

**REGULAR BOARD MINUTES  
BOARD OF TRUSTEES  
FLORENCE COUNTY SCHOOL DISTRICT NO. TWO  
DISTRICT OFFICE**

**April 22, 2013**

**7:02 p.m.**

A regular meeting of the Board of Trustees of Florence County School District No. Two was held in the District Administrative Office of Florence County School District No. Two on Monday, April 22, 2013.

**Those present:**       **Mr. Raleigh O. Ward, Jr.**  
                              **Dr. W. L. Coleman**  
                              **Mr. Johnny R. Jenkins**  
                              **Mrs. Mona Lisa M. Andrews**  
                              **Mr. Thadis D. Calcutt, Jr.**  
                              **Mrs. Angela P. Keith**  
                              **Mrs. Elleveen T. Poston**

**Call to Order**

Mr. Raleigh O. Ward, Jr., called the meeting to order at 7:02 p.m. by welcoming the visitors. Mr. Johnny R. Jenkins, served as secretary.

**Recognition of Visitors**

Mr. Ward asked the Board and the audience for a moment of silence in memory of **Mr. James Munnerlyn** a former Board Member for Florence County School District Two. Mr. Munnerlyn served from 1973-1985. He died on April 19, 2013, after an illness.

According to *Policy BBB - Board Membership - Elections* - the regular term of office for each trustee is three years and the individual will be sworn in at the next regularly scheduled board meeting following the certification of his/her election. The new board member, Mrs. Angela P. Keith and incumbent, Mrs. Mona Lisa Andrews took the **Oath of Office**. Mrs. Keith signed the Code of Ethics since Mrs. Andrews already had one signed. Their terms of office will end 2016. Mr. Sullivan invited those in the audience, as well as, the community to come and read the Code of Ethics or to request a copy to be emailed. The Code of Ethics for each member is located on the wall in the boardroom.

**Minutes**

A motion was made by Mrs. Elleveen T. Poston and seconded by Mr. Johnny R. Jenkins to accept the March 25, 2013, minutes as written. The motion carried unanimously. Mr. Thadis D. Calcutt, Jr., asked that the following statement be added to the March 25, 2013, board minutes concerning the **SC Jobs, Education and Tax Act of 2013**: *“I asked our attorney, as well as, Lake City’s attorney was this going to be a reason to consolidate the school districts. Our attorney said it would if we passed the millage across the state to be an even 100 mills then that would be a reason to de-consolidate.”*

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### **Communication to the Board**

Mr. Sullivan presented the Board with information on the **Classified Recommendations for 2013-2014**. At this time, we have fifty-three (53) full-time classified employees and eight (8) part-time being recommended for the 2013-2014 school year (Mr. Sullivan informed the Board that Mrs. Debbie Carter was representing the district at the Junior Scholar Program at Francis Marion University this evening). Mr. Sullivan said the Administrative Assistant position will be filled during the 2013-2014 school year. Upon Mr. Jenkins' question, Mr. Sullivan told the Board that Mr. Marvin Wise and Mr. Herbert McNeil continue to serve as part-time employees working a certain number of days, along with, days for special projects. Mr. Wise and Mr. McNeil are required to submit a time sheet each month. Copies of the classified recommendations are on file in the Superintendent's office.

Mr. Sullivan informed the Board that the data and flags for the **Palmetto Gold & Silver Awards** will be presented at the May 28, 2013, Board Meeting.

Mr. Sullivan presented the Board with the **Update for New Football/Athletic Director**. Mr. Sullivan stated the Head Football Coach Committee has submitted the name to the Superintendent and the information is now being submitted to the Board. Mr. Matthew Moss was selected as the top choice by the committee for the Head Football Coach/Athletic Director for Florence County School District Two. Since questions arose concerning personnel issues, Mr. Sullivan requested that the Board go into Executive Session toward the end of the meeting.

Mr. Sullivan presented the Board with the **Long Range Plans Followup**. Mr. Sullivan invited Mrs. Angela Keith to give her input. He stated the committee will meet next week. He also welcomed those in the audience for their input. (*See the 03/25/13 Board Minutes*)

Mr. Sullivan reviewed the **South Carolina School Boards Insurance Trust (SCSBIT) Newsletter - Insights You Can Trust April 2013 Edition** with the Board. He highlighted the article, *Identifying and investigating reports of possible sexual misconduct*. He also reviewed the article, *We've got your back!* from the newsletter - News You Can Trust April 2013. Mr. Sullivan stated he was looking forward to the 5% PARR discount (Mr. Richardson currently assists with this program). Mr. Sullivan shared this information with the Board since they are a part of the SCSBIT.

### **Report of the Superintendent**

Mr. Sullivan presented the Board with the Finance Update for March 1-31, 2013, as information. He gave the Board the cashflow sheet and the detailed revenue and expenditure reports. The current balance on the cashflow sheet is \$2,410,450.65. The year-to-date revenue is \$6,798,445.69 and the year-to-date expenditure is \$6,019,585.93.

Mr. Sullivan gave an update for **2014 Citizens' Budget Meeting**. He stated 1<sup>st</sup> Reading for the budget will take place at the May 28, 2013, Board Meeting. A tentative date has not been set for the 2<sup>nd</sup> Reading of the budget. The Budget Meeting tentative date was for May 14, 2013. The meeting will be scheduled prior to June 30, 2013. An announcement will be made ten (10) days prior to the meeting.

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### **Old Business**

A copy of the **Chorus Trip Final Itinerary** was presented to the Board. The trip was approved during the September 24, 2012, board meeting. Mr. Sullivan said this group will use a Charter Bus Service for transportation. Mr. Sullivan informed the Board that the SkillsUSA trip was cancelled due to a shortage of bus drivers not being able to leave for a Thursday/Friday trip. Mr. Sullivan emphasized to the Board that sponsors and coaches need to get their school bus driving certification to assist with school-sponsored trips.

### **New Business**

There were no **Teacher Resignations** at this time. The **Teacher Recommendation** was suspended until after the Executive Session.

Mr. Sullivan proceeded with the **Election of Board Officers** for Chairman, Vice-Chairman, and Secretary after Mr. Raleigh O. Ward, Jr., relinquished his seat as Board Chair. The Board was given Policy BD - Organization of the School Board and Policy BDB - Board Officers to review prior to the Board Meeting. Mr. Sullivan proceeded with the voting process. Mr. Hyman collected and tabulated the ballots. The results of the Board election were as follows:

**Mr. Raleigh O. Ward, Jr., Chairman**  
**Dr. W. L. Coleman, Vice-Chairman**  
**Mr. Johnny R. Jenkins, Secretary**

These board members were eligible to serve one more term. Board Policy BD states - *Officers may succeed themselves for one year (They must be elected to the position each year at the April organizational meeting).*

At 7:40 p.m., Mrs. Elleveen T. Poston made the motion to go into **Executive Session** to discuss a legal and personnel matter. Mr. Johnny R. Jenkins seconded the motion. The motion carried unanimously. Mr. Robert Sullivan asked the Board to allow Mr. Charles Hyman to be present during Executive Session.

At 8:50 p.m., Mrs. Elleveen T. Poston made the motion to come out of Executive Session. Dr. W. L. Coleman seconded the motion. The motion carried unanimously.

In Open Session, a motion was made by Mrs. Elleveen T. Poston and seconded by Dr. W. L. Coleman to accept the teacher's recommendation for **Mr. Matthew B. Ross** to be hired as a Continuing High School Physical Education Teacher and Head Football/Athletic Director for the 2013-2014 school year. The motion carried 5-2.

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The following documents were mailed to the Board on **April 12, 2013**, as information.

**\*\*SCSBA Boardmanship Advancement Notice (Ward & Calcutt Only)\*\***

- 1. Board Minutes - March 25, 2013 [Please Review]**
- 2. Press Release: 2013 Junior Scholars**
- 3. HPEM (Silver Winner) & HPHS (Gold Winner)**
- 4. News Article: Newcomer to Join Incumbent on FSD2 Board**
- 5. Raiders Ramble Newsletter - March/April 2013**
- 6. Out-of-District Travel - April 2013**
- 7. HPEM Calendar of Events - April 2013**
- 8. HPHS Calendar of Events - April 2013**

Copies of these documents are available in the Superintendent's office.

**Adjournment**

At 8:55 p.m., Dr. W. L. Coleman made the motion to adjourn. The motion was seconded by Mrs. Elleveen T. Poston. The motion carried unanimously.

***In accordance with the South Carolina Code of Laws, 1976, Section 30-4-89 (d), as amended, the following have been notified of the time, date, place and agenda of this meeting: Morning News, Florence County School District No. Two, Faculty, Staff, Parents, and Administrators of Florence County School District No. Two.***

There being no further business to discuss, on motion duly made and seconded, the meeting adjourned at 8:55 p.m.

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Mr. Raleigh O. Ward, Jr.  
Board Chairman

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Mr. Johnny R. Jenkins  
Secretary