The meeting was called to order at 7:03 p.m. with the Pledge of Allegiance.

PRESENT:  Marco Corsi, President  
Tom Kosowski, Vice-President  
Karen Burmeister, Secretary  
Randy Heuser  
Donald Pratl (arrived at 7:06 p.m.)  
Johnny Holmes (arrived at 7:14 p.m.)  
Larry Harris  
Dr. John Byrne, Superintendent  
Dr. Ty Harting, Asst. Supt., Human Resources  
Mrs. Gail O’Dea, Secretary to the Board

ABSENT:

PUBLIC ATTENDANCE:  33

Mr. Corsi asked if there were any agenda items that the Board Members would like removed from Consent. Hearing none he moved forward with the Commendations.

RESOLUTIONS AND COMMENDATIONS

HAROLD L. RICHARDS HIGH SCHOOL  
GIRLS TENNIS PROGRAM

RESOLUTION OF COMMENDATION

Whereas, Angelika Kwak, a senior at Richards High School, recently enjoyed perhaps the finest season in the history of the girls tennis program; and,

Whereas, Angelika, who competed at #1 Singles against the best players from other teams, won several regular season dual meet and invitational titles and then won the South Suburban Conference Red Division championship; and,

Whereas, Angelika then defeated players from Marist and Sandburg high schools at the IHSA sectional tournament to qualify for the state finals.
Now, therefore, be it resolved that the Board of Education and Administration of Community High School District 218, in an effort to support and acknowledge athletic excellence, offer sincerest congratulations to Angelika Kwak for her achievements, which have brought much honor to herself, her family, Richards High School, and Community High School District 218.

Adopted this 17th day of November 2014, by order of the Board of Education of Community High School District 218.

Dwight D. Eisenhower High School
Hispanic Heritage Month

Resolution of Commendation

Whereas, Eisenhower High School recently celebrated Hispanic Heritage Month as never before; and,

Whereas, committee members planning Hispanic Heritage worked to “implement a series of activities and events that engage students, educators, community members, and community stakeholders in the celebration with an overarching goal to raise money for the newly-created Hispanic Heritage Scholarship Fund to empower Hispanic students”; and,

Whereas, Hispanic Heritage Month included guest speakers, a community dance and fund raiser, profiles of cultural and historical figures, a film festival, and a faculty luncheon; and,

Whereas, the planning committee included parents Patricia Basta, Maria Verduzco, Leticia Lopez, Gilberto Ruiz, Maritza Ruiz, Ana Perez, Erika Guerrero; District 130 community partner Eduardo Rodriguez; and, Eisenhower staff members Amanda Castillo, Gladys Marquez, Martin Castillo, Brenda Ochoa, Blanca Diaz, Luz Carrillo, Leo Delarosa, Tanya Avila, Julie Fox, Renee Valdez, Aida Maravillas, Alicia Ramirez, Juanita Lopez, Jose Urquiza, Jose Romero, Julio Quintero, Danielle Jones, Anna White, Cristal Guzman, Marion Castillo, Debbie Ceballos, Magali Esparza, and Amanda Kelly.

Now, therefore, be it resolved that the Board of Education and Administration of Community High School District 218, in an effort to support and acknowledge service to others and community spirit, offer sincerest thanks to the Hispanic Heritage Month planning committee for their efforts and achievements, which have brought much honor to themselves, their families, Eisenhower High School, and Community High School District 218.

Adopted this 17th day of November 2014, by order of the Board of Education of Community High School District 218.
DWIGHT D. EISENHOWER
MARCHING BAND

RESOLUTION OF COMMENDATION

Whereas, Cardinal Regiment, the marching band from Eisenhower High School, recently concluded the most successful competitive season in program history; and,

Whereas, under the direction of Justin Antos, the marching band won first place in Class A, along with caption awards for Best Visual, Best General Effect, Best Auxiliary, and Best Percussion, at the Chicagoland Marching Band Festival at Wheeling High School; and,

Whereas, the marching band won third place in Class A and the caption award for Best General Effect at the Naperville Central Marching Classic; and,

Whereas, Cardinal Regiment also won first place in class and the caption awards for Best Winds, Best Music, Best Visual Performance, and Best General Effect at the St. Rita High School Marching Stampede; and,

Whereas, Cardinal Regiment won first place in Class A and the caption awards from Best Music and Best Visual Performance at the Sandwich MusicFest.

Now, therefore, be it resolved that the Board of Education and Administration of Community High School District 218, in an effort to support and acknowledge musical excellence, offer sincerest congratulations to band director Justin Antos and Cardinal Regiment on their achievements, which have brought much honor to themselves, their families, Eisenhower High School, and Community High School District 218.

Adopted this 17th day of November 2014, by order of the Board of Education of Community High School District 218.

ALAN B. SHEPARD
CROSS COUNTRY

RESOLUTION OF COMMENDATION

Whereas, Caleb Washington, a sophomore at Shepard High School, recently completed the most successful cross country season in program history; and,

Whereas, Caleb won numerous dual meet and invitational championships and the South Suburban Conference Red Division title; and,

Whereas, Caleb then became the first runner in Shepard history to win an Illinois High School Association regional championship; and,

Whereas, at the IHSA Class AAA state finals, Caleb placed 36th out of 217 runners and, perhaps more impressive, placed fifth among all the competing sophomores.
Now, therefore, be it resolved that the Board of Education and Administration of Community High School District 218, in an effort to support and acknowledge athletic excellence, offer sincerest congratulations to Caleb Washington on his achievements, which have brought much honor to himself, his family, Shepard High School and Community High School District 218.

Adopted this 17th day of November 2014, by order of the Board of Education of Community High School District 218.

Mr. Kosowski moved, seconded by Mr. Heuser to approve the commendations as presented. The motion carried on roll call with Mr. Kosowski, Mr. Harris, Mrs. Burmeister, Mr. Corsi, Dr. Pratl, and Mr. Heuser voting aye.

Mr. Corsi congratulated the parents that were in attendance. In addition, he stated that we have a long agenda and if anyone wishes to leave they may do so.

COMMENTS FROM THE PUBLIC RELATED TO AGENDA ITEMS

There were no comments from the public related to agenda items.

BOARD MEMBERS’ OPPORTUNITY TO RESPOND TO THE PUBLIC

No comments were made.

APPROVAL OF CONSENT AGENDA

Mr. Kosowski moved, seconded by Mr. Harris to approve the Consent Agenda as presented. The motion carried on roll call with Mr. Harris, Mrs. Burmeister, Mr. Kosowski, Mr. Corsi and Mr. Heuser voting aye. Dr. Pratl abstained.

Approval of Consent Agenda continued and included the following:

APPROVAL OF MINUTES

| Board Meeting          | October 20, 2014 |
| Closed Session        | October 20, 2014 |
| Special Meeting       | November 10, 2014 |
| Closed Special Meeting| November 10, 2014 |

PAYMENT OF THE BILLS

CHSD 218

The following disbursements were presented for approval: District 218: $2,906,883.23; October Payroll, $7,260,013.73; and a Grand Total of $10,166,896.96.
MACS PAYABLES

Moraine Area Career System
Educational Total - $5,417.09

PERSONNEL LIST 2014-11

The Personnel List consisted of one certified appointment, one certified retirement, four certified leave of absences, and two classified appointments. In addition, the winter stipends for Eisenhower, Richards and Shepard were presented for approval.

SUPERINTENDENT SEARCH UPDATE

Dr. Longo of PROACT, the superintendent search firm that the district is working with gave a short presentation. It was noted that there were on-site focus engagement meetings and in addition, an online survey administered in English and Spanish. In total, 369 people provided input on what they would like to see in the new superintendent.

Dr. Longo presented the top ten characteristics that staff would like to see in the new superintendent. Strengths and challenges of the district were also presented. The next steps include the following:

 Approval of position profile and application
 Advertising and recruitment
 PROACT screening and vetting
 Presentation of candidates to the district
 District interviews
 Select the new superintendent

A candidate profile was also part of the presentation. The position announcement has been put in place along with the application process. This is posted on the PROACT website and will also be posted on the district website.

Mr. Kosowski thanked Dr. Longo on the thorough job she has done with this process. Mr. Corsi thanked Dr. Longo for her presentation.

FINANCIAL REPORT

The financial report as of October 31, 2014 was presented to the Board of Education for their review.

TECHNOLOGY REPORT

A technology report along with a recap of the technology expenses throughout the district was presented to the Board of Education for their review. Mr. Corsi asked about the E-rate program. Dr. Byrne explained E-rate and noted that there was a summary of major changes to the current E-rate program in the tech report that the Board received at tonight’s meeting.
Goals listed in the report included the following:

- Ensuring schools and libraries have affordable access to sufficient high-speed broadband.
- Maximizing the cost-effectiveness of E-rate spending, focusing on broadband and related services.
- Making the E-rate application and follow-up processes fast, single and efficient.

BUILDING MAINTENANCE REPORT

A report outlining the current projects at all of the buildings were presented to the Board for their information and review.

STUDENT ENROLLMENT

The district student enrollment report was presented to the Board for their information review. The total district enrollment as of October 31, 2013 was 5,513 students. The individual building totals were Eisenhower, 1,736; Richards, 1,709; Shepard, 1,823; Delta Learning Center, 80; and Summit, 67 students. The Outplacement for ABS, 36; DDE, 26; and HLR, 18 was also included.

DIRECTOR OF SECURITY
MONTHLY REPORT

A summary of incidents that occurred at each of the buildings was presented to the Board for their information and review.

BUSINESS MANAGER’S UPDATE

Mr. Daley submitted an update for the Board’s review and information. Issues presented included the following:

- The State is current on state aid payments and has made three grant payments.
- Flu shots were offered to our staff in October.
- The 2014 Levy Hearing and Levy Approval will be on the December agenda with a 4.9 percent increase.
- PTAB – the semi-annual report is under the reports section of tonight’s agenda. It is time to re-designate Odelson and Sterk as our attorney for representation at the property tax appeal board. A resolution is included.
- Property and Liability Insurance Renewal – the Board may act on this tonight or table it until the December meeting. The new premium is $12,058 higher than last year.
- Bond Sale – The district maintained its AA Stable bond rating and the bond sale is scheduled for the week of our Board meeting.
- Legislation – we are monitoring the veto session and any action on SB16 or the TRS cost shift.
Mr. Kosowski asked for an update on the income tax extension and whether or not the
district is safe with their spending. Mr. Daley responded that there has been no news from
the state about extending the income tax deadline which expires December 31, 2014. Mr.
Daley stated that right now we are taking the ‘wait and see’ approach.

Dr. Pratl asked if we looked at any other attorneys for monitoring the PTAB’S. Dr. Byrne
stated that we did not and that we work with Elizabeth Shine Hermes of Odelson and Sterk
who Mr. Odelson hired from the PTAB Board.

Discussion continued regarding the Levy. It was noted that all of the funds have rate caps
per the terms of the Levy Act but we are not at our max on any of these funds. It was
further noted that transportation, social security, IMRF and life safety are not capped.

FREEDOM OF INFORMATION REQUEST

Under the Freedom of Information Act, we received the following requests. This information
was provided within the time frame stipulated in the Illinois Freedom of Information Act.

- IEA/NEA Libertyville Regional Office
  - Names of all non-certified support staff employees and their hire dates
  - All support staff job titles
  - Work sites and corresponding addresses
  - Number of hours scheduled to work per week
  - Number of months scheduled to work per year
  - Bargaining unit status – whether or not they are covered by a collective bargaining
    Agreement
  - Copies of any contracts the district has with subcontractors currently engaged in
district support staff work (transportation services, food services, custodial services)

- Bruce S. Bonczyk Law Office
  - Certified copy of the Labor and Material Payment Bond for the ABS construction
    project for which R. L. Sohol General Construction was the contractor
  - Most current payment application of R. L. Sohol General Construction, Inc. which
    has been submitted to the district
  - Most current payment application of R. L. Sohol General Construction, Inc. which
    has been approved by the district

RESPONSE TO INTERVENTION ACADEMIC REPORT

Dr. Feeney presented a report displaying the RtI data for the first quarter of the 2014-2015
school year (August through October). This is our second full year using the RtI model in
which students are supported both before and after their common unit assessments at the
freshmen and sophomore levels. As reflected in the data presented, this model continues
to assist students in improving their scores on CUA re-takes. These retakes are only
reflective of the students who were sent to our tutors. Additional retakes which are given in
the classrooms and in the Testing Centers may not be recorded in the data presented to the
Board at tonight’s meeting.
In summary, administration works to improve the model, but does believe that our current system is working to assist struggling learners to reach academic success.

**PTAB UPDATE**

An updated listing of PTAB cases and their status was presented to the Board as information. It was noted that the report has been abbreviated. At tonight’s meeting Mr. Harris asked for the addresses moving forward.

Discussion continued among the Board Members and it was noted that we do share legal expenses with several districts which include Districts 125, 126 and 130.

**COMMON UNIT ASSESSMENT RESULTS: ENGLISH, MATHEMATICS AND SCIENCE**

The Common Unit Assessment results in English, mathematics and science was presented to the Board as information. The report contained the results for the second set of common unit assessments and in general, retest results are not included in this report. It was noted that some English data does reflect retakes. The report provides the grade distribution for each assessment as well as the number and percentage of skills or objectives mastered. A skill has been mastered when at least 80 percent of the students have obtained mastery.

Discussion continued among the Board Members and Mr. Corsi questioned why some students do not participate in the re-takes. Mr. Corsi also questioned the core subjects and if we are minimizing science. Dr. Gavin stated that integrated science was eliminated.

Dr. Gavin further stated that she has worked on an action plan regarding the mathematics department with Jen and that report will be in the after-Board delivery.

**COMMITTEE REPORTS BY BOARD MEMBERS**

Dr. Pratl talked about tonight’s PROACT presentation and the nepotism/hiring practices that were brought up during the focus meetings. Dr. Pratl further stated that we need a policy in place and should do a better job hiring qualified candidates. We need to initiate a policy and take action on the deficiencies that were listed in the report.

Mrs. Burmeister stated that the Education Committee Meeting recently met and that they had an excellent turnout. One of the issues discussed was whether or not community services should be a graduation requirement.

Dr. Pratl stated that he thought that would be an excellent idea.

There were no other committee reports. Mr. Kosowski will be meeting with his committee Saturday and bring those results back to the Board at the December Board of Education meeting.
IASB 2014 RESOLUTIONS

Mr. Kosowski moved, seconded by Mr. Heuser to bring to the floor for discussion. The Board was provided another copy of the 2014 Resolutions Committee Report to the Membership. He asked the Board Members to again review page four and fill out this page and return to his attention prior to Saturday.

Mr. Kosowski noted that there was no need for any action at this time.

PROPOSAL TO REVISE 2015-2016 COURSE SELECTION GUIDE

Dr. Pratl questioned the PARCC Assessments and whether or not the school district can opt out. Dr. Gavin stated that the state has no option to opt out. Dr. Pratl stated that CPS has opted out and Dr. Gavin further confirmed that there are two sets of rules in place and that we must follow the directive of the Illinois State Board of Education and we cannot opt out as this is tied to our federal funding. PARCC assesses the new Illinois Learning Standards incorporating the Common Core. This is a state assessment and accountability measure for all Illinois students.

A report proposing revisions to the 2015-2016 Course Selection Guide was presented to the Board for their approval. A summary of the changes proposed included the reasons for the revisions.

Mr. Kosowski moved, seconded by Mr. Heuser to approve the revisions to the 2015-2016 Course Selection Guide as presented. The motion carried on roll call with Mr. Kosowski, Mr. Harris, Mrs. Burmeister, Mr. Holmes, Mr. Corsi, Dr. Pratl, and Mr. Heuser voting aye.

PROPERTY AND LIABILITY INSURANCE RENEWAL

The Board was provided information for the renewal of the district’s property and liability insurance. Mesirow Financial has been working renewal coverage and provided an executive summary, a premium summary and comparison for the Board’s review. Their renewal premium last year was $192,926 through WRM America and the renewal premium for this year will be $204,984 through WRM America, an increase of $12,058 over last year.

The executive summary speaks to 2010-2011 where general liability incurred losses of $802,065 due to two student eye injuries. In addition, we incurred an increase due to property values rising at Shepard with the science wing.

Administration has chosen to continue to exclude the terrorism coverage. Since 9-11, there has not been a certified act of terrorism in the U. S. so there has not been a claim.

Mr. Corsi asked about our status with ISIC. Mr. Daley responded that we still have a balance with this group and will be receiving $287,893.00 in December. Mr. Corsi stated that this could go on for years. Mr. Daley will monitor the balance.
Mr. Kosowski moved, seconded by Mrs. Burmeister to approve the renewal for $204,984 from Mesirow Financial for December 31, 2014 to December 31, 2015. The motion carried on roll call with Mr. Kosowski, Mr. Harris, Mr. Holmes, Mrs. Burmeister, Mr. Corsi, Dr. Pratl, and Mr. Heuser voting aye.

POLICY RECOMMENDATIONS

Mr. Ryan addressed the Board stating that the following policies were brought to the Board as a second reading and approval at tonight’s meeting:

- 2:20 Powers and Duties of the School Board; Indemnification
- 4:60 Purchases and Contracts
- 4:90 Activity Funds
- 5:30 Hiring Process and Criteria
- 5:260 Student Teachers
- 7:20 Harassment of Students Prohibited
- 7:180 Prevention of and Response to Bullying, Intimidation, and Harassment
- 7:240 Conduct Code for Participants in Extracurricular Activities

Mr. Kosowski moved, seconded by Mr. Harris to approve the policies as presented. The motion carried on roll call with Mr. Harris, Mr. Holmes, Mr. Kosowski, Mrs. Burmeister, Mr. Corsi, Dr. Pratl, and Mr. Heuser voting aye.

RESOLUTION FOR PTAB’S

The Resolution for PTAB’s was presented to the Board for approval. Dr. Byrne noted that we needed to put this in place due to a change in the law. We need to re-designate Odelson & Sterk as the legal firm to defend the district against PTAB’s.

Mr. Kosowski moved, seconded by Mr. Harris to approve the resolution for PTAB’s as presented. The motion carried on roll call with Mr. Kosowski, Mrs. Burmeister, Mr. Harris, Mr. Corsi, Mr. Holmes, Dr. Pratl, and Mr. Heuser voting aye.

STAFF DAYCARE FACILITIES

Dr. Byrne stated that Administration is bringing this to the Board’s attention and at this time we are looking for approval from the Board to research and explore possibilities. Dr. Byrne further noted that in late May Sandbox came to us stating that they were going to have difficulty meeting our fee schedule. They even suggested that they may have to close this facility. Concessions were put in place and at that time we reached out to other daycare providers and Penny Lane was very interested in the location and in providing daycare for our employees. They toured our facility and were very impressed. Dr. Byrne felt that it was in the best interest of staff to work with Sandbox for the remainder of the 2014-2015 school year. We also sent staff to visit their location and it was noted that their staff was certified and offered childhood education curriculum including Spanish, computers, music and movement, rhythm instruments and P. E. curriculum.
Discussion continued among the Board Members and Mr. Harris asked if we have done a survey with our staff. It was confirmed that we have done a survey several years ago when Sandbox enrollment was low.

Dr. Pratl stated that he is very familiar with Penny Lane and that they are a quality organization. Dr. Pratl suggested that we look at a third daycare provider. He is in favor of moving forward with investigating daycare services.

Mr. Kosowski questioned the liability/insurance issues with keeping a daycare in place for staff. There could be zoning issues that come up.

Dr. Byrne went over timelines should we decide to change daycare providers. It was the consensus of the Board Members to move forward and research and investigate our options.

Mr. Harris moved, seconded by Mr. Heuser to move forward with investigating and researching the possibilities of a new daycare provider for our staff. The motion carried on roll call with Mrs. Burmeister, Mr. Kosowski, Mr. Harris, Mr. Corsi, Mr. Holmes, Dr. Pratl, and Mr. Heuser voting aye.

Discussion continued and it was the consensus of the Board to add an amendment to the proposal. The Board also stated that we need to remain timely with our research and investigating to avoid any urgency at the end of the school year. Dr. Byrne stated that we will be bringing this issue back to the Board in December.

Mr. Harris moved, seconded by Mr. Heuser to move forward with investigating and researching the possibilities of a new daycare provider for our staff and to amend this motion to include checking with legal counsel with regard to any liability/insurance issues and/or exposure the district might incur. The motion carried on roll call with Mr. Harris, Mrs. Burmeister, Mr. Kosowski, Mr. Corsi, Mr. Holmes, Dr. Pratl, and Mr. Heuser voting aye.

BOARD MEMBER COMMENTS

Dr. Byrne stated that at the joint conference DLA has extended a lunch invitation to the Board prior to the presentation for the “Award of Distinction” presentation for the addition and remodeling work that was just completed at Shepard. If you plan to attend please let Gail know. Mr. Corsi and Mr. Harris stated that they would attend.

Dr. Byrne stated that he would not make the lunch but would be there for the presentation. Dr. Byrne will be presenting at the Joint Conference on social media.

At 8:50 p.m. Mr. Harris moved, seconded by Mr. Heuser to go into Closed Session to discuss reviewing closed session tapes, employment of a specific employee, and probable litigation. The motion carried on roll call with Mr. Harris, Mr. Heuser, Mr. Holmes, Mr. Corsi, Mrs. Burmeister, Dr. Pratl, and Mr. Kosowski voting aye.

CLOSED SESSION
At 9:45 p.m. Dr. Byrne, Dr. Harting and Gail O’Dea were dismissed from the meeting.

At 10:15 p.m. Mr. Holmes moved, seconded by Mr. Heuser to come out of Closed Session. The motion carried with Mr. Corsi, Dr. Pratl, Mrs. Burmeister, Mr. Kosowski, Mr. Holmes, Mr. Heuser, and Mr. Harris voting aye.

Mr. Corsi moved, seconded by Mr. Kosowski to report this Board’s findings as to the confidentiality of all of its Closed Session minutes as follows and to destroy the Closed Session tapes currently under lock and key from November, 2012 through April, 2013. The need for confidentiality still exists as to all or part of the minutes and that the tapes may be destroyed after eighteen months and an approved, typed copy of the minutes on file in a safe and secure location. The motion carried on roll call with Mr. Harris, Mr. Holmes, Mr. Heuser, Mr. Corsi, Mrs. Burmeister, and Mr. Kosowski voting aye. Dr. Pratl abstained.

BOARD MEMBER COMMENTS

There were no comments by the Board.

At 10:20 p.m. Mrs. Burmeister moved, seconded by Mr. Kosowski to adjourn the meeting. The motion carried with Mrs. Burmeister, Mr. Heuser, Mr. Kosowski, Dr. Pratl, Mr. Holmes, Mr. Corsi and Mr. Harris voting aye.

Respectfully submitted,

[Signature]

President, Board of Education

[Signature]

Secretary, Board of Education