

BORDENTOWN REGIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING

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\*\*Consent Agenda Item

MINUTES - February 18, 2015

**A. CALL TO ORDER**

The Action Meeting of the Board of Education of the Bordentown Regional School District was convened on the above date at 6:30 p.m. with the Board President presiding.

**SUNSHINE LAW STATEMENT**

The Board Secretary read the following statement:

In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: The date, the time, and the purpose of scheduled meetings were conveyed to the Burlington County Times and the Trenton Times on January 12, 2015. The change in time for this meeting was conveyed to the Burlington County Times and the Trenton Times on February 12, 2015. The Secretary will enter this public announcement into the minutes of this meeting.

**B. FLAG SALUTE/SILENT REFLECTION**

The Board Secretary led the members of the Board and audience in the salute to the flag and moment of silent reflection.

**C. ROLL CALL**

The following members answered roll call: Mr. Heberling, Mr. Hartmann, Ms. Zablow, Mr. Creegan, Mr. Mercantini, and Mr. Drew. ABSENT: Mr. Tyler and Mr. Roselli (Arrived 6:55pm).

Also attending: Mr. Eloi Richardson, School Business Administrator/Board Secretary, and Mr. Cameron Morgan, Board Solicitor.

Staff attending: Chris O'Leary, Ann Marie O'Leary, Liz Brotherton, and Michael Montalto.

Visitors attending: Melanie Kunkler, Walter Kosul, Hannah Heberling, Marianne Jackson, Den DeRose, Joann Dansbury, Christine Brennan, and Krista Csapo.

**D. EXECUTIVE SESSION RESOLUTION**

Mr. Hartmann read the following resolution, seconded by Mr. Heberling and unanimously approved at 6:35pm:

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Board of Education of Bordentown Regional School District ("Board of Education") has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Board of Education will reconvene following the end of the closed session, approximately 7:00 pm this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

\_\_\_\_ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: \_\_\_\_\_);

\_\_\_\_ Any matter in which the release of information would impair a right to receive funds from the federal government;

X \_\_\_\_ Any matter the disclosure of which constitutes an unwarranted invasion of Individual privacy (Board Candidate Interviews);

\_\_\_\_ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees

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of the public body (Specify contract: \_\_\_\_\_);

\_\_\_\_ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

\_\_\_\_ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

\_\_\_\_ Any investigations of violations or possible violations of the law;

X Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: Settlement Agreement)

(If contract negotiation, the nature of the contract and interested party is \_\_\_\_\_)

Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the Board of Education's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing, 124 N.J. 478, the employee(s) and nature of discussion is (Board Candidate Interviews ));

\_\_\_\_ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board of Education Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Mr. Eloi Richardson, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Bordentown Regional School District, Board of Education at its meeting held on 1/7/2015.

The Board returned to open session at 7:44pm.

**E. RECOGNITION/PRESENTATION - None**

**F. PUBLIC FORUM - FOR AGENDA ITEMS - None**

Members of the public are invited to submit comments pertaining to educational Matters during the public comment portion of the meeting. The Board, pursuant to the Open Public Meetings Act, will not entertain comments pertaining to student or personnel matters or matters pertaining to negotiations or litigation and may choose not to respond to any comments made by members of the public during this portion of the meeting. However, the Board will give all comments appropriate consideration and will refer all complaints to the administration for resolution.

Please be aware that all Board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. The maximum time per member of the public shall be five minutes. Please state your name and address for the record.

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**G. STUDENT REPRESENTATIVES** - None

**H. BOARD CANDIDATE: Vote**

A motion was made by Mr. Hartmann, seconded by Mr. Heberling to approve the following:

1. Motion to nominate Christine S. Brennan for Bordentown City Board Vacancy.

ON A ROLL CALL VOTE (Item 1):

AYES: Mr. Heberling, Mr. Hartmann, Ms. Zablow, Mr. Creegan Mr. Mercantini, and Mr. Drew. NOES: None.

ABSTENTIONS: Mr. Roselli. ABSENT: Mr. Tyler.

Motion approved by majority.

*SWEARING IN OF NEW BOARD MEMBER & OATH OF ALLEGIANCE:*

*Ms. Christine Brennan*

**I. UNFINISHED BUSINESS** - None

**J. CONSENT AGENDA APPROVAL (R.C.\*)**

A motion was made by Mr. Hartmann, seconded by Mr. Mercantini to approve the following:

1. +Motion to approve Travel/Mileage reimbursement requests
2. +Motion to approve Minutes, January 7, 2015 and January 21, 2015
3. +Motion to approve Bill List, January, 2015
4. +Motion to approve Board Secretary/Treasurer Report, January 2015
5. +Motion to approve Substitute List
6. +Motion to approve Special Education Student Placement
7. +Motion to accept Director of Special Services Report
8. +Motion to accept Director of Curriculum and Instruction Report
9. +Motion to accept District Support Staff Report
10. +Motion to accept Enrollment & Principal Reports:

BRHS 736

BRMS 577

MIS 403

CBS 245

PMS 608

2,569

ON A ROLL CALL VOTE (Items 1-10):

AYES: Mr. Heberling, Mr. Hartmann, Mr. Roselli, Ms. Zablow, Mr. Creegan, Mr. Mercantini, and Mr. Drew. NOES: None.

ABSTENTIONS: Ms. Brennan. ABSENT: Mr. Tyler.

Motion approved by majority.

**K. COMMITTEE REPORTS**

1. CDA Committee Meeting, 2/10/15 - Mr. William Mercantini, Chair reported thereon, including that Ms. Ewell presented the origins and operations of the CDA and discussed future goals thereof.

**L. SUPERINTENDENT'S REPORT**

A motion was made by Mr. Hartmann, seconded by Mr. Mercantini to approve the following:

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1. +Motion to accept HIB Report & Determinations:

School	# of Reports	# of HIB
CBS	0	0
PMS	0	0
MIS	2	2
BRMS	1	1
BRHS	0	0
TOTAL:	3	3

ON A ROLL CALL VOTE (Item 1):

AYES: Mr. Heberling, Mr. Hartmann, Mr. Roselli, Ms. Zablow, Mr. Creegan, Mr. Mercantini, and Mr. Drew. NOES: None.

ABSTENTIONS: Ms. Brennan. ABSENT: Mr. Tyler.

Motion approved by majority.

**M. CURRICULUM REPORTS**

A motion was made by Mr. Heberling, seconded by Mr. Hartmann to approve the following:

1. Motion to approve a field trip for the BRHS Math Club, 20-30 students, to attend the Hershey Park Math Day on May 1, 2015. The cost will be approximately \$60 per student. The students will be responsible for the cost.

ON A ROLL CALL VOTE (Item 1):

AYES: Mr. Heberling, Mr. Hartmann, Mr. Roselli, Ms. Zablow, Mr. Creegan, Mr. Mercantini, and Mr. Drew. NOES: None.

ABSTENTIONS: Ms. Brennan. ABSENT: Mr. Tyler.

Motion approved by majority.

**N. PERSONNEL REPORT**

A motion was made by Mr. Mercantini, seconded by Mr. Heberling to approve the following:

Appointments, Per Superintendent's Recommendation:

Resolution: Criminal History Check

The following staff, positions, and salaries are appointed for emergent hiring pending completion and certification of the State of New Jersey criminal history check. Affidavit(s) is (are) from the applicant(s) attesting to no criminal record are in the Superintendent's possession. Staff to whom this resolution applies are noted in bold print.

1. Motion to accept resignation from Ms. Lynn Szalai from the position of Autistic Aide, effective February 9, 2015.
2. +Motion to approve Ms. Chelsea Kehr as a full-time (10 month) Speech/Language Pathologist, effective March 13, 2015, Step 1, MA with a pro-rated salary of \$54,035. This replaces a resignation.
3. Motion to approve Ms. Gail Katz, a Speech/Language Specialist, as an 11 month employee, effective July 1, 2015, MA, Step 16 with a salary of \$91,064. Salary may be adjusted pending negotiations. Ms. Katz has been a 10 month employee. This replaces a resignation.
4. Motion to approve Ms. Michele Amico as a CDA Before School/After School Sub, effective immediately at an hourly wage of \$12/hr.
5. Motion to approve Mr. Anthony Haneman as a CDA GED/ESL teacher, effective immediately at an hourly wage of \$25/hr.
6. Motion to approve Ms. Ashleigh Johnson as a volunteer softball coach at BRMS. Ms. Johnson was a volunteer coach last season.

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7. Be it resolved that the commencement of leave of absence requested by employee #4766, effective February 17, 2015 through approximately February 20, 2015 is hereby approved subject to verification of the requested duration of such leave in accordance with the applicable provisions of FMLA and NJFLA and Board Policy 4151.2/4251.2 and further subject to employee's continued payment of all required health care contributions in accordance with Board policy and applicable law.
8. Motion to approve to contract Mission 1 for a full-time aide in the Autism Program at PMS to replace two part-time district aides that have resigned.
9. Motion to approve Ms. Shannon Guire, an MSW student with Rutgers University to complete 675 hours of field placement, effective September 1, 2015 through May 30, 2016, under the mentorship of Ms. Tina Zack.
10. Motion to approve the following Spring 2015 salary adjustments, pending receipt of official transcripts, for staff who have demonstrated successful completion of post graduate credits:

NAME	FORMER STATUS	NEW STATUS	NEW SALARY	SALARY ADJUSTMENT
Borek, Jessica	Step 7, BA	Step 7, BA +6	\$57,504	\$729
Gilbert, Taylor	Step 2, BA +12	Step 2, BA +18	\$52,908	\$356
Jonigkeit, Megan	Step 1, BA	Step 1, BA +24	\$52,764	\$1,782
Page, Raquel	Step 7, MA	Step 7, MA +6	\$60,559	\$731
Rizzo, Anthony	Step 16, MA +6	Step 16, MA +12	\$83,854	\$338
Rubinstein, Sara	Step 3, BA +12	Step 3, BA +18	\$53,408	\$356
Sullivan, Rebecca	Step 1, BA	Step 1, BA +12	\$52,052	\$1,070
Wendel, Lisa	Step 6, MA +12	Step 6, MA +18	\$60,018	\$354
Wright, Erica	Step 11, BA	Step 11, BA +18	\$64,135	\$1,426
Wright, Kevin	Step 12, BA	Step 12, BA +18	\$66,265	\$1,426

INFORMATION

11. +JOB POSTINGS: Elementary 4-5 Guidance Counselor Maternity Leave Placement -

ON A ROLL CALL VOTE (Items 1-7; 9):

AYES: Mr. Heberling, Mr. Hartmann, Mr. Roselli, Ms. Zablow, Mr. Creegan, Mr. Mercantini, and Mr. Drew. NOES: None.

ABSTENTIONS: Ms. Brennan. ABSENT: Mr. Tyler.

Motion approved by majority.

ON A ROLL CALL VOTE (Item 8):

AYES: Mr. Heberling, Mr. Hartmann, and Ms. Zablow.

NOES: Mr. Roselli, Mr. Creegan, Mr. Mercantini, and Mr. Drew.

ABSTENTIONS: Ms. Brennan. ABSENT: Mr. Tyler.

Motion NOT approved by majority.

ON A ROLL CALL VOTE (Item 10):

AYES: Mr. Heberling, Mr. Hartmann, Ms. Zablow, Mr. Creegan, Mr. Mercantini, and Mr. Drew. NOES: Mr. Roselli.

ABSTENTIONS: Ms. Brennan. ABSENT: Mr. Tyler.

Motion approved by majority.

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**O. BUSINESS, FINANCE & OPERATIONS**

A motion was made by Mr. Creegan, seconded by Mr. Hartmann to  
To approve the following:

1. +Motion to accept Board Secretary's Monthly Certification: Budgetary Line Item Status and Budgetary Major Account/Fund Status for January, 2015.
2. +Motion to approve Transfer of Funds.
3. +Motion to approve to approve Agriculture Lease Agreement with Mr. Stephen Turgyan and BRSD to farm the land behind the high school in the amount of \$40 per acre for a total of \$1,000; subject to no use of contaminants to the land.
4. Motion to approve one out-of-district placement by the NJ Division of Child Protection & Permanency (DCP&P) to Monroe Township Public Schools, Oak Knoll Elementary School, Gloucester County with a pro-rated tuition of \$5,880,
5. +Motion to approve the "Settlement Agreement and General Release" between former employee [AC] and the District concerning contract non-renewal.
6. +Motion to award a tax-exempt lease financing bid for (6) six 54-passenger buses at a finance amount not to exceed \$540,000, over 7 years, at a locked-in interest rate not to exceed 1.730% (with this rate locked in for 30 days from the 2/04/2015 bid opening date), for accumulated interest costs of approximately \$34,184 and per the attached resolution. [Three bids were received on February 4, 2015]. The actual amount to be financed will be adjusted based on final equipment and other related costs (see estimates in the motion which follows) and the final lease execution is subject to satisfactory Board Attorney review. [The selected vendor is TD Equipment Financing].
7. Motion to award the purchase of (6) six 54-passenger buses using a public bid solicited through the Middlesex Regional Educational Services Commission's Cooperative [Bid #: MRESC 14-15-31] to replace equipment ("retiring buses") meeting their statutory limit to transport students during FY 15 and FY 16 and to pay other costs related to the lease-financing, estimated as follows:

	Estimated Costs
Equipment purchase (6) 54 passenger buses (per above)	\$512,300
Financial advisor (Phoenix Advisors, LLC)	1,500
Legal notices/review	900
Registrations/contingencies	10,300
Total	\$525,000

8. Motion to re-purpose and/or dispose of the "retiring" buses, subject to satisfactory acquisition of replacement buses contemplated in the above motions, as follows:
  - a. Convert one retiring bus to an equipment vehicle for use by the band and other school co-curricular programs to transport and/or store their equipment and materials versus the current ad-hoc approach of using specialized education vans for such transporting.
  - b. Contribute one retiring bus to Township Fire Company #2 for use in training their own and our surrounding communities' emergency personnel in school bus rescue procedures.
  - c. Dispose of the remaining buses by public auction/sale and/or by other means as determined to be in the best interest of the District.

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ON A ROLL CALL VOTE (Items 1; 4-8):

AYES: Mr. Heberling, Mr. Hartmann, Mr. Roselli, Ms. Zablow, Mr. Creegan, Mr. Mercantini, and Mr. Drew. NOES: None.

ABSTENTIONS: Ms. Brennan. ABSENT: Mr. Tyler.

Motion approved by majority.

ON A ROLL CALL VOTE (Item 2):

AYES: Mr. Heberling, Mr. Hartmann, Mr. Roselli, Ms. Zablow, Mr. Creegan, and Mr. Drew. NOES: Mr. Mercantini.

ABSTENTIONS: Ms. Brennan. ABSENT: Mr. Tyler.

Motion approved by majority.

ON A ROLL CALL VOTE (Item 3):

AYES: Mr. Heberling, Mr. Hartmann, Mr. Roselli, Ms. Zablow, Mr. Creegan, and Mr. Drew. NOES: None.

ABSTENTIONS: Ms. Brennan and Mr. Mercantini. ABSENT: Mr. Tyler.

Motion approved by majority.

**P. POLICY - None**

**Q. BOARD and PUBLIC FORUM**

Members of the public are invited to submit comments pertaining to educational matters during the public comment portion of this meeting. Please report to the microphone and state your name and address for the record prior to addressing the Board of Education. The board, pursuant to *Open Public Meetings Act*, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the board will give all comments appropriate consideration and will refer all initial complaints to the administration for resolution.

Please be aware that all Board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. The maximum time per member of the public shall be **five minutes**. Please state your name and address for the record:

- Mr. Heberling thanked Ms. Kotelnicki, Director of Transportation for her recommendation for using the retiring school buses.

**R. NEW BUSINESS - None**

**S. ADJOURNMENT**

A motion was made by Mr. Hartmann, seconded by Mr. Mercantini to adjourn the meeting at 8:34 p.m.

Motion unanimously approved.

Respectfully submitted,

  
Mark Drew, President

  
Eloi Richardson, SBA/BS

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