



South Pasadena Unified School District
1020 El Centro Street
South Pasadena, California 91030
(626) 441-5810 X1120

GENERAL INFORMATION ABOUT SOUTH PASADENA UNIFIED SCHOOL DISTRICT

- The city limits of South Pasadena form the attendance area for South Pasadena Unified School District; **your address must fall within the “91030” zip code of South Pasadena to enroll in and attend SPUSD.**
- South Pasadena Unified School District does not offer transportation to or from school. If you or your childcare provider do not drive, you are responsible for getting your child back and forth from school.
- South Pasadena Unified School District provides free, public school education for approximately 4794 children in grades kindergarten/transitional kindergarten (TK) through 12th grade. The District runs on a traditional calendar (as opposed to year-round school). Classes are held generally from mid-August through early June with a summer break.
- The Summer School Program is administered by the South Pasadena Educational Foundation (SPEF). For more information, please visit the SPEF website at www.spef4kids.org.
- The District does not require uniforms; there are, however, dress codes enforced at each school site.
- The District GATE Program begins in 4th grade. GATE testing takes place in the third grade in January and for new 4th/5th grade students. GATE identification from a prior school district may be honored in SPUSD as long as the parent can provide appropriate documentation from the prior district which is consistent with SPUSD criteria.
- Residency verification is required at initial registration, and if you move within South Pasadena. Annual summer registration/address re-verification occurs in August for currently-enrolled students TK/K-12, to complete required paperwork/annual notifications. Registration for the fall for new students from kindergarten/TK through 5th grade is usually held in March. Incoming new students in grades 6-12 register via their schools’ registrar beginning in mid-April, by appointment only.
- No student will be registered until he/she resides in South Pasadena. **Working in South Pasadena does not constitute residency, nor does ownership of property without residency.**
- By law, beginning in the 2015-2016 school year, a student must be 5 years old on or before September 1st of the year the student begins kindergarten. Moving forward, the cut-off birth date for kindergarten will continue to be September 1st. SPUSD will offer transitional kindergarten (TK), a two-year kindergarten program for students who will turn 5 between September 2, 2018 and December 2, 2018. The location of TK classes will be determined by early June 2018.
- TK and kindergarten classes are half-day classes; AM class is from 8:10 am to 11:35 am, and PM class is from 11:35 am to 3:00 pm. The district offers a Spanish Dual Immersion kindergarten class at MHS, which began in the 2015-2016 school year, and offers a Mandarin Dual Immersion kindergarten class at Marengo, which began in the 2016-2017 school year. Immunizations must be up to date according to California law, with the last vaccines having been given after the fourth birthday, in order for your child to attend school on the first day of class. Beginning July 1, 2011, students entering 7th – 12th grade must show proof of a TDaP booster shot.

Attendance in the three elementary schools in South Pasadena is determined by the attendance area boundaries of each school. A map of the boundaries of each school is available from the District Office or on the District website – www.spusd.net, under “Enrollment/Registration”, and then “School Attendance Boundaries”. To verify the elementary school that corresponds to a specific address, please consult the “School Locator by Street” document at www.spusd.net, then “Enrollment/Registration”, then “New Students to the District”, or contact the Office of Instructional Services at (626) 441-5810, ext. 1120.

After Sibling and New Family registrations take place in the spring, two different lotteries are held. First, the Dual Immersion Lotteries are held to establish the Dual Immersion kindergarten classes at Marengo (Mandarin) and Monterey Hills (Spanish), and then the New Family Lottery is held to establish priority amongst the new families who have registered at each home school. These lotteries are open to the public. After the initial dates of New Family Registration have occurred, priority of placement is given to those students who register first. Please note that at the time of registration, students’ packets are recorded with the date and time of registration. Students are not guaranteed placement in their attendance area school, and may be placed in another school in South Pasadena, based on space availability. Administratively transferred students who enter the District before winter break, if desired and if space permits, may stay at their current school the next year, or they may return to their school of residence the following school year, if space permits. If a child enters the District after winter break and is administratively transferred to another elementary school, that child will automatically be moved to their school of residence the following fall, if space permits. Anyone requesting alternate elementary placement is allowed to fill out an Open Enrollment Form and turn it in to the District Office after initial registration has occurred. A blind lottery occurs just before the start of school in mid August to determine if requests can be accommodated, based on space and grade availability.

The District also offers a tuition-based Extended Day Program at all three elementary schools and at the Middle School. For more information, please call (626) 441-5810, ext. 1125.