



For our children, our community, our world, our future
CHENEY PUBLIC SCHOOLS

12414 S. ANDRUS RD., CHENEY, WA 99004

(509) 559-4599 * FAX 559-4508

www.cheneysd.org

TO: CEA President
FROM: _____
DATE: _____
TIME: _____
SUBJECT: Employee Disciplinary Action

Under the terms of the Collective Bargaining Agreement, I am writing to inform you of specific grounds forming the basis for formal disciplinary action.

_____ (Employee) has been extended the opportunity to bring a representative of the Cheney Education Association to a meeting in my office on _____ (Day) _____ (Date and Time) to discuss the following:
