
REEF BOARD MEETING MINUTES

**November 9, 2016
6:00 PM – 7:30 PM**

REEF Meeting (public meeting open to all members)

Board Member Roll Call/Establish Quorum: (✓ if present at meeting)

Directors (Expiring 6/18)			Directors (Expiring 6/17)			Non-Voting Members	
X	2	<i>Dawn Fitzgerald ~ Annual Fund</i>	X	9	<i>Lisa Hall ~ Vice President</i>	X	<i>Christy Bazemore ~ Principal</i>
X	4	<i>Robert Mislant</i>	X	1	<i>George Polchin ~ Treasurer</i>	X	<i>Megan Arce ~ Teacher Liaison</i>
	6	<i>Tammi Flemming ~ A/R Financial Secretary</i>	X	11	<i>Maureen Burke ~ President</i>	X	<i>Laurel Phelps ~ Teacher Liaison</i>
	8	<i>Courtney Hyman ~ Room Parent/Volunteer Coordinator</i>		5	<i>Ian Jay ~ Hospitality</i>		
X	10	<i>Brittney Myles ~ Rose Run</i>	X	3	<i>Dawn Battles ~ Secretary, Rose Run</i>		
X	12	<i>Nicole Halabisky Lowry</i>		13	<i>Scott Fooks ~ Budget Committee</i>		
X	7	<i>John Lucchetti</i>		14	<i>Emily Schwabecher - Apparel</i>		
	15	<i>Open</i>					

Meeting notice posted to school bulletin and Parent Square: October 25, 2016.

I. BOARD BUSINESS

• Welcome/Roll Call

- Call to order at 6:08 p.m.
- Roll call & sign-in sheet circulated
- Maureen moves to approve minutes from October. Lisa Hall seconds. 9 yays. 0 nays. Minutes approved.

II. MEMBERSHIP BUSINESS

a.) Principal's Update (Christy Bazemore)

- Thank you to everyone for the effort for the Fall Ball.
- Thank you for voting for the school bond
 - a) Artificial turf is one of the items that will benefit from these funds. The timeline is not confirmed yet.
- Request for storage unit on site is being pursued. A site walk was completed and a location was found. Final approval is pending.
- November 18th is school wide assembly. Mr. Ferrell will feature some musical groups.
- Conference week is next week with dismissal at noon for all but Kinder – they will maintain their normal schedule.
- Working on a social media safety media presentation for 5th and 6th grade. Timeframe is February 2017. Possible parent night to learn about social media safety and the conversations to have with their children.
- Superintendent Mr. Motsouka and Ms. Bazemore met regarding the local school's protest about the presidential election. They will ensure there is a safe space to express their views. Teachers and administration will be a model in a respectful way.

b.) Teacher's Update (Phelps/Arce)

- Today was very dynamic with a lot of discussion regarding the election results. Many students came to school with concerns and worries and many teachers took the time to discuss the dynamics of elections. The topic was very relevant as the 5th and 6th grades had the opportunity to go through an actual election process with ballots and voting booths and an actual vote that was tallied. This was a presentation and a loan of the voting booths from the County Office of Elections so students could "vote". The open discussions and questions are a reflection of the outstanding academic learning and support from teachers and our school's community.
- 6th grade camp went very well despite the concern about getting enough parent volunteers to help them attend.
- Fall ball was wonderful and very much appreciated to create an environment for communication and important social gathering.
- Kinders are walking to Rose Garden to look at trees as part of their science unit.
- 3rd Grade had a field trip to the Natural History museum.
- K-3 teachers had a fantastic training in writing during their in-service day.
- Variety show will be in January 2017; auditions will be next month.

c.) Treasurer's Report (George Polchin)

- a) Total checks this month: \$31,522.04
- b) Self-Funded: \$24,872.05
- c) REEF draw down \$6,649.99
- \$1,000 check retainer for photographer
- New drying rack was approved and purchased.

- Storage units: we currently spend more than \$2,000/yr. Emily is looking at alternate storage prices. The new site will save \$500/yr for the first year. The district is considering adding a storage unit on site at school for no monthly rental charge. They came onsite and determined there was a good location that would work.
- Robert moves to approve all checks and treasurers report. Brittany seconds. 8 years. 0 nays. Checks approved.
- We did not get the Montecito Bank & Trust grant. They do ask whether we bank with them and we do not. The bank would be more likely to fund a grant for our school if we bank with them. Robert worked at MB&T for 6.5 yrs but is now Vice President, Regional Manager at American Riviera Bank. Robert suggested that if our programs for which we are requesting funds benefit low income family then it would be considered more heavily. It helps to have an advocate working at the Bank to promote your interests.
- Item of switching banks was discussed. George prefers the path of least resistance unless there is a clear benefit for REEF and Roosevelt. One option is to move part of the funds (CDs) to one bank and keeping checking/savings at the current bank. Robert recommends moving the primary account to American Riviera as he can be our advocate. They have a history of being a mid-level Rose Run sponsor. More research for the options need to be completed before a final vote is requested.
- The bank statements will be published with the monthly Treasurer's Report that is posted on Parent Square.
- Issue of our corporate tax accountant and large increase in fees from last year was discussed. This was caused by the change and re-organization to our accounting structure in Quickbooks.

d.) Cultural Arts Report (Dawn Fitzgerald reports on behalf of Kristin Story)

- The Ally Cats were booked for December (K-3)
- Boxtales and Michael Kats in Winter 2017 (all grades)

e.) Annual Fund Update (Dawn Fitzgerald)

- We're almost 1/2 way through the drive and have raised \$38K.

f.) Lobster Boil (Robert Mislant)

- Committee met at Moby Dick and tried to get a competitive bid but they can't accommodate the numbers.
- They went to Harbor restaurant and they do have the capacity (160 people). We can rent out the whole restaurant for \$8,000 and includes dinner and 2 drink tickets. The funds will benefit REEF then a portion of that will go to CIMI camp.
- They are thinking of asking Roosevelt parents and business owners to donate silent auction items and sponsor a dessert table and entertainment.
- Initial price considered is \$100 or less/ticket.
- Proposed date is end of January.

- This could also be an opportunity to invite alumni.
- They need volunteers to help with various items with this event.
- Robert made a motion to approve \$9,500 in funds to cover the event. Dawn F. seconds. 7 yays; 1 nay.

Lisa moves to adjourn the meeting. Nicole seconds.

Meeting Adjourned at 7:12 PM.