boards Liaison:

Mark Bonjavanni was appointed to the position of National School Boards Association Liaison.

O. Appointment of National School Boards Alternate Liaison:

Albert Miller was appointed to the position of National School Boards Association Alternate Liaison.

P. Appointment of NJSBA Delegate:

Mark Bonjavanni was appointed to the position of New Jersey School Boards Association Liaison.

Q. Appointment of NJSBA Alternate Delegate:

Albert Miller was appointed as the New Jersey School Boards Association Alternate Liaison.

R. Appointment of NJSBA Delegate Assembly:

Albert Miller was appointed as New Jersey School Boards Association Delegate Assembly Liaison.

S. Appointment of NJSBA Delegate Assembly Alternate:

Mark Bonjavanni was appointed as New Jersey School Boards Association Delegate Assembly Alternate Liaison.

T. Appointment of MCSBA Delegate:

Albert Miller was appointed to the position of Monmouth County School Boards Association Delegate.

U. Appointment of MCSBA Alternate Delegate:

Mark Bonjavanni was appointed to the position of Monmouth County School Boards Association Alternate Delegate.

V. Appointment of PTA/PTO Liaison:

Mary Cerretani was appointed to the position of PTA/PTO Liaison.

W. Appointment of PTA/PTO Liaison Alternate:

Mark Bonjavanni was appointed to the position of PTA/PTO Alternate Liaison.

X. Appointment of Township Liaison:

Timothy O'Brien was appointed as Township Liaison.

Y. Appointments and Designations Continued:

Y-1. **Designate Meeting Dates**

Designate the following 2016 meeting dates for Board of Education Regular Meetings. The Board will convene to Executive Session at 7:00 PM and will commence Public Session upon completion of Executive Session business:

<u>DATE</u>	<u>MEETING</u>
January 20, 2016	Regular
February 17, 2016	Regular
March 16, 2016	Regular
April 13, 2016	Regular
May 4, 2016	Regular
May 25, 2016	Regular
June 15, 2016	Regular
July 6, 2016	Regular
August 3, 2016	Regular
August 24, 2016	Regular
September 14, 2016	Regular
October 5, 2016	Regular
October 19, 2016	Regular
November 16, 2016	Regular
December 7, 2016	Regular

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Cerretani, Board Member
<b>SECONDER:</b>	Albert Miller, Board Member
<b>AYES:</b>	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, Denise M. Lowe, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien

**Y-2. Designate Administration Building for Special Meetings**

Designate the Administration Building Conference Room as the meeting place of the Board for all special meetings of the Board unless specifically noticed otherwise.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Cerretani, Board Member
<b>SECONDER:</b>	Albert Miller, Board Member
<b>AYES:</b>	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, Denise M. Lowe, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien

**Y-3. Adopt Board Member Code of Ethics**

Adopt the following resolution upholding the Board Member Code of Ethics:

**RESOLVED**, that the New Jersey School Boards Association “Code of Ethics” shall be designated as the official Code of Ethics of the Howell Township Board of Education as per N.J.S.A. 18A:12-24.1 Code of Ethics for School Board Members:

**CODE OF ETHICS**

- a. I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
- b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
- c. I will confine my board action to policy making, planning and appraisal, and I will help to frame policies and plans only after the Board has consulted those who will be affected by them.
- d. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
- e. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.
- f. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
- g. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide

accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.

- h. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
- i. I will support and protect school personnel in proper performance of their duties. I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

Mr. O'Brien requested for Board Attorney, Mr. Jan Wouters to review the Code of Ethics for the Board.

Mr. Wouters remarked that annually Board Members are required to review the Code of Ethics, adding that he would like to emphasize items (c.) and (g.) in particular. Mr. Wouters expanded on each item. Item (c.), Mr. Wouters noted whether making public comments, giving interviews or disseminating information this should come from the Board and not from individuals. Item (g.), Mr. Wouters stated whether it be personnel or student information, it must be held confidentially. Additionally, Mr. Wouters emphasized the confidentiality of the discussions that take place in Executive Session.

Mr. Sanasac stated that each Board member has a copy of the Code of Ethics and requested for the form to be signed and handed to Ms. George for the record.

A five minutes recess was called by Mr. O'Brien.

Z. Superintendent's & Board Secretary's Report:

Mr. Isola congratulated the re-elected and newly elected Board Members adding that he is looking forward to a productive year and partnership with the Board.

- 1. Yearly Report on Test Assessment - Jacqueline Moore, Supervisor of State and Federal Programs

Mr. Isola informed the Board each year the District is obligated to report to the Board testing data. He stated this is the first year of the PARCC test administration, therefore, a baseline has not been established. Mr. Isola reiterated the importance of not drawing conclusions from previous data from the NJASK scores, adding that the PARCC data is a different point of reference. Mr. Isola shared with the Board, at this time, there is limited data available to the district from the State, what we have is more of a global point of view at this time. He added that Administration is obligated to report out the testing information once received from the state.

Mr. Isola informed the Board there will be a community data presentation on January 28, 2016, where a deeper dive and a broader view of the data picture for the district will be offered.



Mr. Isola introduced Ms. Jacqueline Moore, Supervisor of State and Federal Programs to present a PowerPoint presentation regarding PARCC data to the Board.

Ms. Moore presented the PARCC results for year one, as received from the state at this point. Ms. Moore indicated at this time, there are no sub groups to report out. She stated some of the sub groups not yet released by the State are Special Education, Limited English Proficient, etc. Ms. Moore also stated that an item analysis is not yet available from the State which would allow for teachers to view what the students' needs are. She noted this will be a valuable tool since we never had this tool with the NJASK testing.

Ms. Moore informed the Board that the PARCC has replaced the NJASK, and also the HESPA testing at the high school level. PARCC is administered to third through eleventh grade students for ELA, and in Math the test was given to students in grades three through eight. At the high school level for Math the PARCC is given as an end of course assessment, for Algebra 1, Geometry and Algebra II. Ms. Moore stated in this district there are seventh and eighth grade students who take Algebra I and the Geometry assessment. Those students did not have to also then take the math test, only their course specific assessment, which is not was done in the past. Ms. Moore stated this is a very positive change which came about as a result of the PARCC testing.

Ms. Moore notified the Board the PARCC results are reported in five performance levels. Spanning from Level 1 - Not Yet Meeting Grade Level Expectations through Level 5 – Exceeding Grade Level Expectations. Ms. Moore stated that Levels 4 & 5 would be the goal and the standard for students to meet across the state.

Ms. Moore displayed state wide and the district levels for ELA and Math data. Ms. Moore reported to the Board that the district exceeded the state performance in every grade level for ELA. Ms. Moore shared with the Board that the district either meets or exceeds the state in every area for Math performance.

(Copy of the presentation is available in the Board Minutes).

Mr. Isola asked if there were any questions from the Board.

Ms. Malley questioned the chart regarding the state percentages which are slightly different on some grade levels compared to the district chart (51% as opposed to 50%). Ms. Moore clarified by explaining the state slides are what were provided by the state, the slides specific to Howell are based on the reports received in district. Mr. Isola further clarified that Ms. Moore did not want to change what was provided from the state, rather than what the data was given to us. Mr. Isola expects to get additional clarification once the complete data is provided by the State.

Mr. Bonjavanni indicated he is aware the state is revising some of the standards, moving slightly away from Common Core to the standards being developed for the

State. Mr. Bonjavanni questioned whether the curriculum in place will change depending upon what the State says. Mr. Isola stated that he attended a meeting where Governor Christie addressed raising of the expectation of standards in New Jersey, even with some of the most rigorous standards across the country. Mr. Isola declared the district has done a fine job aligning the curriculum to the Common Core Standards and does not anticipate a deviation from those standards or broad changes to be done.

Mr. Bonjavanni restated Mr. Isola's statement, the district is teaching our standards regardless of what the PARCC test is looking for, and disputes the concept of teaching for the PARCC test.

Mr. O'Brien added he is confident Dr. Lowe and the Education Committee will be working diligently in understanding and evaluating the data points.

Mr. O'Brien thanked Ms. Moore for an excellent presentation.

AA. Executive Session:

**WHEREAS**, the Sen. Byron M. Baer Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the "Act") provides that the Howell Township Board of Education may hold an "Executive Session" from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed Section 12(b) of the Act; and

**WHEREAS**, it is recommended by the Business Administrator that the Howell Township Board of Education go into Executive Session on January 6, 2016 at 7:50 PM to discuss matters that are permissible for discussion in Executive Session; and

**WHEREAS**, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**NOW, THEREFORE, BE IT RESOLVED** by the Howell Township Board of Education that the Board shall go into Executive Session to discuss the following items:

1. HIB
2. Potential Contract Litigation
3. Personnel Retirement Issue
4. Special Education Settlement

**ITEMS DISCUSSED IN EXECUTIVE SESSION MAY RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.**

**MOTION TO CONVENE TO EXECUTIVE SESSION**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Cerretani, Board Member
<b>SECONDER:</b>	Albert Miller, Board Member
<b>AYES:</b>	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, Denise M. Lowe, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien

The Board convened to Executive Session at 7:50 PM and reconvened to Public Session at 8:20 PM with all Members of the Board previously present, present again.

**AB. Approval of Minutes:**

Regular Board of Education Meeting, November 18, 2015  
Executive Session Minutes, November 18, 2015  
Regular Board of Education Meeting, December 9, 2015  
Executive Session Minutes, December 9, 2015

**MOTION TO APPROVE MINUTES**

<b>RESULT:</b>	<b>APPROVED [8 TO 0]</b>
<b>MOVER:</b>	Mary Cerretani, Board Member
<b>SECONDER:</b>	Albert Miller, Board Member
<b>AYES:</b>	Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, Denise M. Lowe, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien
<b>ABSTAIN:</b>	Suzanne M. Brennan

**AC. Correspondence:**

1. Notice of the following meetings:
  - a. Community Interaction Committee Meeting - Tuesday, December 15, 2015.
  - b. Notice of Annual Reorganization and Regular Board of Education Meeting - Wednesday, January 6, 2016.

AD. Board President's Comments:

Mr. O'Brien thanked everyone for their support and stated he is honored along with Mr. Bonjavanni to serve as Board President and Board Vice President. Mr. O'Brien welcomed newly elected Ms. Malley to the Board and congratulated Ms. DePompo on her re-election, thanking her for her continued service.

Mr. O'Brien requested for Mr. Bonjavanni to coordinate a Board Retreat in the near future to enable the Board to concentrate on critical objectives. Mr. O'Brien indicated there is an ongoing discussion of data for determining effectiveness of our policy, which is also an item the Education Committee will be grappling with.

Mr. O'Brien announced that there are opportunities to apply as a Citizen Committee Member. Mr. O'Brien thanked all Board Members for their roles in the Committees. He noted that it is important for the Board to operate in the committee structure, adding it is critical to the success of the district.

Mr. O'Brien requested the following work for the Board Committee Members regarding Committee work. Education Committee - Continue building on the model that was instituted last year; Operations Committee - Look at reorganization process and continue to capitalize on the benefits; Finance Committee - Concentrate on a fiscally prudent budget while focusing on what is critical for the staff in their mission to provide the best education possible; Policy Committee - Ensure the district stays on the forefront of the best policies; Safety Committee - A newly created committee, chaired by Mr. Moretti due to his law enforcement background, to ensure the safety of students and staff, while working collaboratively with the Township and Police Department; Community Interaction Committee - Continue to meet with the community in the future, as has been done last year where the committee met with thousands of parents last year regarding reconfiguration; PTA/PTO - Chaired by Mrs. Cerretani will connect the Board with leadership and parents; Labor Committee - Chaired by Ms. Brennan will represent the Board during the continuing contract negotiations with the HTEA.

Mr. O'Brien reported that the Committee structures are sound and the Board will accomplish great things while working with Administration. Mr. O'Brien stated that he is looking forward to a very productive year.

AE. Superintendent's & Board Secretary's Report Continued:

Mr. Isola wished the staff, schools and community a Happy and Healthy New Year.

1. December 2015 Suspensions

Mr. Isola reported 25 suspensions for the month of December. He noted that the number reported is unusually high as compared to the past. Mr. Isola indicated there was a situation where there were multiple suspensions for one incident, which increased the number. He noted even if that was not the case, the number remains high. Mr. Isola stated that he will speak with building leadership about this issue.

2. School Board Recognition Month

Mr. Isola announced January is School Board Recognition Month. He noted that the Board will be recognized during the January 20, 2016 Board of Education Meeting. At that time the district will take the opportunity to thank the Board Members for their outstanding volunteerism to the community and school district.

AF. Committee Briefs & Reports:

Mrs. Cerretani was pleased to announce that Board Member Albert Miller has been appointed as President of the Monmouth County School Boards Association. Mrs. Cerretani stated it has been many years since a Howell Township Board Member has been appointed to this position.

The Board congratulated Mr. Miller on this honor.

Mr. Miller remarked he had completed the last of his visits to all schools in the district. He expressed he was happy to report that after speaking with Administrators and staff, the reconfiguration is going very well. Mr. Miller thanked Administrators, staff and students for welcoming him into the schools.

Mr. Miller stated as of January 1, 2016 he was appointed as President of the Monmouth County School Boards Association and the next county meeting is scheduled for February 4, 2016 at the Colts Neck Inn.

Mr. Miller announced the students of Middle School North and Middle School South who make up the U11 Girls Basketball Team won the Mid-Monmouth Basketball Championship and will be recognized by Town Council during the February 22, 2016 meeting.

Mr. Miller reported he attended the girls' basketball games today at Middle School South and Middle School North. The Middle School South eighth grade team won with a score of 20-19 and the Middle School North sixth and seventh grade team won with a score of 29-17.

Mr. Isola noted he recently attended an in-district workshop where a teacher approached him to say how helpful it was to have a Board Member visit and be able to explain what was happening in the classroom. Mr. Isola added it was a mutually beneficial visit for the teacher and Board Member.

Mr. Moretti stated he recently visited a special education program and was amazed in the way the classroom was conducted. He stated the teachers are preparing the students for the future. He shared that the teachers were showing the students how to cook, fold clothes, and other small things which will help them along in life.

Mr. Bonjavanni reported he attended kindergarten functions recently at Taunton.

Mr. Bonjavanni noted Mr. O'Brien directed for him and Mr. Moretti to act as New Board Member Mentors. Mr. Bonjavanni welcomed Ms. Malley and presented her with a list of items which will be useful as a new Board Member. Mr. O'Brien stated that even the seasoned Board Members can use the list as a refresher.

AG. Comments from the Public:

**WHEREAS**, the Howell Township Board of Education determines that the comments from the public portion of the Board Meetings will last 45 minutes, and

**WHEREAS**, the Board determines that the public comments portion will be conducted in accordance with Board Bylaw 0164.1, and individuals may be limited to 3 minutes each, and

**NOW, THEREFORE, BE IT RESOLVED**, that the Howell Township Board of Education will cease conducting business and the meeting will be open to the public at that time for a 45 minute period.

1. Ms. Christy Mangano addressed the Board regarding a workshop offered from POAC Autism Services. The workshop entitled "Hidden Dangers - Keeping Children with Autism and Other Developmental Disabilities Safe in the Community, School and Home" will be held on January 26, 2016 at the Howell Township Public Library. Ms. Mangano requested the Board's assistance to inform the community about the workshop and distributed a flyer to the Board with details.

Mr. Isola indicated he received an email from Ms. Mangano about this item and forwarded the email along to Ms. Callander and Mr. Preston. Mr. Isola stated the workshop will be announced on the all the school news media outlets to get the word out and Administrators will check their calendars for availability.

Mr. O'Brien applauded Ms. Mangano for efforts on this issue and encouraged her to continue to reach out to Administration.

AH. Unfinished Business:

None.

AI. Discussion Items:

1. Resolution on School Board Recognition Month

Mr. Miller announced that New Jersey School Boards Association provided a resolution designating January as School Boards Recognition Month. Mr. Miller inquired if the Board would like to adopt a resolution in support of fellow Board Members throughout the state.

Mr. Bonjavanni moved and Mrs. Cerretani seconded adopting a resolution from New Jersey School Boards Association as item A-9.

2. Bid Process

Ms. Malley requested clarification regarding the bidding process for item number 6000-1 - Award Quote for Food Service Uniforms on the agenda this evening. She noted only one bid was received and is on the agenda for acceptance. Mr. Sanasac replied the district solicits multiple bids and quotes on every piece of business conducted. He noted unfortunately sometimes several vendors refuse or choose not to quote. Mr. Sanasac stated the district awards to supply employees with both contractual and hygienic products needed. Mr. Sanasac added if anyone has a suggested company the district will solicit them in the same fair and open way if there are any additional vendors to reach out to. Mr. Sanasac noted the district does reach out to multiple vendors.

Ms. Malley questioned if there is only one response, does it go out for another re-bidding process? Mr. Sanasac stated the district can and has done so in the past, however time is of the essence in the case with screen printing time. Mr. Sanasac informed the Board under the regulations, a no quote is considered to be a quote. The district did actually receive four bids, with three of them as a no thank you. Mr. Sanasac indicated this is something the district wrestles with. He adding that some companies do not want to go through the regulatory process of having a New Jersey Business Registration and comply with the rules the district is under. They then they respectfully decline to provide a quote. Mr. Sanasac remarked the district has a department that works on this full time to try and get the most competitive quotes for the best efficiency in the district.

3. Board Goals

Mr. Miller requested the final language regarding the Boards Goals. Mr. Sanasac clarified the language for the Board and stated the language will be listed on the next Board agenda.

Mr. Miller requested for the District Goals to be updated and listed on the agenda.

Mr. Isola reminded the Board, as Committees form they should also be setting Goals. Mr. O'Brien requested for the Committee Chairs to report back to the Board what the set Goals are.

Mr. O'Brien stated there will be a robust agenda for the next Board Retreat. Adding the last retreat was very successful and the Board will build on it for the next one.

Mr. Miller requested dates for the Board Meetings to be held at the Howell Community Enrichment Center at Southard School. Mr. Sanasac stated he will report back to the Board at the next meeting.

**DISCUSSION ITEMS MAY RESULT IN BOARD ACTION.**

AJ. New Business - Consent Agenda Items:

**0000 SERIES - BYLAWS:**

**0000-1. Revised Treasurer and Secretary Reports**

Approve the Revised June 2015 Report of the Treasurer and the June 2015 Secretary's Report as being in balance for the month.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Cerretani, Board Member
<b>SECONDER:</b>	Suzanne M. Brennan, Board Member
<b>AYES:</b>	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, Denise M. Lowe, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien

**1000 SERIES- POLICY:**

**1000-1. Readopt Policy Manual**

Readopt all existing policies and regulations.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Cerretani, Board Member
<b>SECONDER:</b>	Suzanne M. Brennan, Board Member
<b>AYES:</b>	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, Denise M. Lowe, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien



**2000 SERIES - PROGRAMS:**

2000-1. **P.E.S.I. to Provide Hospital Instruction**

Approve Professional Education Services, Inc. to provide hospital instruction at a cost of \$25.00 per hour, up to (ten) hours per week for students, as needed.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Cerretani, Board Member
<b>SECONDER:</b>	Suzanne M. Brennan, Board Member
<b>AYES:</b>	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, Denise M. Lowe, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien

**3000 SERIES - PROFESSIONAL STAFF:**

**The following actions have been recommended by the Chief School Administrator. Note: A payroll deduction as a contribution towards health benefits per Chapter 78 P.L. 2011 will be withheld.**

3000-1. **LOA for Teacher**

Approve the following leave of absence for Kelly Puryear, Basic Skills Teacher at Griebing School:

<b><u>LEAVE</u></b>	<b><u>FROM</u></b>	<b><u>THROUGH</u></b>
Maternity Leave With Pay With Benefits	February 26, 2016 (40 sick days)	April 29, 2016
Family Leave Without Pay With Benefits	May 2, 2016 (7 weeks)	June 30, 2016

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Cerretani, Board Member
<b>SECONDER:</b>	Suzanne M. Brennan, Board Member
<b>AYES:</b>	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, Denise M. Lowe, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien

3000-2. **LOA for Teacher**

Amend the following leave of absence for Beth Gallagher, Grade 6 Language Arts Teacher at Middle School North (previously approved on December 9, 2015):

<b><u>LEAVE</u></b>	<b><u>FROM</u></b>	<b><u>THROUGH</u></b>
Maternity Leave With Pay With Benefits	February 3, 2016 (2 sick days/1 personal day)	February 5, 2016
Extended Maternity Leave Without Pay Without Benefits	February 8, 2016 (11 weeks)	April 22, 2016

<b>RESULT:</b> APPROVED [UNANIMOUS] <b>MOVER:</b> Mary Cerretani, Board Member <b>SECONDER:</b> Suzanne M. Brennan, Board Member <b>AYES:</b> Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, Denise M. Lowe, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien
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3000-3. **New Teacher Mentor(s)**

Appoint the following New Teacher Mentor(s) for the 2015-2016 school year:

<b><u>NEW TEACHER</u></b>	<b><u>MENTOR/SCHOOL</u></b>	<b><u>PAYMENT</u></b>
Monica Garofano	Linda Gonzalez/Memorial	\$225.00
Taylor Feinstein	Alyssa Monaco/Greenville	\$300.00

<b>RESULT:</b> APPROVED [UNANIMOUS] <b>MOVER:</b> Mary Cerretani, Board Member <b>SECONDER:</b> Suzanne M. Brennan, Board Member <b>AYES:</b> Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, Denise M. Lowe, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien
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3000-4. **Tuition Reimbursement**

Approve the reimbursement of 50% of the tuition cost for the following graduate course(s) being taken during the 2015-2016 school year. The staff member shall be reimbursed consistent with contract upon successful completion of the course(s):

Item #3000-4 Continued.

**SPRING, 2015:**

**(\$849.00\* average per credit - \$1,274.00 maximum allowed for 3-credit course) \*Based on 2015-2016 Tuition Averages.**

	<u>Tuition Cost</u>	<u>Tuition 50%</u>
Michael Fleming, Aldrich EDC - 5010 Curricular Leadership for the Inclusive School (3 credits) Georgian Court University M.A., Administration & Leadership	\$1,380.00	\$690.00
Michael Fleming, Aldrich EDC - 6101 Organizational Leadership Theory in the Inclusive School (3 credits) Georgian Court University M.A., Administration & Leadership	\$1,380.00	\$690.00
Michael Fleming, Aldrich EDC -5014 Methods of Research for the Leaders in Inclusive Schools (3 credits) Georgian Court University M.A., Administration & Leadership	\$1,380.00	\$690.00
Michael Fleming, Aldrich EDC - 5102 Supervision of Instruction in Inclusive Schools (3 credits) Georgian Court University M.A., Administration & Leadership	\$1,380.00	\$690.00

Item #3000-4 Continued.

Cindy Lutz, MSS EDC - 5010 Curricular Leadership for the Inclusive School (3 credits) Georgian Court University M.A., Administration & Leadership	\$1,380.00	\$690.00
Cindy Lutz, MSS EDC - 6101 Organizational Leadership Theory in the Inclusive School (3 credits) Georgian Court University M.A., Administration & Leadership	\$1,380.00	\$690.00
Cindy Lutz, MSS EDC -5014 Methods of Research for the Leaders in Inclusive Schools (3 credits) Georgian Court University M.A., Administration & Leadership	\$1,380.00	\$690.00
Cindy Lutz, MSS EDC - 5102 Supervision of Instruction in Inclusive Schools (3 credits) Georgian Court University M.A., Administration & Leadership	\$1,380.00	\$690.00

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Cerretani, Board Member
<b>SECONDER:</b>	Suzanne M. Brennan, Board Member
<b>AYES:</b>	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, Denise M. Lowe, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien

3000-5. **Substitute Teacher(s) \$85 Per Day**

Approve the following individual(s) to the position of Substitute Teacher(s) for the 2015-2016 school year, at the rate of \$85.00 per day, as needed:

Denise Giorgi

Chelsea Roszak

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Cerretani, Board Member
<b>SECONDER:</b>	Suzanne M. Brennan, Board Member
<b>AYES:</b>	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, Denise M. Lowe, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien

3000-6. **Substitute Teacher(s) \$100 Per Day**

Approve the following individual(s) to the position of Substitute Teacher(s) for the 2015-2016 school year at the rate of \$100.00 per day, as needed:

Melissa Bradicich

Erica Devine

Nicole Torres

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Cerretani, Board Member
<b>SECONDER:</b>	Suzanne M. Brennan, Board Member
<b>AYES:</b>	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, Denise M. Lowe, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien

3000-7. **Substitute School Nurse(s)**

Appoint the following individual(s) to the position of Substitute School Nurse(s) for the 2015-2016 school year at the rate of \$100.00 per day, as needed:

Carrie Penn

Lorrane Ruchalski\*

\*Pending substitute nurse certificate

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Cerretani, Board Member
<b>SECONDER:</b>	Suzanne M. Brennan, Board Member
<b>AYES:</b>	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, Denise M. Lowe, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien

3000-8. **Substitute Limited Employment Contract**

Appoint Taylor Feinstein to the position of LLD Teacher at Greenville School, effective February 1, 2016 through June 30, 2016 at Step 1 BA, \$49,000.00, prorated. (Substitute Limited Employment Contract) (Replacing Amy Bogan - Sabbatical Leave)

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Cerretani, Board Member
<b>SECONDER:</b>	Suzanne M. Brennan, Board Member
<b>AYES:</b>	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, Denise M. Lowe, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien

3000-9. **Substitute Limited Employment Contract**

Appoint Jordan Vaccarello to the position of Grade 6 Language Arts Teacher at Middle School North, effective February 3, 2016 through April 22, 2016 at Step 1 BA, \$49,000.00, prorated. (Substitute Limited Employment Contract) (Replacing Beth Gallagher - Maternity Leave)

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Cerretani, Board Member
<b>SECONDER:</b>	Suzanne M. Brennan, Board Member
<b>AYES:</b>	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, Denise M. Lowe, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien

3000-10. **Occupational Therapist**

Appoint Maureen Morin to the position of Part-time, one day per week, Occupational Therapist, at Step 1 MA , \$10,100.00, prorated, effective January 7, 2016.

(New Position) **PC# TCH-ITN-OCT-NA-06**  
**PENDING CRIMINAL HISTORY APPROVAL**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Cerretani, Board Member
<b>SECONDER:</b>	Suzanne M. Brennan, Board Member
<b>AYES:</b>	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, Denise M. Lowe, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien

3000-11. **Classroom Observation**

Approve the list of individual(s) to complete their hourly classroom observation requirements in the Howell Township Public Schools:

<u>NAME</u>	<u>TIME</u>	<u>SCHOOL</u>
Alexis-Marie Bruna Brookdale College	Jan. - May, 2016 60 Hours Observation	C. Balassone, Gr. 4 Ramtown School
Ryan Bonham Brookdale College	Jan. - May, 2016 60 Hours Observation	TBA Griebling School
Kristina Dellano Brookdale College	Jan. - May, 2016 60 Hours Observation	TBA Griebling School
Jessica Abrahams Brookdale College	Jan. - May, 2016 60 Hours Observation	Gaylen Nolan, Gr. 4 Newbury School

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Cerretani, Board Member
<b>SECONDER:</b>	Suzanne M. Brennan, Board Member
<b>AYES:</b>	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, Denise M. Lowe, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien

3000-12. **Workshop Registration and Mileage**

Authorize the registration and/or approval of applicable mileage for travel to the attached workshops in accordance with P.L. 2007c53 and Federal Office of Management and Budget Guidelines.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Cerretani, Board Member
<b>SECONDER:</b>	Suzanne M. Brennan, Board Member
<b>AYES:</b>	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, Denise M. Lowe, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien

**4000 SERIES - SUPPORT STAFF:**

**The following actions have been recommended by the Chief School Administrator. Note: A payroll deduction as a contribution towards health benefits per Chapter 78 P.L. 2011 will be withheld.**

- 4000-1.      **Substitute School Secretary(s)/Office Assistant(s)/Media Assistant(s)**  
Appoint the following individual(s) to the position Substitute Secretary(s)/Office Assistant(s)/Media Assistant(s) for the 2015-2016 school year at the rate of \$58.50 per day, as needed:  
  
Patricia Franz

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Cerretani, Board Member
<b>SECONDER:</b>	Suzanne M. Brennan, Board Member
<b>AYES:</b>	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, Denise M. Lowe, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien

- 4000-2.      **Hourly Custodians**  
Appoint the following individuals to the position of Hourly Custodian for the 2015/2016 school year at an hourly rate of \$12.66/hr, pending criminal history approval.  
  
Tashi Lhamo                                      Ramazan Simsir  
Francis Pascrell

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Cerretani, Board Member
<b>SECONDER:</b>	Suzanne M. Brennan, Board Member
<b>AYES:</b>	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, Denise M. Lowe, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien



4000-3. **Hourly 10-2 Custodian**

Appoint Boris Rjedkin to the position of Hourly 10-2 Custodian for the 2015/2016 school year at rate of \$12.66 per hour, pending Criminal History Approval. (Replacing William Smith, PC# CUS-LOP-CUS-NA-05)

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Cerretani, Board Member
<b>SECONDER:</b>	Suzanne M. Brennan, Board Member
<b>AYES:</b>	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, Denise M. Lowe, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien

4000-4. **Rescind Hourly 10-2 Custodian**

Rescind appointment of Jacqueline Caraballo, to the position of Hourly 10-2 Custodian effective December 10, 2015. (Previously appointed on December 9, 2015)

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Cerretani, Board Member
<b>SECONDER:</b>	Suzanne M. Brennan, Board Member
<b>AYES:</b>	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, Denise M. Lowe, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien

4000-5. **Head Custodian**

Appoint Linda Marsh to the position of Day Head Custodian for the 2015/2016 school year, on Step 16 of the Head Custodian Salary Guide, at a salary of \$66,665.00 prorated, effective February 1, 2016. (Vacancy from Charlie Griffith, Newbury School)

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Cerretani, Board Member
<b>SECONDER:</b>	Suzanne M. Brennan, Board Member
<b>AYES:</b>	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, Denise M. Lowe, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien

4000-6. **Head Custodian**

Appoint Harold Watts to the position of Day Head Custodian for the 2015/2016 school year, on Step 16 of the Head Custodian Salary Guide, at a salary of \$66,665.00 prorated, effective February 1, 2016. (Vacancy from Edward Rodak, Memorial School)

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Cerretani, Board Member
<b>SECONDER:</b>	Suzanne M. Brennan, Board Member
<b>AYES:</b>	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, Denise M. Lowe, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien

4000-7. **Head Custodian**

Appoint George Atkins, III to the position of Day Head Custodian for the 2015/2016 school year, on Step 4 of the Head Custodian Salary Guide, at a salary of \$40,015.00 prorated, pending criminal history, effective February 1, 2016. (Vacancy from Toni Fowles, Aldrich School)

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Cerretani, Board Member
<b>SECONDER:</b>	Suzanne M. Brennan, Board Member
<b>AYES:</b>	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, Denise M. Lowe, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien

4000-8. **Fulltime Custodians**

Appoint the following individuals to the position of Fulltime Custodian for the 2015/2016 school year, on Step 1 of the Custodial Salary Guide, at a salary of \$26,190, prorated, effective January 16, 2016. (8 open positions)

- |                              |                                     |
|------------------------------|-------------------------------------|
| 1. Joseph Demola - Newbury   | 5. Andrea Spence - Memorial/Floater |
| 2. Natalia Garcia - MS South | 6. John Vogt - Aldrich              |
| 3. Marie Grona - Memorial    | 7. Gerald Westcott - MS North       |
| 4. Sherene Olden - Griebing  |                                     |

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Cerretani, Board Member
<b>SECONDER:</b>	Suzanne M. Brennan, Board Member
<b>AYES:</b>	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, Denise M. Lowe, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien

4000-9. **Retirement of Bus Driver**

Accept with regret, the retirement of Janine Moursi, Bus Driver effective January 1, 2016.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Cerretani, Board Member
<b>SECONDER:</b>	Suzanne M. Brennan, Board Member
<b>AYES:</b>	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, Denise M. Lowe, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien

**5000 SERIES - PUPILS:**

5000-1. **Affirm HIB Report**

Affirm Superintendent's recommendation on Harassment, Intimidation and Bullying findings reported at the December 9, 2015.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Cerretani, Board Member
<b>SECONDER:</b>	Suzanne M. Brennan, Board Member
<b>AYES:</b>	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, Denise M. Lowe, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien

5000-2. **Placement of Student at Neptune Deaf Education Program**

Approve the placement of a special education student to attend the Regional Deaf Education Program in Neptune, NJ, for the remainder of the 2015-2016 school year at a tuition rate of \$40,800.00, prorated, effective January 5, 2016.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Cerretani, Board Member
<b>SECONDER:</b>	Suzanne M. Brennan, Board Member
<b>AYES:</b>	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, Denise M. Lowe, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien

5000-3. **Special Education Student Attending Hawkswood School**

Approve the placement of a special education student to attend Hawkswood School, Eatontown, effective January 11, 2016 for the remainder of the 2015-2016 school year, at a tuition rate of \$61,272.00 and \$30,600.00 for a personal assistant (prorated).

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Cerretani, Board Member
<b>SECONDER:</b>	Suzanne M. Brennan, Board Member
<b>AYES:</b>	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, Denise M. Lowe, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien

5000-4. **Tuition Student - Pt. Pleasant Borough**

Accept a special education student from Point Pleasant Borough School District to attend our Multiply Disabled Class at Griebing School for the remainder of the 2015-2016 school year at a tuition rate of \$48,787.00 and \$43,301.00 for a personal assistant (prorated) effective January 4, 2016.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Cerretani, Board Member
<b>SECONDER:</b>	Suzanne M. Brennan, Board Member
<b>AYES:</b>	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, Denise M. Lowe, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien

**6000 SERIES - FINANCES:**

6000-1. **Award Quote for Food Service Uniforms**

Award quote for Food Service uniforms district-wide to the following:

JS Uniforms, 1361 F West Wade Hampton Blvd., Suite F-103, Greer, SC

Pants - Eagle style # SPEDC, black, elastic waist:

XS-XL	\$ 9.10
2XL-3XL	\$10.92
Total Freight Charges:	\$65.00

Sport Polo White Hanes Shirt 50/50 Poly Cotton Style 054 with 2 lines on left chest embroidery:

Adult S-XL	\$ 7.99
Adult 2XL	\$ 10.45
Total Freight Charges:	\$80.00

Aprons UA Apron #305 Black Bib 65/35 Poly Cotton 30" long, 27" wide with pockets:

One Size/each	\$ 7.27
Total Freight Charges:	\$38.00

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Cerretani, Board Member
<b>SECONDER:</b>	Suzanne M. Brennan, Board Member
<b>AYES:</b>	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, Denise M. Lowe, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien

6000-2. **Budget Transfers**

Approve the attached 2015-2016 budget transfers.

Item #6000-2 was withdrawn.

<b>RESULT:</b>	<b>WITHDRAWN</b>
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6000-3. **Treasurer and Secretary Report**

Approve the July 2015 Report of the Treasurer and the July 2015 Secretary's Report as being in balance for the month.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Cerretani, Board Member
<b>SECONDER:</b>	Suzanne M. Brennan, Board Member
<b>AYES:</b>	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, Denise M. Lowe, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien

6000-4. **Bills and Claims Submitted by Board Secretary**

Approve the payment of all bills and claims as shown for the periods December 5, 2015 through December 23, 2015 that have been certified by the Board Secretary and filed in the Board Office.

Pursuant to N.J.A.C. 6:20-2:13, I certify that as of January 6, 2016 no budgetary line item account has obligations and payments, (contractual orders) which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1.

Note: Each Board Member will recuse themselves from voting on any payment or portion of payment for reimbursement of expenses for routine, mandated or workshop related items.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Cerretani, Board Member
<b>SECONDER:</b>	Suzanne M. Brennan, Board Member
<b>AYES:</b>	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, Denise M. Lowe, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien

AK. New Business: Non-Consent Agenda Items:

None.

AL. New Business: Addenda to the Agenda:

A-1. **Hourly 10-2 Custodian**

Appoint Louis Santopietro to the position of Hourly 10-2 Custodian at MS North for the 2015/2016 school year at rate of \$12.66 per hour, pending Criminal History Approval. (Replacing Gerald Westcott, PC# CUS-MSN-CUS-NA-09)

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Cerretani, Board Member
<b>SECONDER:</b>	Suzanne M. Brennan, Board Member
<b>AYES:</b>	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, Denise M. Lowe, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien

A2. **10-6 Custodian**

Approve the transfer of Sharon Giacomantonio to the position of 10-6 Custodian for the 2015/2016 school year, on Step 16 of the Custodial Salary Guide, at a salary of \$54,070 prorated, and resigning Night Head Stipend of \$1,400, effective February 1, 2016. (Vacancy from Maria Crujeiras, PC# CUS-MSN-CUS-NA-03)

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Cerretani, Board Member
<b>SECONDER:</b>	Suzanne M. Brennan, Board Member
<b>AYES:</b>	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, Denise M. Lowe, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien

**A-3. Hourly Maintenance**

Appoint Nicholas Saner to the position of Hourly Maintenance Personnel for the 2015/2016 school year at rate of \$12.66 per hour, effective January 13, 2016.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Cerretani, Board Member
<b>SECONDER:</b>	Suzanne M. Brennan, Board Member
<b>AYES:</b>	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, Denise M. Lowe, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien

**A-4. Black Seal Stipend**

Approve the following individuals to receive a black seal stipend of \$200.00 for the 2015/2016 school year, prorated.

Andrea Spence  
John Vogt  
Gerald Westcott  
George Atkins III

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Cerretani, Board Member
<b>SECONDER:</b>	Suzanne M. Brennan, Board Member
<b>AYES:</b>	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, Denise M. Lowe, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien

**A-5. Donation**

Accept a donation to Aldrich School from the Charles Lafitte Foundation in the amount of \$1,000.00 as winner of the Charles Lafitte Foundation National Bully Awareness Month Essay Contest 2015.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Cerretani, Board Member
<b>SECONDER:</b>	Suzanne M. Brennan, Board Member
<b>AYES:</b>	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, Denise M. Lowe, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien

**A-6. Amended Audit Note**

Approve the amended Note 3B (page 43) to the 2013/2014 Comprehensive Annual Financial Report as submitted by Robert A. Hulsart and Company.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Cerretani, Board Member
<b>SECONDER:</b>	Suzanne M. Brennan, Board Member
<b>AYES:</b>	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, Denise M. Lowe, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien

**A-7. Settlement Agreement**

Approve the Settlement Agreement between the Howell Township Board of Education and BB and SB on behalf of MB as presented in Executive Session.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Cerretani, Board Member
<b>SECONDER:</b>	Suzanne M. Brennan, Board Member
<b>AYES:</b>	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, Denise M. Lowe, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien

**A-8. Retirement**

Accept, with regret, the retirement of Thomas Feaster, Principal Middle School South, effective, March 1, 2016.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Cerretani, Board Member
<b>SECONDER:</b>	Suzanne M. Brennan, Board Member
<b>AYES:</b>	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, Denise M. Lowe, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien

**A-9. School Board Recognition Month**

Adopt School Board Recognition Month Resolution January 2016

**WHEREAS,** The New Jersey School Boards Association has declared January 2016 to be School Board Recognition Month, a time that all residents might acknowledge the contributions made by our local school board members; and



**WHEREAS,** The Howell Township Board of Education is one of more than 581 local school boards in New Jersey that sets policies and oversees operations for public school districts; and

**WHEREAS,** The Howell Township Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

**WHEREAS,** New Jersey's local school boards help determine community goals for the education of approximately 1.4 million children in pre-kindergarten through 12<sup>th</sup> grade; and

**WHEREAS,** New Jersey's 4,800 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

**WHEREAS,** School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

**WHEREAS,** Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

**WHEREAS,** New Jersey can take pride in its schools, which rank among the nation's best in key achievement indicators such as the National Assessment of Education Progress (NAEP) scores and Advanced Placement offerings and test scores. Now, therefore, be it

**RESOLVED,** That the Howell Township Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2016 as SCHOOL BOARD RECOGNITION MONTH; and be it further

**RESOLVED,** That the Howell Township Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the improvement of our children's education.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Cerretani, Board Member
<b>SECONDER:</b>	Suzanne M. Brennan, Board Member
<b>AYES:</b>	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, Denise M. Lowe, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien

AM. Comments from the Public:

**WHEREAS**, the Howell Township Board of Education determines that the comments from the public portion of the Board Meetings will last 45 minutes, and

**WHEREAS**, the Board determines that the public comments portion will be conducted in accordance with Board Bylaw 0164.1, and individuals may be limited to 3 minutes each, and

**NOW, THEREFORE, BE IT RESOLVED**, that the Howell Township Board of Education will cease conducting business and the meeting will be open to the public at that time for a 45 minute period.

There were no comments from the public.

AN. Additional Addenda Items:

None.

AO. Adjournment:

The meeting was closed at 8:57 PM

MOTION TO ADJOURN

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Cerretani, Board Member
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RONALD SANASAC  
Assistant Superintendent for  
Business Administration/Board Secretary

**2015-2016  
WORKSHOPS/SEMINARS**

Employee Name	Position/School	Workshop/Seminar Title	Location	Date(s)	Reg. Fee	Estimated Mileage Expenses	Sub. Required	Other	Agenda Approval Date
Spill, Susan	Supervisor	Strengthening Your Special Needs Students' Executive Function Skills: Strategies for Organzing Tasks, Time, Materials and Behavior	Long Branch, NJ	2/25/16	\$239.00	\$8.99	No		1/6/16
Sandler, Julie	Supervisor	Strengthening Your Special Needs Students' Executive Function Skills: Strategies for Organzing Tasks, Time, Materials and Behavior	Long Branch, NJ	2/25/16	\$239.00	\$8.99	No		1/6/16
Losinger, Jane	Supervisor	Using and Interpreting ELA PARCC Results for All Content Areas Grades 6-8	Monroe, NJ	2/5/16	\$0.00	\$15.12	No		1/6/16
Harvey, Michael	VP/Greenville	Using and Interpreting ELA PARCC Results for All Content Areas Grades 6-8	Monroe, NJ	2/5/16	\$0.00	\$15.12	No		1/6/16
Fedina, Erin	Supervisor	Using and Interpreting ELA PARCC Results for All Content Areas Grades 6-8	Monroe, NJ	2/5/16	\$0.00	\$15.12	No		1/6/16
Achong, Rosemary	Nurse/Greenville	Diabetes Update	Freehold, NJ	5/17/15	\$50.00	\$0.00	No		1/6/16
Keelen, Alysson	Principal/Memorial	Supporting a Culture & Climate of Inclusion: A Collaborative Team-Based Approach	Monroe, NJ	1/14/16	\$125.00 (IDEA Grant Funded)	\$12.83	No		1/6/16
Henig, Bob	Vice Principal/MSN	Supporting a Culture & Climate of Inclusion: A Collaborative Team-Based Approach	Monroe, NJ	1/14/16	\$125.00 (IDEA Grant Funded)	\$14.26	No		1/6/16
Feaster, Tom	Principal/MSS	Supporting a Culture & Climate of Inclusion: A Collaborative Team-Based Approach	Monroe, NJ	1/14/16	\$125.00 (IDEA Grant Funded)	\$18.72	No		1/6/16
Bohrer, AJ	Principal/Ramtown	Supporting a Culture & Climate of Inclusion: A Collaborative Team-Based Approach	Monroe, NJ	1/14/16	\$125.00 (IDEA Grant Funded)	\$18.41	No		1/6/16
Amato, Jennifer	Vice Principal/LOP	Supporting a Culture & Climate of Inclusion: A Collaborative Team-Based Approach	Monroe, NJ	1/14/16	\$125.00 (IDEA Grant Funded)	\$13.95	No		1/6/16
Stapleton, Courtney	Speech/MSN	Timesaving Strategies to Integrate your SLP Interventions into Classrooms	Cherry Hill, NJ	1/7/16	\$239.00 (IDEA Grant Funded)	\$0.00	No		1/6/16

# A.J.D.12.a: Item #3000-12 Jan 6 (3988 : Workshop Registration and Mileage)