

Pullman School District
2017 PHS Summer School ~ REGISTRATION/CONTRACT

Student Information

Student Name _____
(Print Clearly)

Grade (2015-16) _____ Age _____

School (2015-16) _____

School Counselor _____

Student Cell Phone _____

Mailing Address _____

Student Email _____
Email Required

Home Phone _____

Parent/Guardian _____

Parent Cell Phone _____

Parent Email _____

Parent Work Phone _____

Emergency Contact/Phone _____

Emergency Contact Relationship _____

Course Enrollment

Check all that apply:

- Need courses for graduation
- Course scheduling challenges
- Recommended by teacher/ counselor
- Deficient in State Assessments
- Other _____

Does the student have a Health Care Plan, IEP, 504 goals, Learning Assistance Program student learning plans or accommodations currently on file with the district?

- Yes No

| Course Name | Sem 1 or 2 | Cost |
|---|---------------|------|
| 1. | | |
| 2. | | |
| Balance Due | | \$ |
| AMOUNT PAID | | \$ |
| <input type="checkbox"/> Scholarship Application Attached | | |

Please submit payment of \$175 per course to Mrs. Lacy. Tuition is paid to PSD Summer School. If you are applying for summer school scholarship, the scholarship application form must be attached to this registration. Turn forms in to the PHS Office.

If not Pullman High School Student, please provide the name & address of school your summer grade should be mailed to.

School _____

Address _____

City, State, Zip _____

It is the student's responsibility to assure courses taken will be accepted as transfer credits and are part of their graduation plan.

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TECHNOLOGY REQUIREMENTS

Digital courses will be offered through the curriculum providers APEX and ALEKs. Both providers are approved through the Pullman School District and meet Washington State learning requirements. For more information on these providers go to www.apexlearning.com or www.aleks.com. All Summer School digital courses can be applied towards graduation at Pullman High School. Specific technology requirements are on the following page.

Please indicate where you will be working for your Summer School Courses – both can be selected

On Campus PHS supervised labs will be open Monday through Thursday, 9:00am-12:00pm.

- Students working onsite at PHS are required to check in with the lab supervisor upon arrival and departure.
- Non-student guests or visitors (with the exception of parent/guardian) are not permitted on campus (including the parking lots and surrounding areas) and will be asked to leave.

Off Campus Students are permitted to work off campus ***ONLY IF*** they meet the following criteria:

- Have access to a computer to support the number of hours needed for coursework.
- Have access to high-speed internet.
- Have computer capability (both hardware and software) to run your online courses.
- All finals must be proctored on-site at PHS.

*Having computer problems of any kind **does not** exclude or excuse you from your coursework. If you cannot complete your coursework off-site for any reason, you must attend on-site lab sessions at PHS to do your work.*

Required Signatures for all 2017 Summer High School Programs – Pullman School District

We have completed the registration forms, read this contract, understand the terms and accept them as indicated by our signatures below

Student Date

Printed Name

Parent/Guardian Date

Printed Name

School Representative/Counselor Date

REQUIRED for Non-PHS Students
Additionally, our school district will accept the grade from this summer school program and will transfer them on to this student's transcript.

School District Designee

Date

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Enrollment: Students may complete more than one course during the summer, but may take **only one course at a time**. Requests to enroll in a second course will only be granted **if** the student passed the first course **and** there are three weeks left in the summer session. Summer session starts on June 26 and ends on July 28.

Contact Information: To participate in the Summer School Programs, all students must submit both a working email address and phone number for themselves and their parent(s)/guardian(s) on the Registration Form. If a student is over 18 they may forego the parent/guardian requirement.

Course Selection: **You must have your Guidance Counselor sign off on your course selection** for Summer School. This assures that the courses you have selected are the correct classes needed toward your high school graduation plan.

Orientation: To participate in the Summer School Programs all students must attend Orientation on Monday, June 26, at 9:00-10:30 am, in the PHS Room U401.

Technology Requirements: Students are permitted to work off campus **ONLY WHEN** they meet the meet the criteria stated on pages 2 and 4 of this contract.

Attendance: Although students are able to work at their own pace and possibly off school grounds, there are certain legal requirements that must be met to establish attendance for all Summer School courses. Students are **REQUIRED** to meet all three of the following to receive credit:

- 1) make WEEKLY CONTACT with the designated teacher through email, phone or in person, **AND**
- 2) log into classes regularly (multiple times a week). Students must complete at least 15 hours a week in the digital classroom to complete a course by the end of summer session **AND**
- 3) make regular and satisfactory progress in the course. Students who fail to make adequate progress may be required to attend onsite PHS labs for the remainder of the summer session.

Academic Integrity: Students are expected to do their own work in the digital learning environment. By contracting in the Summer School Program, students understand both the privilege and responsibilities of working on their studies independently and will conduct themselves accordingly.

Assessment: To help ensure adequate learning, progress, and academic integrity through the course, final exams must be taken on-site at PHS during a proctored lab session.

Credit: Each course is worth ½ credit. Satisfactory completion of course with documented time and teacher assessment are required to earn ½ credit.

Grades: Students who complete all class expectations will receive a Letter Grade based on Pullman High School's grading system. Grades will be posted on PHS transcripts or sent to the designated school/district in August.

Transportation: There is no transportation or food services provided for the summer school program.

Withdrawals, Drops, Failed, Incomplete Courses: Students who withdraw/drop after June 30, 2016, will receive an F for the course. Incomplete courses at the end of the summer session will be recorded as an F unless the incomplete is authorized by the PHS administration. Approved incompletes will be assigned a new deadline, be signed by student and administration and added to the summer school contract.

Refunds: No refunds will be provided for withdrawals, dropped, failed, or incomplete courses after July 6, 2017.

TECHNOLOGY REQUIREMENTS ALEKS

| System Requirements | | | | | |
|---------------------|--|--|------------|--------|-------------------------------|
| | Windows ⁽¹⁾ | Macintosh | Chromebook | iPad | Android Tablet ⁽²⁾ |
| Operating System | 7+ | OS X 10.7+ | Chrome OS | iOS 6+ | Android 4+ |
| Screen Resolution | 1024x768 + | 1024x768 + | Any | Any | 8.9" |
| Browsers | Chrome 30+ Explorer 9+ Firefox 25+ | Chrome 30+ Safari 6+ Firefox 25+ | Chrome 30+ | Safari | Chrome 30+ |

(1) Windows based Microsoft Surface tablets require the use of an external keyboard and mouse (e.g., touch cover keyboard, Bluetooth keyboard/mouse or USB keyboard/mouse).

(2) At this time only Samsung Galaxy tablets have been tested.

TECHNOLOGY REQUIREMENTS APEX

Hardware configuration

Supported Operating Systems

- › Microsoft Windows 7 › Microsoft Windows 8
- › Microsoft Windows Vista › Apple Mac OS X 10.4.11 (Tiger)
- › Microsoft Windows XP SP2 or higher › Apple Mac OS X 10.6 (Mountain Lion)
- › Apple Mac OS X 10.5 (Leopard)

Supported Web Browsers

- › Apple Safari 5.0 or higher
- › Microsoft Internet Explorer 8.0 or higher
- › Google Chrome 18.0 or higher
- › Mozilla Firefox 7.0 or higher

Additional recommendations and requirements

Resolution

- › 960 x 768 minimum
- › 1024 x 768 recommended minimum

Color Depth

- › 8 bits (256 colors) minimum
- › 16 bits (Highcolor) recommended

Required Browser Plug-ins

- › Adobe Reader 6.0 or higher › Java Virtual Machine
- › Adobe Flash Player 9.0.115 or higher

Audio

- › Speakers or headphones
- › Microphone (world languages only)
- › Audio recording support (world languages only)

Print (as appropriate)

- › Printer › Fax
- › Scanner › Multipage TIF Viewer

Word Processing

- › Software that can open, modify, and save documents in Rich Text Format (RTF)

Additional Information

For additional help with network or hardware configuration, please contact Apex Learning Support at 800-453-1454 or support@apexlearning.com.