COMMUNITY HIGH SCHOOL DISTRICT 218
MINUTES OF THE MEETING OF THE BOARD OF EDUCATION

REGULAR BOARD MEETING

HAROLD L. RICHARDS HIGH SCHOOL

July 14, 2014

The meeting was called to order at 6:34 p.m. with the Pledge of Allegiance.

PRESENT: Marco Corsi, President
Thomas Kosowski, Vice-President (arrived at 6:37 p.m.)
Karen Burmeister, Secretary
Randy Heuser
Johnny Holmes
Larry Harris
Donald Pratl

Dr. John Byrne, Superintendent

ABSENT:

PUBLIC ATTENDANCE: 13

Mr. Corsi asked if there were any agenda items that the Board would like removed from Consent.

Mr. Heuser moved, seconded by Dr. Pratl to remove the Closed Session minutes from the Special Meeting held June 21, 2014. The motion carried on roll call with Mr. Heuser, Mr. Harris, Mr. Holmes, Mrs. Burmeister, Mr. Corsi, and Dr. Pratl voting aye.

It was noted that there were no commendations.

COMMENTS FROM THE PUBLIC RELATED TO MEETING AGENDA ITEMS

There were no comments from the public.

BOARD MEMBERS’ OPPORTUNITY TO RESPOND TO THE PUBLIC

No comments from the Board.
APPROVAL OF CONSENT AGENDA

Mr. Harris moved, seconded by Mr. Holmes to approve the Consent Agenda as presented with the Closed Session minutes from the June 21, 2014 meeting moved to Closed Session for discussion. The motion carried on roll call with Mr. Harris, Mr. Holmes, Mr. Heuser, Mrs. Burmeister, Mr. Corsi, and Dr. Pratl voting aye.

APPROVAL OF MINUTES

Regular Board Meeting June 16, 2014
Closed Session June 16, 2014
Special Meeting June 21, 2014

CHSD 218 Payment of Bills

The following disbursements were presented for approval: District 218: $4,659,559.61; June Payroll, $8,720,566.21; and a Grand Total of $13,380,125.82.

PERSONNEL LIST 2014-#7

The Personnel List consisted of two certified appointments, one part-time certified appointment, two certified leave of absences, three classified resignations.

FINANCIAL REPORT

The financial report as of June 30, 2014 was presented to the Board of Education for their review.

TECHNOLOGY REPORT

A technology report was presented to the Board of Education for their review. Mr. Corsi asked why the tablets purchased were not on the expense recap. Judi stated that the tablets were purchased through Special Ed. and Dr. Feeney stated that they will be used in Applied Math and for non-verbal students.

BUILDING MAINTENANCE REPORT

A report outlining the building projects was presented to the Board for their information and review. This included a grounds consulting report for their review as well.
Mr. Corsi asked why the Terrazzo floor in the Richards cafeteria was refinished. Mr. Ford responded that even the Terrazzo flooring needs to be cleaned regularly and the recommended process was done in-house.

Mr. Corsi further questioned why we began a demo to the old science rooms at Shepard. Mr. Ford responded that the water and gas were shut off and the lab stations were removed to allow a regular classroom setting. Dr. Barron confirmed that we will be using these rooms for social studies, math and Special Ed.

Mr. Corsi questioned the grounds consulting report and what is the annual cost to the district. Dr. Byrne responded that the first year the cost to the district was $125,000 which included the consulting fee and new equipment. The annual cost this year should be half that amount as the consultant works less hours this year. The goal is to again reduce his hours the third year of this process. It was noted that we are currently on a two to three year plan with this consultant.

Discussion continued among the Board Members and it was a concern that we need irrigation in the baseball/football fields (east end of the fields) at Eisenhower High School. Mrs. Krueger responded that we are in the process of handling this process in-house. We will be getting water out to that area via water cannons.

Further discussion continued regarding the Shepard construction and Mr. Kosowski asked if we will be up and running for the new school year. Dr. Byrne responded that August 1st is the target date which would allow the maintenance/custodial staff a week to get things in shape and the following week the teachers would be back and getting their rooms ready.

Dr. Byrne stated that in the after-Board delivery the Board will be receiving current pictures of the construction progress at both Shepard and the Administrative Center.

STATUS OF BUILDING CONSTRUCTION PROJECTS

A report for both the Science project at Shepard and the 2014 mechanical improvement projects at all locations was presented to the Board as information and for their review. Also included were construction projects at all buildings.

DIRECTOR OF SECURITY’S REPORT

The Director of Security’s report was presented to the Board for their review.
BUSINESS MANAGER’S UPDATE

Mr. Daley submitted an update for the Board’s review which included the following:

- As of June 30 the state owes the district $22,300. The state made several grant payments to us in June totaling $1,546,000.
- Budget – as of June 30, we received 92.3% of our budgeted revenues and spent 92.8% of our budgeted expenditures. Expenditures catch up in June.
- Excess Worker Compensation Insurance Renewal, Student Accident Insurance Renewal, the Resolution Designating Interest Earnings for the Fiscal Year and the selection of a new Worker Compensation Administrator are on tonight’s agenda.
- Bond Sale – at the August meeting Mr. Daley will have an update on phase two for the sale of bonds. Elizabeth Hennessy with William Blair and Company may be present to explain our options.
- June statements – these are preliminary.
- Bank Resolutions – we do have two signatures on the checks for the other buildings. We are going to get new bank resolutions that require two signatures on checks.

Mr. Kosowski thanked Mr. Daley for the update on the bank resolutions. It was further noted by Mr. Kosowski that his contacts in Springfield claim that money this year could be less than what we are currently receiving. Dr. Byrne stated that he has heard money levels will remain the same.

FREEDOM OF INFORMATION REQUEST

The following Freedom of Information Requests were received and a response provided within the time frame stipulated in the Illinois Freedom of Information Act. A copy of the complete response for each request is on file in the Superintendent’s office.

- Illinois @OpenTheBooks.com
  A copy of all vendor payee payments for the years 2008 through 2013 broken down by year.

The Board questioned the number of payments and whether or not we are required to post and where do we post. It was noted that this information was provided through the Township Treasurer who had received similar requests from surrounding districts. It was further noted that we are not required to post these amounts but do post a total amount annually.

- stronge@illinoispolicy.org
  Any and all correspondence with current teachers regarding Hudson and/or Beck rights.
DOCUMENTATION SHOWING THE TOTAL NUMBER OF CURRENT TEACHERS WHO HAVE INVOKED HUDSON AND/OR BECK RIGHTS.

Mrs. Burmeister asked what are the Hudson and Beck rights. Dr. Byrne stated that teachers do not have to join the Union but must pay Fair Share.

REPORT OF 9th, 10th, 11th, and 12th GRADE 2nd SEMESTER EXAMS

The results from this year's final exams continue to show higher achievement compared with previous years. One factor that may be contributing highly to the positive gains is the continual refinement of common unit assessments. Another factor may be the incorporation of different instructional practices that help students gain a deeper understanding of skills and content.

Reports include the raw number of students and the percentage of students in each grade range and the percent increase or decrease from the previous school year for each course where common unit assessments have been in place for at least one year.

There were no comments from the Board.

2013-2014 ATHLETIC CODE OF CONDUCT SUMMARY REPORT

A new Code of Conduct for students participating in athletics and activities was put in place by the Board of Education on October 7, 2013. This code is intended to be a central guide and reference for students, parents and staff in support of day-to-day decision making and is meant to clarify the CHSD 218 mission, values and principles, linking them with standards of appropriate conduct.

Discussion continued among the Board Members and Mr. Holmes requested additional information. He asked that we provide a summary with a breakdown by school, ethnicity, and gender.

WORTH TOWNSHIP REPORT

A report showing the investments made and the return on these investments through the Worth Township. This was provided to the Board as information.

INTRODUCTORY REPORT ON THE CHSD 218 NEUROPSYCHOEDUCATIONAL CLINIC

A report giving the Board a brief introduction to, and highlighting the history of the CHSD 218 Neuropsychological Clinic that will be officially opening next year at the Administrative Center was presented to the Board as information and for their review.

Dr. Feeney addressed the Board stating that school psychology practices assist us in determining if students are being successful in the school setting as we are often unable to determine why students are not being successful. Clinical neuropsychology
consultation will help us better determine the why of student struggles taking into consideration the interaction of medical, psychiatric, and medication related issues on learning. Dr. Feeney cited a difficult student case that our part-time school neuropsychology consultant worked on this year and improved the academic and behavioral outcomes of this student. This is one case out of a possible 22 cases. Dr. Feeney stated that this is a unique experience for our district and that this type of testing is becoming very common and that we are partnering with Lincolnway and the Eisenhower Coop. It was further noted that our parents are much happier when we are taking care of our students and not sending them out.

Discussion continued among the Board Members and funding of this program was discussed. It was noted that the clinic is being funded with IDEA money which is a federally funded grant for special education that is to be used to supplement current special education programming and Medicaid which is money received from the state for support services.

Dr. Pratl asked if the districts that border our district will be able to take advantage of these services. It was noted that we will offer the feeder districts these services at no cost as they are paying for an intern through the Eisenhower Coop. Dr. Byrne stated that Dr. Feeney has done a great job with getting the word out to our feeder districts. In addition, Dr. Byrne shared this information at the superintendent’s luncheon meetings that are held every other month at the district office. Other districts that tap into our district for services will have to pay. Dr. Feeney stated that we have to develop a cost to charge that will only sustain us not make money.

Mr. Kosowski stated that he is glad we are reaching out to the feeder districts because he felt there had been a disconnect between us and the feeder districts and that this is a way to open the door—a very good idea.

Dr. Feeney stated that the clinic will be going out two to three days a week and the rest of the time home visits as needed and testing using the whole child approach—meeting the needs of the whole child.

Mr. Corsi asked for a working budget—what are the projected costs and expected funding. Mr. Corsi thanked Dr. Feeney for the information at tonight’s meeting.

**CHICAGO RIDGE 103RD STREET AND HARLEM AVENUE TIF DISTRICT**

The Village of Chicago Ridge is proposing the creating of a new TIF District named the 103rd Street and Harlem Avenue TIF District No. 4 and held a joint review meeting on July 9 to explain the proposed TIF. An overview and boundary map were included in this report for the Board’s review and as information. The Village of Chicago Ridge is asking for the Board’s support at tonight’s meeting.

Discussion continued among the Board Members. Dr. Pratl stated that if this parcel of land becomes residential that it could be bad for the district. Mr. Daley stated that
according to TIF Code and if this parcel of land does become residential the village would have to pay the school district tuition costs.

It was the consensus of the Board that they would have liked to see more details regarding this TIF district.

COMMITTEE REPORTS BY BOARD MEMBERS

Mr. Holmes brought up the Equity and Opportunity Committee and the possibility of the principals putting together a committee at each of the buildings. Mr. Corsi will follow-up.

APPROVAL OF STUDENT ACCIDENT INSURANCE RENEWAL

Mr. Daley addressed the Board. Our current coverage ends July 31, 2014. Our blanket student accident policy covers the first $25,000 of a claim. Our catastrophic policy covers costs above the $25,000 and has a benefit level of seven and a half million dollars.

Both Mesirow and Gallagher provided quotes for both policies. Administration recommends the Board of Education approve the renewal from Mesirow for the blanket student accident insurance and the renewal from Gallagher/Mutual of Omaha for the $7,500,000 catastrophic accident insurance. In addition, Mr. Daley asked that the quotes include the current 52 week benefit period and a new 104 week benefit period for the primary policy. This would cover students that were receiving treatment for more than 52 weeks.

Mr. Kosowski moved, seconded by Mr. Harris to approve the renewals as presented. The motion carried on roll call with Mr. Kosowski, Mr. Harris, Mr. Holmes, Mrs. Burmeister, Mr. Corsi, Dr. Pratl, and Mr. Heuser voting aye.

EXCESS WORKER COMPENSATION INSURANCE RENEWAL

Mr. Daley addressed the Board. The district will complete its one year agreement with Safety National Casualty Corporation at the end of July. It was noted that Gallagher presented three different one year renewal options from Safety National Casualty Corporation and no quotes from Midwest Employers Casualty Corporation, who declined to quote due to our overall loss history.

Dr. Byrne and Mr. Daley reviewed the proposal and recommend approving the Safety National Casualty Corporation's Option I proposal with the $500,000 self-insured retention for a total premium of $46,509. It was noted that this policy is the same as the one that is expiring.
Mr. Kosowski moved, seconded by Mr. Harris to approve the proposal and renewal from Safety National Casualty as presented. The motion carried on roll call with Mr. Holmes, Dr. Pratl, Mr. Kosowski, Mrs. Burmeister, Mr. Corsi, Mr. Harris and Mr. Heuser voting aye.

RESOLUTION DESIGNATING INTEREST EARNINGS

Mr. Daley addressed the Board stating that Mr. Naddy, the Worth Township Treasurer, sent this information to all of his school districts five years ago. It will be an annual Resolution for the Board to consider. This is an annual occurrence. The Board has had the ability in the past to make interest transfers between funds. This Resolution will again allow the Board to make interest transfers. It was noted that the Board adopted this Resolution one year ago.

The Administration is recommending that the Board of Education adopt this Resolution.

Mr. Kosowski moved, seconded by Mr. Heuser to approve the Resolution as presented. The motion carried on roll call with Mr. Kosowski, Mrs. Burmeister, Mr. Corsi, Mr. Harris, Dr. Pratl, Mr. Holmes, and Mr. Heuser voting aye.

TENTATIVE BUDGET RESOLUTION FOR FISCAL YEAR 2014-2015

The tentative Budget Resolution was presented to the Board for approval. Mr. Daley noted that the tentative budget will be available to the public for 30 days and that there could be changes and/or adjustments made during this time.

Mr. Heuser moved, seconded by Mr. Kosowski to adopt the Tentative Budget Resolution for 2014-2015 as presented. The motion carried on roll call with Mr. Kosowski, Mr. Harris, Mr. Holmes, Mrs. Burmeister, Mr. Corsi, Dr. Pratl, and Mr. Heuser voting aye.

Dr. Pratl stated that he will be meeting with Mr. Daley and Mr. Heuser to review the budget in the near future.

APPROVAL OF WORKER COMPENSATION THIRD PARTY ADMINISTRATOR

CHSD 218 has used Broadspire as the third party administrator for our self-funded worker compensation program since July, 2011. Notice to terminate our contract was effective July 31, 2014.

Administration requested proposals and interviewed PMA Management Corporation and Carl Warren and Company. The interview team included Dr. Byrne, Mr. Daley, Dr. Harting, Mr. Ryan, Michael McHugh and Carol Thielen of Arthur J. Gallagher. Both companies had good interviews but PMA seemed to be better prepared and let their claims adjuster explain more of the operations. The costs are very close for these two companies. The
first year estimated annual cost for both companies was about $22,600 and the second and third year annual costs were less than $15,000 each. It was noted that the district used CCMSI prior to Broadspire.

Administration is recommending that the Board approve PMA Management Corporation as our worker compensation program third party administrator.

Mr. Kosowski moved, seconded by Mr. Harris to approve PMA Management Corporation as our worker compensation program third party administrator. The motion carried on roll call with Mr. Kosowski, Mr. Harris, Mr. Holmes, Mrs. Burmeister, Mr. Corsi, Dr. Pratl, and Mr. Heuser voting aye.

**SCHEDULE OF WORKING MEETING DATES**

**2014-2015 SCHOOL YEAR**

Suggested dates for the Working Meetings to be held in the 2014-2015 school year were presented to the Board for their approval. Once approved these will be posted and published per the Open Meetings Act.

These meetings of the Board of Education will be held at the District Administrative Center, 10701 S. Kilpatrick Avenue, Oak Lawn, Illinois on the following dates with the exception of the August 11 meeting which will be held at Alan B. Shepard High School.

- Monday, August 11, 2014 to be held at Alan B. Shepard
- Monday, October 6, 2014
- Monday, December 8, 2014
- Monday, February 9, 2015
- Monday, April 13, 2015
- Monday, June 8, 2015

These meetings start at 6:30 p.m.

Mrs. Burmeister moved, seconded by Mr. Harris to approve the dates as presented. The motion carried on roll call with Mr. Kosowski, Mr. Harris, Mr. Holmes, Mrs. Burmeister, Mr. Corsi, Dr. Pratl, and Mr. Heuser voting aye.

**BOARD MEMBER COMMENTS**

None

At 7:45 p.m. Mrs. Burmeister moved, seconded by Mr. Harris to go into Closed Session to discuss possible litigation, the minutes of the Special Meeting Closed Session dated June 21, 2014 and non-rep salary increases for the 2014-2015 school year. The motion carried on roll call with Mr. Kosowski, Mr. Harris, Mr. Holmes, Mrs. Burmeister, Mr. Corsi. Dr. Pratl, and Mr. Heuser voting aye.
At 10:30 p.m. Mrs. Burmeister moved, seconded by Mr. Kosowski to reconvene into Open Session. The motion carried on roll call with Dr. Pratl, Mr. Holmes, Mr. Corsi, Mr. Harris, Mrs. Burmeister, Mr. Kosowski, and Mr. Heuser voting aye.

CREATE A POSITION

Mr. Holmes moved, seconded by Mr. Kosowski to direct the Assistant Superintendent of Human Resources to define a new position that the Board feels is necessary to replace the current Director of Building and Grounds with new requirements and qualifications and those requirements are to include a Construction Management Certification. The motion carried on roll call with Mr. Kosowski, Mr. Corsi, Mr. Harris, Dr. Pratl, and Mr. Holmes voting aye. Mrs. Burmeister and Mr. Heuser voted nay.

APPROVAL OF NON-REP SALARY INCREASE FOR THE 2014-2015 SCHOOL YEAR

Mr. Kosowski moved, seconded by Mr. Harris to approve non-rep salary increases for the 2014-2015 school year on a range of 0 percent to 3 percent at the Superintendent’s discretion based on current evaluations in place. The motion carried on roll call with Mr. Kosowski, Mr. Harris, Mr. Holmes, Mrs. Burmeister, Mr. Corsi, Dr. Pratl, and Mr. Heuser voting aye.

CLOSED SESSION MINUTES
DATED JUNE 21, 2014

Mr. Kosowski moved, seconded by Mr. Holmes to approve the Closed Session Minutes dated June 21, 2014 as presented. The motion carried on roll call with Dr. Pratl, Mr. Holmes, Mr. Corsi, Mr. Harris, Mrs. Burmeister, Mr. Kosowski, and Mr. Heuser voting aye.

BOARD MEMBER COMMENTS

None
At 10:45 p.m. Mr. Kosowski moved, seconded by Mrs. Burmeister to adjourn the meeting. The motion carried on roll call with Mr. Kosowski, Mrs. Burmeister, Mr. Holmes, Mr. Harris, Dr. Pratl, Mr. Corsi, and Mr. Heuser voting aye.

Respectfully submitted,

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President, Board of Education

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Secretary, Board of Education