



Prospect Hill Academy Charter School

Minutes

Board Meeting

Date and Time

Thursday March 24, 2016 at 6:00 PM

Location

54 Essex - Learning Commons

Please note: This is the full Board meeting being added to the schedule, as described in Paul Blackborow's email on 2/3/2016. As there will be a vote on the proposed new compensation plan and the 2016-2017 Academic Year Calendar, a quorum is required.

Please note the 6PM start time to accommodate those who will already be here for the Academic Affairs Committee meeting from 4:30-6PM.

Board Members Present

A. Steinert, J. Kushner, J. Roberts, J. Vogel, K. Balan, K. Belcher, L. Pierce, M. Saunders, P. Blackborow, P. Parvizi, S. Goldstein, S. Haraguchi, S. Istock, T. Reavis

Board Members Absent

V. Patel

Non Voting Members Present

A. Allen, J. Lippard

Guests Present

E. Archibold, M. O'Donnell, S. Ferguson, V. Ellis

I. Opening Items

A.Record Attendance and Guests

B.Call the Meeting to Order

P. Blackborow called a meeting of the board of trustees of Prospect Hill Academy Charter School to order on Thursday Mar 24, 2016 @ 6:12 PM at 54 Essex - Learning Commons.

C.Approve Minutes

J. Kushner made a motion to approve minutes from the Board Meeting on 02-11-16 - not an emergency, JK motion to modify.

K. Belcher seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Co-Chairs Report

A.Update

The Board Co-Chair present reminded all Board members of the approaching fundraiser Gala and expectations for attendance.

In Addition, a departing board member was thanked for her time and input and invited to continue membership on the Academic Affairs Committee.

III. Head of School Report

A.HoS Report

The Head of School provided Board members with an update on multiple advances and initiatives, at both the campus and K-12 levels, including the following:

- Third Thursday Dinners
- Teacher retention
- CAO hiring
- School Culture
- Enrichment activity assessment

Board members inquired about college acceptances and were told that a list would be provided at the April 14, 2016 Board Meeting.

IV. Academic Affairs

A.Update

The Committee Chair informed Board members of the DESE's update of and additions to the Accountability Plan format, including the new timeline. The Board Co-Chair reminded all members that there will be a vote on the Accountability Plan at the July 14, 2016 Board meeting.

The Committee Chair also indicated that the committee has begun review and discussion of the existing promotion, retention and graduation policies; the committee expects to continue this discussion for the next several months.

V. Development / 20th Anniversary

A.Update

The Committee Chair provided an update on the April 1, 2016 Gala, stating that the guest count stood at 200+ and encouraged Board members to continue to invite guests.

The Committee Chair also described the "Fund-A-Need" paddle raise portion of the Gala.

VI. Family Engagement

A.Update

The Committee Chair provided an update on the progress in getting PHA families on-boarded to PowerSchool, Collegiate Institute's positive response to the 1:1 Chromebook program and the success of the Upper School Campus building switch.

In addition, the Committee Chair made note of upcoming K-12 events, including International Night 2016 and PHamily Field Day; dates for these events will be supplied to all Board members in the coming weeks.

VII. Finance

A.Update

The Committee Chair reported on the successful transition of the investment account from Credit Suisse to Wells Fargo. The Wells Fargo team will be invited to report to the Board at the June 2016 Board Meeting.

VIII. Governance

A.Updates - J. Landers, L. Goffs

The Committee Chair provided updates on membership changes, making note of and thanking the departing Board members and strongly recommending that the Board vote on the membership of Laurens Goff. Board members discussed Mr. Goff's candidacy.

B.L. Goffs Application - potential vote

A. Steinert made a motion to approve the membership application of Laurens Goff.

J. Kushner seconded the motion.

The board **VOTED** unanimously to approve the motion.

C.2016-2017 Academic Calendar

The Committee Chair put forth the draft 2016-2017 Academic Year Calendar for review and vote.

A. Steinert made a motion to approve the 2016-2017 Academic Year Calendar.

J. Kushner seconded the motion.

The board **VOTED** unanimously to approve the motion.

D.FY17 Board/Committee Meeting Schedule

The Committee Chair put forth the draft FY17 Board/Committee Meeting Schedule for review and vote.

A. Steinert made a motion to accept the FY17 Board/Committee Meeting Schedule with the caveat that the aforementioned meeting start time be revised prior to publication.

S. Haraguchi seconded the motion.

The board **VOTED** unanimously to approve the motion.

IX. Human Resources

A. Proposed Compensation Model

The Committee Chair stated that the goal of discussing the proposed compensation model revision is for the Board to review, ask questions, vet and be prepared to vote on the proposed FY17 budget, in which phase one will be included.

The Human Capital Director provided an overview of the goals and rationale for the proposed revisions to the compensation model, noting that the consistent strengths of the existing plan are being incorporated in the proposed plan. Also noted was the role that TNTP is playing in the process.

Board members asked probing questions throughout the presentation.

X. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:30 PM.

Respectfully Submitted,
K. Belcher