

BORDENTOWN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

+Document Provided
**Consent Agenda Item

MINUTES - September 25, 2013

A. CALL TO ORDER

The Action Meeting of the Board of Education of the Bordentown Regional School District was convened on the above date at 6:00 p.m. with the Board President presiding.

SUNSHINE LAW STATEMENT

The Board Secretary read the following statement:
In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Schedule of meetings to be held from January 23, 2013 through December 11, 2013 was conveyed to the Burlington County Times, The Register News, and the Trenton Times on January 4, 2013. The change in time for this meeting was conveyed to the Burlington County Times and the Trenton Times on July 11, 2013. The change in time for this meeting was conveyed to the Burlington County Times and the Trenton Times on September 18, 2013.

The Secretary will enter this public announcement into the minutes of this meeting.

B. FLAG SALUTE/SILENT REFLECTION

The Board Secretary led the members of the Board and audience in the salute to the flag and moment of silent reflection.

C. ROLL CALL

The following members answered roll call: Ms. Gens, Mr. Hartmann, Ms. Wehrman, Ms. Zablow and Ms. Hartmann. **ABSENT:** Mr. Creegan (Arrived 7:00pm), Mr. Drew, Ms. Goff (Arrived 6:30pm), and Mr. Potts.

Also attending: Dr. Constance J. Bauer, Superintendent, Mr. Eloi Richardson, School Business Administrator/Board Secretary; Mr. Cameron Morgan, Staff Attorney for Board Solicitor.

Staff attending: Roberta Hance, Kimberly Walker, Constance McMillin, Donna Sensi, Karen Roscoe, Linda Guney, Jim Lympier, Liz Brotherton, Lauren Brandimarto, Melanie Stokes, Ray Snook, Traci Redler, Rob Walder, Ann Marie O'Leary, Michael Oliver, Emily Cain, Anthony Rizzo, Michelle DiAntonio, Anna Swiniuchowski, Jeanette McCue, Ernie Covington, Mike Brennan, Linda Eaton, Elizabeth Mitchell, and Chris O'Leary.

Visitors attending: Hannah Heberling, Steve Heberling, John Moynihan, Rebecca St. Jean, Joseph Nasatka, Mike Dauber, Melanie Kunkler, and Reba Snyder.

Presentation - Introduction to Affirmative Action in the BRSD, by Mr. Dan Riether

D. EXECUTIVE SESSION RESOLUTION

Ms. Zablow read the following resolution, seconded by Ms. Wehrman and unanimously approved at 6:36 p.m.:

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Board of Education of Bordentown Regional School District ("Board of Education") has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

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WHEREAS, the regular meeting of the Board of Education will reconvene following the end of the closed session, approximately 7:00 pm this evening.
NOW, THEREFORE, BE IT RESOLVED that the Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

Any matter in which the release of information would impair a right to receive funds from the federal government;

Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: BREA Negotiations);

Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

Any investigations of violations or possible violations of the law;

Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: _____)

(If contract negotiation, the nature of the contract and interested party is _____)

Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the Board of Education's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is _____);

Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board of Education Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Mr. Eloi Richardson, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Bordentown Regional School District, Board of Education at its meeting held on 09/25/2013.

The Board returned to open session at 7:05pm.

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E. PUBLIC FORUM - FOR AGENDA ITEMS

Members of the public are invited to submit comments pertaining to educational matters during the public comment portion of the meeting. The Board, pursuant to the Open Public Meetings Act, will not entertain comments pertaining to student or personnel matters or matters pertaining to negotiations or litigation and may choose not to respond to any comments made by members of the public during this portion of the meeting. However, the Board will give all comments appropriate consideration and will refer all complaints to the administration for resolution.

Please be aware that all Board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. The maximum time per member of the public shall be five minutes. Please state your name and address for the record.

- Mr. Dauber commented/inquired on the following:
 - a. Item K1: On posting QSAC placement letter online and making a detail report available
 - b. Item N4: Details on transfers and reasons
 - c. Item N6: History of policy reviews and justification for current motion.
 - d. Update on BREA negotiation status
- Mr. Heberling commented/inquired on the following:
 - a. Item N7: Justification and authority for forming a Budget Committee, public attendance at its meetings; and plans for public budget meetings.

F. RECOGNITION/PRESENTATION

1. Mr. James Lympert - AchieveNJ Requirements

G. STUDENT REPRESENTATIVES - None

H. UNFINISHED BUSINESS - None

I. CONSENT AGENDA APPROVAL (R.C.*)

A motion was made by Ms. Wehrman, seconded by Ms. Gens to approve the following:

1. *+Motion to approve Minutes, 8/28/13
2. *+Motion to approve Board Secretary/Treasurer Report, July 2013 and August 2013
3. *+Motion to approve Bill List for August 2013
4. *+Motion to approve Travel/Mileage reimbursement request
5. *+Motion to approve Substitute List
6. *+Motion to accept Special Education Student Placements

ON A ROLL CALL VOTE (Items 1-6):

AYES: Mr. Creegan, Ms. Gens, Ms. Goff, Mr. Hartmann, Ms. Wehrman, Ms. Zablow and Ms. Hartmann. NOES: None.

ABSTENTIONS: None. ABSENT: Mr. Drew and Mr. Potts.

Motion approved by majority.

J. COMMITTEE REPORTS - None

K. SUPERINTENDENT'S REPORT

A motion was made by Mr. Creegan, seconded by Mr. Hartmann to approve the following:

1. +Motion to accept the Department of Education placement scores for QSAC. The district has been designated as high performing.

ON A ROLL CALL VOTE (Item 1):

AYES: Mr. Creegan, Ms. Gens, Ms. Goff, Mr. Hartmann, Ms. Wehrman, Ms. Zablow and Ms. Hartmann. NOES: None.

ABSTENTIONS: None. ABSENT: Mr. Drew and Mr. Potts.

Motion approved by majority.

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Information: Letter received on 9/25/2013 concerning change in State testing dates for grade 4. A motion to adjust the school calendar will be presented at a future Board meeting.

L. CURRICULUM REPORTS

A motion was made by Ms. Gens, seconded by Ms. Zablow to approve the following:

1. Motion to amend Bordentown Regional Middle School's Technology Education field trip from GT Millwork in Columbus NJ to Willard Lumber in Trenton NJ in May/June, 2014. There is no change in cost.
2. Motion to approve field trip for students currently taking Spanish at Bordentown Regional Middle School to Penns Grove High School of Carney's Point, NJ on November 18, 2013 to see a Hispanic Flamenco Ballet performance. The cost is \$21.50 per student, including transportation.

ON A ROLL CALL VOTE (Items 1-2):

AYES: Mr. Creegan, Ms. Gens, Ms. Goff, Mr. Hartmann, Ms. Wehrman, Ms. Zablow and Ms. Hartmann. NOES: None.

ABSTENTIONS: None. ABSENT: Mr. Drew and Mr. Potts.

Motion approved by majority.

M. PERSONNEL REPORT

A motion was made by Mr. Creegan, seconded by Mr. Hartmann to approve the following:

Appointments, Per Superintendent's Recommendation:

Resolution: Criminal History Check

The following staff, positions, and salaries are appointed for emergent hiring pending completion and certification of the State of New Jersey criminal history check. Affidavit(s) is (are) from the applicant(s) attesting to no criminal record are in the Superintendent's possession. Staff to whom this resolution applies are noted in bold print.

ALL BREA SALARIES AND STIPENDS WILL BE PAID AT 2011-2012 RATES AND WILL BE ADJUSTED PENDING NEGOTIATIONS

1. +Motion to approve Junior Practicum students from TCNJ to intern from September through December.
2. Motion to approve Ms. Justine Jump, a Fairleigh Dickinson University student, to complete 60 hours of field experience during the spring semester at Peter Muschal Elementary School under the supervision of Ms. Christine Vandergrift.
3. Motion to approve Ms. Katelynn Coffman, a Cairn University student, to complete 14 hours of observation at Peter Muschal Elementary School under the supervision of Ms. Lori Monaghan. Ms. Coffman would also like to volunteer in Ms. Monaghan's class during the fall and winter semester.
4. +Motion to approve Mr. James Spatarella as a Night Foreman with a pro-rated stipend of \$1,952.
5. +Motion to approve Ms. Sima Hansalia as a full-time Speech/Language Pathologist, effective 9/26/13, Step 7, MA +18 with a salary of \$67,108 (pro-rated for 11 months).
6. Motion to approve Ms. Maretta Marke as a part-time CDA, ABE/ESL/GED Teacher for approximately 9 hrs/wk at a compensation of \$25/hr, effective September 26, 2013. Ms. Marke will be paid through federal grant funds.
7. +Motion to approve Mr. Donald Conover as a bus driver for the 2013-14 school year, 20 hrs./wk, no benefits, Step 1, with a pro-rated salary of \$15,636, effective September 30, 2013.

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8. +Motion to approve Ms. Tammy Anderson as an aide in the transportation department for 25 hrs/wk for the 2013-14 school year, Step 1, with a pro-rated salary of \$14,248, effective September 26, 2013.
9. Motion to approve unpaid leave of absence for employee #4396 from the Child Study Team, effective March 28, 2014 through June 30, 2014, in accordance with Article XVII (17) of the negotiated agreement.
10. Motion to accept resignation of Ms. Colleen Cutrupi from the position of Instructional Aide, effective October 2, 2013.

INFORMATION

11. +JOB POSTINGS: Transportation Bus Aide, Part-Time - School Bus Driver

ON A ROLL CALL VOTE (Items 1-10):

AYES: Mr. Creegan, Ms. Gens, Ms. Goff, Mr. Hartmann, Ms. Wehrman, Ms. Zablow and Ms. Hartmann. NOES: None.
ABSTENTIONS: None. ABSENT: Mr. Drew and Mr. Potts.
Motion approved by majority.

N. BUSINESS, FINANCE & OPERATIONS

A motion was made by Ms. Goff, seconded by Ms. Wehrman to approve the following:

1. Motion to approve one out-of-district placement for Special Services to Titusville Academy with a pro-rated tuition of \$50,677, effective 9/3/13.
2. +Motion to submit SY 2013-14 alternative bathroom plans for PMS, CBS, and BRHS per attached exhibits in the Board Office, to the County Office (DOE) for approval.
3. +Motion to accept Board Secretary's monthly certification: Budgetary Line Item Status and Budgetary major Account Fund Status for July 2013 and August 2013.
4. +Motion to approve Transfer of Funds.
5. +Motion to approve renewal of the Accident Policy for the camp/trip outings for the environmental trip (Stokes) 2014 in the amount of \$400. (No increase over 2012/13 school year)
6. +Motion to retain the services of New Jersey School Boards Association [NJSBA] to undertake a comprehensive rewrite/revision of the District's policy manual(s) to, among other reasons, bring them into conformity with current statutory and code requirements; add missing policies; eliminate redundant and/or duplicative policies, at a fee of \$9,000; individual revisions thereafter could be obtained at no additional cost as a benefits of the District's membership in NJSBA.

INFORMATION:

7. Formation of a Board of Education Budget Committee. Chairman to be determined by committee:
Mr. Kevin Creegan
Ms. Mona Goff
Mr. Timothy Hartmann

ON A ROLL CALL VOTE (Items 1-6):

AYES: Mr. Creegan, Ms. Gens, Ms. Goff, Mr. Hartmann, Ms. Wehrman, Ms. Zablow and Ms. Hartmann. NOES: None.
ABSTENTIONS: None. ABSENT: Mr. Drew and Mr. Potts.
Motion approved by majority.

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O. POLICY - None

P. DISCUSSION/INFORMATION ITEMS - None

Q. NEW HANOVER REPORT - None

R. BOARD and PUBLIC FORUM

Members of the public are invited to submit comments pertaining to educational matters during the public comment portion of this meeting. Please report to the microphone and state your name and address for the record prior to addressing the Board of Education. The board, pursuant to *Open Public Meetings Act*, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the board will give all comments appropriate consideration and will refer all initial complaints to the administration for resolution.

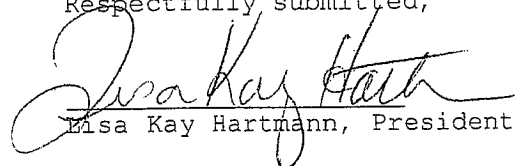
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- Ms. Kunkler comments/inquired on the policy for approving movies at schools.
- Mr. Dauber commented/inquired on the budget committee not in policy and the role of the legislative committee.
- Mr. Heberling commented/inquired on the following:
 - a. The nature of the services from NJSEA (re. policy update)
 - b. The need to address the amount of paperwork/materials given to students at the beginning of school year.
 - c. Concerns on the quality of the Public Address system at the meeting.

S. ADJOURNMENT

A motion was made by Ms. Wehrman, seconded by Ms. Goff to adjourn the meeting at 8:05 p.m.
Motion unanimously approved.

Respectfully submitted,


Lisa Kay Hartmann, President


Eloi Richardson, SBA/BS