

**OPEN REGULAR SESSION**

**TIME:** 4:00 p.m.

**Location:** J.M. Tawes Career & Technology Center

**PRESENT:** Board Members: Chairperson Warner Sumpter, Vice Chairperson Penny Nicholson, Mr. Robert Wells, Mr. Dan Kuebler, and Ms. Margo Green-Gale; Superintendent of Schools, Dr. John B. Gaddis, Deputy Superintendent of Schools, Mr. Tom Davis; Board Attorney Mr. Fulton Jeffers and Ms. Melissa Tilghman, Recording Secretary.

Chairman Sumpter declared a quorum and called the meeting to order.

**ABSENT**

Ms. Tracie Bartemy, Director of Schools was excused from the meeting.

**ADOPTION OF AGENDA**

On the motion of Vice Chairperson Nicholson and a second by Board Member Kuebler, the Board unanimously voted to approve the adoption of the agenda as amended.

- Item #13-A2, State of Schools was removed and replaced with Somerset County Public Schools' Goals
- Item #13-A3, Assessment Report Recommendation

**EXECUTIVE MEETING:**

Pursuant to the Annotated Code of Maryland, **General Provisions Act**, 3-305(b) a motion was made by Board Member Green-Gale, seconded by Board Member Wells and unanimously passed to enter into an Executive Session at 4:10 p.m. for the following reasons:

- To Review and Approve the minutes of July 19, 2016 and July 28, 2016
- To Perform Administrative Functions - Section 3-103
- To Discuss Personnel Matters - Section 3-305(b)(1)
- To Discuss Matters Not Related to Public Business – Section 3-305 (b)(2)
- To consult with Counsel to Obtain Legal Advice - Section 3-305(b)(7)

**PLEDGE OF ALLEGIANCE**

**PUBLIC PARTICIPATION**

None

## **APPROVAL OF MINUTES**

On the motion of Board Member Wells and a second by Board Member Kuebler, the Board unanimously voted to approve the Regular Open Session Minutes of July 19, 2016 and July 28, 2016.

## **Announcement of Closed Meeting:**

Chairperson Sumpter announced that the Somerset County Board of Education met in an Executive Session on August 16, 2016 for the sole purposes of discussion on Personnel Matters, Student Matters and Legal Matters as pursuant to Section 3-305 (b)(1), (2), and (7) of the General Provisions Article of the Annotated Code of Maryland and to perform Administrative Functions.

**PRESENT:** Board Members: Chairperson Warner Sumpter, Vice Chairperson Penny Nicholson, Mr. Robert Wells, Mr. Dan Kuebler, and Ms. Margo Green-Gale; Superintendent, Dr. John B. Gaddis, Deputy Superintendent, and Mr. Tom Davis; Board Attorney Mr. Fulton Jeffers and Miss Melissa Tilghman, Recording Secretary. Ms. Beth Whitelock, Human Resources Supervisor was present for a portion of the meeting. Director of Schools, Ms. Tracie Bartemy, was excused from the meeting.

## **UNFINISHED BUSINESS**

### **Administrative Functions – Approval of Policy #200-18, Student Transportation**

The Board has revised the Student Transportation Policy, #200-18 placing emphasis on the requirement that all current and future bus contractors wishing to purchase a new or used school vehicle, must submit a letter documenting a financial institution's approval to fund the individual's school vehicle purchase.

On the motion of Board Member Kuebler and a second by Vice Chairperson Nicholson, the Board unanimously voted to approve the Second and Final Reader of the revised Student Transportation Policy, #200-18.

## **NEW BUSINESS**

### **Administrative Functions**

#### **Approval of Somerset County Public Schools' 2016-2017 School Calendar Revisions**

Mr. Davis presented revisions to Somerset County Public Schools' 2016-2017 School Calendar. He stated that June 14<sup>th</sup> and 15<sup>th</sup> of 2017 will be ½ days for students. Student exams will be administered during those days. A second Flex Day was also added for March 17, 2017.

On the motion of Board Member Kuebler and a second by Board Member Wells, the Board voted to approve Mr. Davis' request to revise SCPS 2016-2017 School Calendar.

### **State of School Address**

Dr. Gaddis announced that the State of Schools Address was being removed from the agenda due to the absence of the PARCC and Student Assessment Results. He also stated that the State of Schools Address would be presented at different locations, one in the Crisfield area and one to be held in the Princess Anne area, during the month of October. Dr. Gaddis announced that a date has not yet been determined, but once the information becomes available, it will be posted on the SCPS website.

### **Somerset County Public Schools Goals for 2016-2017 School Year**

- Goal #1:** By the end of the 2016-2017 school year, each student attending SCPS will have shown 20% growth on a county benchmark and/or measure as determined by the school administrative team.
- Goal #2:** All SCPS Schools will meet or exceed the established attendance rate of 95%.
- Goal #3:**
- a. All SCPS elementary schools and the intermediate school will see a 10% reduction in the amount of office referrals
  - b. All SCPS high schools will graduate 92% of the senior class.

On the motion of Board Member Green-Gale and a second by Board Member Kuebler, they unanimously voted to approve the goals for SCPS 2016-2017 school year.

### **Maryland Testing Commissions' Use of Assessments and Testing Recommendations**

Dr. Gaddis distributed a copy of the Maryland Testing Commissions' Use of Assessments and Testing Recommendations to the Board for review and approval. He shared a letter, that he will be sending to the Maryland State Department of Education agreeing with

twelve of the Commissions' Recommendations on assessments and testing. Dr. Gaddis stated that local assessing of students is an integral part of teaching and learning and that SCPS staff has spent countless hours preparing, aligning and analyzing SCPS assessment data to make appropriate instructional decisions for SCPS students.

On the motion of Board Member Wells and a second by Board Member Green-Gale, the Board unanimously voted to approve the Maryland Testing Commissions' use of assessment recommendations.

**Facilities and Capital Planning Update**

Ms. Daniele Haley, Supervisor of Facilities and Capital Planning shared the following update with the Board on Facilities and Capital Improvement Projects:

<b>Crisfield Academy &amp; High School:</b>
➤ The renovations for CAHS will be redesigned to reduce the scope and value engineering decisions will be made to reduce the cost associated with the CAHS/Crisfield Head Start Project. This project will be rebid.
<b>Deal Island Elementary School:</b>
➤ Removal of carpet in 2 classrooms and replacement with vinyl composite tile (State Funded)
➤ Front concrete pad and sidewalk replacement
➤ Well replacement
<b>Greenwood Elementary School</b>
➤ Hot water was extended to all bathrooms
➤ Repainting, sanding, and resealing of the gym flooring has been completed.
<b>A New J.M. Tawes Career &amp; Technology Center</b>
➤ The Schematic Design is in process
<b>Princess Anne Elementary School</b>
➤ Fire Alarm System Upgrades
➤ Seamless rubberized gym floor replacement
➤ Glass front entrance and doors to be replaced with thermally efficient aluminum doors and windows.
<b>Washington Academy &amp; High School</b>
➤ The athletic field's sidewalks, entry gates, fencing, and ADA/referee parking are being upgraded

**Monthly Finance Reports**

Ms. Linda Johnson, Chief Finance Officer, presented the monthly reports to the Board. She reported that the FY2016 budget will include a fund carryover balance of

approximately \$275,000 to \$300,000 that will be carried over to the FY2018 school year and was made possible due to the savings in salaries and fixed charges.

**Approval of \$1,597,821 Expenditures Report through July 31, 2016**

On the motion of Board Member Kuebler and a second by Board Member Wells, the Board unanimously voted to approve the \$1,597,821 expenditures report for the month of July 2016.

**Food Services Report**

Ms. Johnson presented the Food Services Report to the Board. She informed the Board that the auditors are working on finalizing the FY2016 budget which currently shows a projected profit of approximately \$53,000. In response to Board Member Kuebler’s concern about the balance of the contracted services category, Ms. Johnson reported that substantial savings were due to the elimination of the contract for food storage. The Board thanked Ms. Johnson for the report.

**PERSONNEL MATTERS**

**Personnel Report**

Ms. Beth Whitelock, Supervisor of Human Resources presented the personnel report to the Board for review and approval of the certificated staffing report.

On the motion of Board Member Kuebler and a second by Vice Chairperson Nicholson, the Board unanimously voted to approve the following Certificated Staffing Report.

**Professional New Hires:**

J.M. Tawes Career & Technology Center ➤ Katharine Marshall – Business Admin./Accounting Teacher
Somerset Intermediate School ➤ Nicole Carpenter – 7 <sup>th</sup> Grade Math Teacher ➤ Lisa Dennis - 7 <sup>th</sup> Grade Science Teacher ➤ Lauren Tanis – 6 <sup>th</sup> Grade Math Teacher
Marion Sarah Peyton School/Somerset Promise Academy ➤ Montine Garcia-Miller – Somerset Transitional Program ➤ Shawn Gray – Social Worker ➤ Blair Boyer – Art Teacher
Washington Academy & High School ➤ Nicole Ambroise – 8 <sup>th</sup> Grade Science Teacher ➤ Gwendolyn Hicks – School Guidance Counselor ➤ Christine Vargas-Smith – 9 <sup>th</sup> Grade Science Teacher

<ul style="list-style-type: none"> <li>➤ Renee Jackson – 10<sup>th</sup>/11<sup>th</sup> Grade English/Language Arts Teacher</li> </ul>
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**Professional New Hires:**

Carter G. Woodson Elementary School <ul style="list-style-type: none"> <li>➤ Alyson Hartman – 4<sup>th</sup> Grade Math Teacher</li> <li>➤ Kelly Moore – 5<sup>th</sup> Grade Science Teacher</li> </ul>
Greenwood Elementary School <ul style="list-style-type: none"> <li>➤ Laura Mars – 3<sup>rd</sup> Grade Math Teacher</li> </ul>
Princess Anne Elementary School <ul style="list-style-type: none"> <li>➤ Mariya Flores- 4<sup>th</sup> Grade Math Teacher</li> <li>➤ Kayla Maschuck – 3<sup>rd</sup> Grade Reading Teacher</li> <li>➤ Julie Sandrock – 2<sup>nd</sup> Grade Math Teacher</li> </ul>
Somerset Intermediate School <ul style="list-style-type: none"> <li>➤ Sydney Metzher – 6<sup>th</sup> Grade Science Teacher</li> </ul>
Washington Academy & High School <ul style="list-style-type: none"> <li>➤ Jannia Farmer – Learning Support Specialist</li> </ul>

**Professional Resignations:**

Princess Anne Elementary School <ul style="list-style-type: none"> <li>➤ Amanda Ault – English Teacher</li> </ul>
Princess Anne Elementary School <ul style="list-style-type: none"> <li>➤ Genna Kaminski – 5<sup>th</sup> Grade Teacher</li> </ul>

**Professional Promotions:**

Michael Bartemy	From HVAC JMT Teacher	To Supervisor of Transportation
Jennifer McDorman	From 7 <sup>th</sup> Grade Teacher	To Teacher Mentor

**Professional Transfers:**

Karen Dryden	From .5 Washington Academy & High School Teacher	To Somerset Promise Academy Special Education Teacher
Dawn Evans	From Carter G. Woodson Elementary School Teacher	To Somerset Promise Academy Teacher
Jill Klaverwaiden	From Greenwood Elementary School Para Professional	To Greenwood Elementary School Kindergarten Teacher

Megan Miller	From Princess Anne Elementary School Pre K Teacher	To Princess Anne Elementary School Teacher
Karen Smith	From Crisfield Academy & High School Facilitator	To Washington Academy & High School Facilitator

**SUPERINTENDENT AND BOARD MEMBERS' COMMENTS**

- Board Member Green-Gale and Vice Chairperson Nicholson thanked and commended SCPS staff for their informative reports, and welcomed new staff. Board Member Green-Gale expressed excitement to the beginning of a wonderful new school year.
- Board Member Wells commended Dr. Gaddis for “setting the bar” and expressed his enthusiasm of a welcoming tone being set to assist the superintendent in reaching his goals. He encouraged the staff and community members to communicate with the Board for any assistance they may need.
- Board Member Kuebler stated that he was looking forward to receiving input on the Student Transportation, #200-18.
- Board Attorney Jeffers commended the Somerset County Public School System for the success of the Community Eligibility Provisions’ Meal Program.
- Dr. Gaddis thanked everyone for attending. He announced that the meals program has been very successful, there were 30 new highly qualified teachers hired, he stated that he had been working with Murray “Ray” Hoy, President of Wor Wic Community College to obtain a grant that would provide a three year tuition free scholarships for all SCPS seniors beginning in the 2017-2018 school year.
- Chairman Sumpter announced that the Somerset County Health Department is looking to collaborate with SCPS and expand the Meals Program. He personally thanked Dr. Gaddis for his presentation at the State level and bragging about SCPS meals and early learning program. Chairperson Sumpter also stated that the President of the State School Board has requested, for the first time, to schedule a meeting with local Boards of Education to discuss education at the local level.

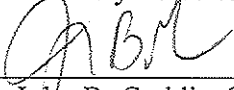
**ANNOUNCEMENT**

Chairman Sumpter provided the following announcements:

- The Board will convene in an Open Regular Meeting on Tuesday, September 20, 2016 at the J.M. Tawes Career & Technology Center at 4:00 p.m. to immediately consider voting to convene in a closed meeting pursuant to Section 3-305(b) of the General Provisions of the Maryland Annotated Code. The Board will reconvene in the Open Regular Meeting at 6:00 p.m. Additional information will be posted to the Somerset County Public Schools’ Website.

**ADJOURNMENT**

On the motion of Vice Chairperson Nicholson and Board Member Green-Gale, the Board unanimously voted to adjourn the meeting at 6:54 p.m.



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Dr. John B. Gaddis, Superintendent

Recorded and Prepared by: Melissa Tilghman, Recording Secretary