FREEHOLD TOWNSHIP BOARD OF EDUCATION  
January 16, 2018  
Regular Meeting Minutes

The mission of the Freehold Township Schools, in partnership with our community, is to prepare all students to be responsible citizens and life long learners.

The Freehold Township Board of Education met in Regular Session on Tuesday, January 16, 2018, at the Board Office of the Freehold Township School District, 384 West Main Street, Freehold, New Jersey, County of Monmouth.

The meeting was called to order at 8:05 p.m.

Mr. Levy read the following statement in conformance with the "Open Public Meetings Act", Chapter 231, PL1975, effective January 19, 1976:

"A notice listing the time, date and place of this meeting was posted on the public bulletin board of all Freehold Township Schools, on the entrance door to the Administrative Offices of the Board of Education, on the district website, at the Office of the Freehold Township Clerk, and published in the Asbury Park Press on January 10, 2018 and sent to the News Transcript on January 8, 2018."

PLEDGE OF ALLEGIANCE

Mr. Levy led the Board in the pledge of allegiance.

ROLL CALL

Board Members Present:       Mr. Amoroso, Mrs. Cozzolino, Mr. DiBlasio, Mrs. Holtz, Mr. Mathews, Mrs. O'Sullivan, Mrs. Patten, Mr. Levy
Board Members Absent:        Mrs. Lambert
Also Present:                Dr. Ross Kasun, Superintendent; Mr. Neal Dickstein, Assistant Superintendent; Dr. Pamela Nathan, Assistant Superintendent; Mr. Robert DeVita, Business Administrator; Ilene Tepper, Assistant Business Administrator; staff members; township residents.

APPROVAL OF MINUTES

On a motion of Mr. Amoroso, seconded by Mrs. Kay Holtz, authorization was given to approve the following:

December 19, 2017 Regular Meeting Minutes  
January 2, 2018 Reorganization Meeting Minutes

Motion carried by voice vote as follows:

Ayes: Mr. Amoroso, Mrs. Cozzolino, Mr. DiBlasio, Mrs. Holtz, Mr. Mathews, Mrs. O'Sullivan, Mrs. Patten, Mr. Levy

Nays:  
Abstain: Mrs. Lambert
Absent: Mrs. Lambert

COMMUNICATION - None

PRESIDENT'S REMARKS - Mr. Levy welcomed everyone and wished everyone a Happy New Year.

ADMINISTRATIVE REPORT - Dr. Kasun announced that January is Board of Education Appreciation month. He thanked every Board member for their volunteerism and dedication to the District.

Freehold Township Education Foundation – Denise Bartone and Rina Pantano presented the Board of Education with a $20,000 check to support the STEM 2012 initiative. The Foundation has donated
$190,000 in total to support STEM 2012.

Mr. Levy thanked the Foundation for their support and urged members of the public to join the Foundation to help support their efforts. He also reminded the public that tickets will be going on sale for the March 22, 2018 Harlem Wizards game that is being run by the Foundation.

Teacher of the Year Presentations – The following teachers were presented by their Administrators to the Board for being named the teacher of the year for their respective buildings:

Cindy Brady – ECLC
Leslie Rubins – CTBS
Megan Coffey – DDES
Sarah Strazzella – CRAS
Jennifer Carson – JJC
Maggie Lempka – LDS
Samantha Wissman – MWES
Jennifer Bonaventura – WFS

HIB Report – Dr. Kasun announced that there were 2 reports of HIB and both were unfounded.

PUBLIC PARTICIPATION – None

BOARD REPORTS AND ACTIONS

PERSONNEL/POLICIES/COMMUNICATIONS COMMITTEE

Mr. Amoroso reviewed the minutes of the December 19, 2017 Personnel/Policies/Communication Committee meeting.

On Motion of Mr. Amoroso, seconded by Mrs. O’Sullivan, authorization was given to approve the following:

BULLYING INVESTIGATION REPORT

1. The Superintendent recommends approval to accept the bullying investigation reports received from December 15, 2017 through January 12, 2018.

RETIREMENT

2. The Superintendent recommends approval to accept the resignation for retirement purposes of the following staff members:

NAME: Diana Lewkowicz
POSITION: Teacher – Donovan Elementary School
POSITION CONTROL #: 1003-026-IS-005
ACCOUNT #: 11-213-100-101-10-000-026
EFFECTIVE: July 1, 2018

NAME: Helen Schwerin
POSITION: Teacher – Eisenhower Middle School
POSITION CONTROL #: 1106-024-IS-010
ACCOUNT #: 11-130-100-101-10-000-024
EFFECTIVE: July 1, 2018

NAME: Meta Winter
POSITION: Secretary – Child Study Team
POSITION CONTROL #: 9300-000-SEC-07
ACCOUNT #: 11-000-219-105-10-000
EFFECTIVE: August 1, 2018
NEW EMPLOYMENT

3. The Superintendent recommends approval to issue a contract to the following staff members for the 2017-2018 school year. All employments are recommended pending State Department of Education approval of emergent employment for a period not to exceed 3 months pending completion of the criminal history background check as per NJSA 18A:6-7 et seq; 39-17 et seq; 6-4.13 et seq.

1. NAME: Angela Longette
   POSITION: Replacement Teacher – Errickson Elementary School
   SALARY: $52,082.00  GUIDE: A  STEP: 1
   ACCOUNT #: 11-120-100-101-10-000-025
   EFFECTIVE: January 17, 2018 through June 5, 2018

2. NAME: Erica Wisk
   POSITION: Replacement Teacher – Errickson Elementary School
   SALARY: $55,082.00  GUIDE: C  STEP: 1
   ACCOUNT #: 11-120-100-101-10-000-025
   EFFECTIVE: TBD through June 30, 2018

3. NAME: Nicole Regina
   POSITION: Replacement Teacher Assistant – Applegate Elem. School
   SALARY: $26,624.00  GUIDE: TA  STEP: 1
   ACCOUNT #: 11-212-100-106-10-000-021
   EFFECTIVE: January 17, 2018 through June 30, 2018

4. The Superintendent recommends ratifying approval to issue a contract to the following staff members for the 2017-2018 school year. All employments are recommended pending State Department of Education approval of emergent employment for a period not to exceed 3 months pending completion of the criminal history background check as per NJSA 18A:6-7 et seq; 39-17 et seq; 6-4.13 et seq.

1. NAME: Jessica Saker
   POSITION: Van Attendant (red circle run)
   SALARY: $9,367.40
   ACCOUNT #: 11-000-270-107-10-000
   EFFECTIVE: January 2, 2018 through June 30, 2018

2. NAME: Lisa Magliocco
   POSITION: Bus Driver (red circle run)
   SALARY: $17,115.08
   ACCOUNT #: 11-000-270-161-10-000
   EFFECTIVE: January 2, 2018 through June 30, 2018

SALARY ADJUSTMENT

5. The Superintendent recommends ratifying the salary adjustment of the following staff member:

   NAME: Jessica Martin
   POSITION: Teacher – Errickson Elementary School
   POSITION CONTROL #: 1004-025-IS-01
   FROM: $64,782.00  GUIDE: A  STEP: 9
   TO: $64,782.00
   $10,797.00
   $75,579.00  GUIDE: A  STEP: 9+1 teaching period daily
   ACCOUNT #: 11-213-100-101-10-000-023
   EFFECTIVE: January 2, 2018 through June 30, 2018
LEAVES OF ABSENCE

6. The Superintendent recommends approval of the leaves of absence of the following staff members for the 2017-2018 school year:

   NAME: Kerri Farrell  
   POSITION: Teacher – Barkalow Middle School  
   POSITION CONTROL #: 2405-023-IS-002  
   ACCOUNT #: 11-213-100-101-10-000-023  
   UNPD NJ/FED FMLA: February 20, 2018 through May 22, 2018  
   UNPD LEAVE: May 23, 2018 through June 30, 2018

   NAME: Elizabeth Evangelista  
   POSITION: Teacher Assistant – West Freehold Elem. School  
   POSITION CONTROL #: 9101-030-TA-03  
   ACCOUNT #: 11-204-100-106-10-000-030  
   UNPD LEAVE: February 8, 2018 through March 23, 2018

   NAME: Tracy Erickson  
   POSITION: Secretary – Early Childhood Learning Center  
   POSITION CONTROL #: 9300-070-SEC-03  
   ACCOUNT #: 11-000-240-105-10-000-070  
   UNPD FED FMLA: January 17, 2018 (pm) through April 20, 2018 (am)

7. The Superintendent recommends ratifying an intermittent leave of absence for the following staff member, on an as needed basis with notice in advance if possible, in accordance with the New Jersey Family Leave Act/FED FMLA:

   NAME: Tamara Femiano  
   POSITION: Teacher – Applegate Elementary School  
   POSITION CONTROL #: 2130-021-IS-001  
   ACCOUNT #: 11-120-100-101-10-000-021  
   EFFECTIVE: December 20, 2017 through June 30, 2018

8. The Superintendent recommends ratifying a leave of absence for the following staff member for the 2017-2018 school year:

   NAME: William Anderson  
   POSITION: Bus Driver  
   POSITION CONTROL #: 9400-000-PROSER-12  
   ACCOUNT #: 11-000-270-160-10-000  
   UNPD FED FMLA: December 22, 2017 through February 6, 2018

EXTENSION OF LONG TERM ASSIGNMENT

9. The Superintendent recommends approval of the extension of the following replacement teachers for the 2017-2018 school year:

   NAME: Jessica Avella  
   POSITION: Replacement Teacher – West Freehold Elementary School  
   SALARY: $52,082.00  
   GUIDE: A  
   STEP: 1  
   EFFECTIVE: March 24, 2018 through June 30, 2018

   NAME: April Bodner  
   POSITION: Replacement Teacher – Catena Elementary School  
   SALARY: $55,082.00  
   GUIDE: C  
   STEP: 1  
   EFFECTIVE: February 7, 2018 through June 30, 2018
CHANGE OF ASSIGNMENT

10. The Superintendent recommends approval of the following change of assignment for the following staff member:

NAME: Hallie Hinchliffe
FROM: Teacher Regular Ed. – Catena Elementary School
TO: Teacher Special Ed. – Catena Elementary School
ACCOUNT #: 11-213-100-101-10-000-020
EFFECTIVE: February 1, 2018 through June 30, 2018

NAME: Patricia Basto-Butkoff
FROM: Replacement Teacher Assistant – Applegate Elementary School
TO: Teacher Assistant – Applegate Elementary School
ACCOUNT #: 11-209-100-106-10-000-021
EFFECTIVE: January 17, 2018 through June 30, 2018

ADDITIONAL COMPENSATION

11. The Superintendent recommends ratifying a stipend for the following staff member for the 2017-2018 school year:

NAME: Thomas Smith
POSITION: Interim Principal – Barkalow Middle School
SALARY: $100.00 per day stipend
EFFECTIVE: January 9, 2018 through January 31, 2018

STIPEND-TEACHER ASSISTANTS

12. The Superintendent recommends approval for the following teacher assistants to receive a stipend of $700.00 for the 2017-2018 school year:

ECLC
Louise Bauernfeind Catherine Borchert
Rosina Cascone Catherine Crismale
Shannon Faryna Arleen Holmes
Amy Horton Shamica Joseph
Annmarie Martucci Jule Pfister-Cohen
Debra Piazza Shannon Rafferty
Marcie Roche Debra Weiss
Faith Zanetti

CRA
Maureen Seward Sheila Arancio
Patricia Basto-Butkoff Michele Caruso
Ronda Gorsky Deborah Madonna
Candace Monteforte Regina Purcell
Elizabeth Ramirez JoAnn Stabile
Cynthia Widota Karen Zuccarelli
Cynthia DeCeglie Judy Fonte
Carolyn Panzarino Beth Grossman
Shanna Federici Carol Dixon
Najmul-Nissa Naqvi Jackeline Fernandez
Karen Cain Jennifer Bertscha
Martha Feldman Alexa Depietri
Silvana Verzolini Laurie Silverman
Lisa Hannigan Laurie Kellerman
Alma Polanco Maria Blanc
Tara Ruby Patricia Lombardi
Vicky Delutio
LDS
Marcie Wagner  Teresa Ferro Armit
Beth Petroff  Irena Gazillo
Judy Russo ($350)

JJC
Laura Brophy

MWES
Jayne Schoch

WFS
Janine Fabiano  Danielle Feniger
Maureen Reed  Constance Yeager
Patricia Romano  Kathleen Ernst
Dawn Sullo  Michele York ($350)
Rosemary Meicke ($350)  Pamela Donahoe ($437.50)

CTB
Laura Mirabelli  Patricia Prochnow
Laurie Saltzman  Jacqueline Powell
Stacy Collins  Aurora Selah

DDES
Amy Czajkowski  Marcia Dermon
Carmen Matthews  Meryl Good ($231.00)

STIPEND – VAN ATTENDANTS
13. The Superintendent recommends approval for the following van attendants to receive a stipend of $500.00 for the 2017-2018 school year:

   Patricia Saker
   Elizabeth Madge
   Kimberly Barrera

RATIFYING-MONITORS
14. The Superintendent recommends ratifying the following staff members to serve as district monitors at the district’s monitoring rate for the 2017-2018 school year:

   Bridgid Logan  Vickie Delutio
   Jane O’Brien  Debra Soriano
   Carmel Katz  Nancylee Krosner
   Amelia Snow  Laura Mirabelli
   William Burlew  Constance Yeager
   Pamela Donahoe  Pam Siegel
   Stacy Collins  Karen Cain

RATIFYING – CLASS COVERAGE
15. The Superintendent recommends ratifying the following staff members to provide coverage for classes during the regular school day during their prep at the contracted curriculum rate, as needed:

   Karen Rieg  Bridgid Logan
   Scott Goldstein
DISTRICT MENTORS
16. The Superintendent recommends approving the following staff members as district mentors for the 2017-2018 school year:

   Colleen Pyott
   Paige Reed

HONORARIA 2017-2018
17. The Superintendent recommends approving the following PTO honoraria for the 2017-2018 school year:

   NAME    ACTIVITY       SCHOOL      AMOUNT
   Jesse Ryan Ukulele Club  DDES       $1,000.00

CURRICULUM COMMITTEE
18. The Superintendent recommends approval of the following staff members to work on a curriculum committee at the contracted hourly rate.

   5th Grade Report Card – Maximum 4 hours each
   • Samantha Heckler
   • Lynne Mullan
   • Jennifer Howard
   • Alyssa Cohen

REVISED SUBSTITUTE RATES 2017-2018
19. The Superintendent recommends approval of the following revised substitute rates of pay effective January 2, 2018:

<table>
<thead>
<tr>
<th>TEACHERS</th>
<th>Full Day</th>
<th>Delayed Opening</th>
<th>Four Hour Day</th>
<th>Half Day</th>
</tr>
</thead>
<tbody>
<tr>
<td>Certification – State</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1-10</td>
<td>100</td>
<td>78.80</td>
<td>70</td>
<td>50</td>
</tr>
<tr>
<td>11-20</td>
<td>115</td>
<td>83</td>
<td>74</td>
<td>57.50</td>
</tr>
<tr>
<td>21-30</td>
<td>140</td>
<td>103</td>
<td>88</td>
<td>70</td>
</tr>
<tr>
<td>31+</td>
<td>280</td>
<td>216</td>
<td>191</td>
<td>136</td>
</tr>
<tr>
<td>Certification-County</td>
<td>95</td>
<td>74.85</td>
<td>66.50</td>
<td>47.50</td>
</tr>
<tr>
<td>Registered Nurse</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Per diem rate</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

CERTIFIED SUBSTITUTES
20. The Superintendent recommends approval of the following persons to substitute for the eight schools in the district for the 2017-2018 school year at the established rates for certificated positions. All employments are recommended pending State Department of Education approval of emergent employment for a period not to exceed 3 months pending completion of the criminal history background check as per NJSA 18A:6-7.1 et seq.; 39-17 et seq.; 6-4.13 et seq.

   Erica Wisk          Amanda Waldron
   Lori Hosbach        Barbara Kulberg
   Julia Haines
SUPPORT STAFF SUBSTITUTES

21. The Superintendent recommends approval of the following persons to substitute for the eight schools in the district for the 2017-2018 school year at the established rates for non-certificated positions. All employments are recommended pending State Department of Education approval of emergent employment for a period not to exceed 3 months pending completion of the criminal history background check as per NJSA 18A:6-7.1 et seq.; 39-17 et seq.; 6-4.13 et seq.

<table>
<thead>
<tr>
<th>Teacher Assistant</th>
<th>Office Assistant</th>
<th>Lunchroom Assistant</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nancy Lee Krosner</td>
<td>Nancy Lee Krosner</td>
<td>Nancy Lee Krosner</td>
</tr>
<tr>
<td>Christine Cullen</td>
<td>Christine Cullen</td>
<td>Christine Cullen</td>
</tr>
<tr>
<td>Lori Hosbach</td>
<td>Lori Hosbach</td>
<td>Lori Hosbach</td>
</tr>
<tr>
<td>Kathleen Amalfitano</td>
<td>Kathleen Amalfitano</td>
<td>Kathleen Amalfitano</td>
</tr>
</tbody>
</table>

FIRST READING REGULATION

22. The Superintendent recommends approval of the first reading of:

Regulation
5320.6 Pediculosis

SECOND READING POLICIES AND REGULATIONS

23. The Superintendent recommends approval of the second reading of:

Policies
2460 Special Education
2700 Services to Nonpublic School Students
7446 School Security Program
8350 Records Retention

Regulations
2460 Special Education
2460.1 Special Education – Location, Identification, and Referral
2460.8 Special Education – Free and Appropriate Public Education
2460.9 Special Education – Transition from Early Intervention Programs to Preschool Programs
2460.15 Special Education – In-Service Training Needs for Professional and Paraprofessional Staff

Readoption
2460.16 Special Education – Instructional Material to Blind or Print-Disabled Students

RESIGNATION

24. The Superintendent recommends approval to accept the resignation of the following staff member for the 2017-2018 school year:

NAME: Kellie Salce
POSITION Guidance Secretary– Barkalow Middle School
POSITION CONTROL #: 9300-023-SEC-005
ACCOUNT #: 11-000-218-105-10-000-023
EFFECTIVE: February 16, 2018
RESCIND CONTRACT

25. The Superintendent recommends approval to rescind the following contract due to unavailability to perform duties effective January 16, 2018:

NAME: Erica Folwarski
POSITION: Replacement Teacher – Eisenhower Middle School
SALARY: $56,582.00 GUIDE: A STEP: 5
ACCOUNT #: 11-130-100-101-10-000-024
EFFECTIVE: December 20, 2017 through June 30, 2018

TERMINATION

26. The Superintendent recommends approval of the termination of the following employee effective February 9, 2018:

Employee ID No. 4307

Motions carried by roll call vote as follows:

Ayes: Mr. Amoroso, Mrs. Cozzolino, Mr. DiBlasio, Mrs. Holtz, Mr. Hudak, Mrs. O'Sullivan, Mrs. Patten, Mr. Levy

Nays: 

Abstain: 

Absent: Mrs. Lambert

CURRICULUM/STAFF DEVELOPMENT COMMITTEE

Mr. Cozzolino reviewed the minutes of the December 19, 2017 Curriculum/Staff Development Committee meeting.

On Motion of Mrs. Cozzolino, seconded by Mrs. Patten, authorization was given to approve the following:

EXTENDED SCHOOL YEAR

1. The Superintendent recommends approval of the following 2018 Extended School Year:

   Dates: July 5, 2018 through August 15, 2018 (Tuesdays through Fridays)
   Programs:
   - Full Day: 8:30 AM – 12:30 PM
   - Half Day AM: 8:30 AM – 10:30 AM
   - Half Day PM: 10:30 AM – 12:30 PM

HOME INSTRUCTION

2. The Superintendent recommends ratification for the following student to receive home instruction:

   Student: 7397912324
   Tutor: Professional Education Services, Inc.
   Cost: $50/hour – not to exceed 10 hours per week
   Start Date: 12/21/17
   End Date: TBD

   Student: 7858372897
   Tutor: Katie Zaborny
   Cost: $50/hour – not to exceed 10 hours per week
   Start Date: 01/08/18
   End Date: TBD
APPROVAL OF SCHOOL CALENDAR

3. The Superintendent recommends approval of the 2018-2019 school calendar as listed below and in the printed calendar:

   July 4, Wednesday  District Closed
   September 3, Monday  District Closed
   September 4, Tuesday  All Staff Report
   September 5, Wednesday  All Staff Report
   September 6, Thursday  Schools Open for Students
   September 10, Monday  District Closed
   September 11, Tuesday  District Closed
   September 19, Wednesday  District Closed
   October 8, Monday  Schools Closed/Professional Day for Staff
   October 29, Monday  Delayed Opening/Professional Day for Staff
   November 8, Thursday  District Closed
   November 9, Friday  District Closed
   November 21, Wednesday  Early Dismissal
   November 22, Thursday  District Closed
   November 23, Friday  District Closed
   December 21, Friday  Winter Recess – Early Dismissal
   January 2, 2019, Wednesday  District Reopens
   January 10, Thursday  Early Dismissal/Parent Conferences
   January 16, Wednesday  Early Dismissal/Parent Conferences
   January 21, Monday  District Closed
   January 29, Tuesday  Early Dismissal/Parent Conferences
   February 18, Monday  District Closed
   February 26, Tuesday  Early Dismissal/Professional Day for Staff
   March 28, Thursday  Early Dismissal/Professional Day for Staff
   April 18, Thursday  Spring Recess – Early Dismissal
   April 29, Monday  District Reopens
   May 24, Friday  Early Dismissal
   May 27, Monday  District Closed
   June 19, Wednesday  Early Dismissal
   June 20, Thursday  Early Dismissal
   June 21, Friday  Early Dismissal (Last Day)

COURSE APPROVAL

4. The Superintendent recommends approval of the following course requests for the 2018 Spring Semester and subsequent reimbursement after successful completion:

<table>
<thead>
<tr>
<th>STAFF MEMBER</th>
<th>COURSE TITLE</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Georgian Court University</strong></td>
<td>Introduction to Educating Students with Disabilities</td>
</tr>
<tr>
<td>Patricia Somma</td>
<td>Community Services for Individuals with Special Needs</td>
</tr>
</tbody>
</table>
Motion carried by voice vote as follows:

Ayes: Mr. Amoroso, Mrs. Cozzolino, Mr. DiBlasio, Mrs. Holtz, Mr. Hudak, Mrs. O’Sullivan, Mrs. Patten, Mr. Levy Nays:

Abstain:

Absent: Mrs. Lambert
FINANCE/FACILITIES/TRANSPORTATION COMMITTEE

Mrs. Patten reviewed the minutes of the Finance/Facilities/Transportation Committee meeting of December 19, 2017.

On Motion of Mrs. Patten, seconded by Mr. Amoroso, authorization was given to approve the following:

CERTIFICATION
1. Pursuant to N.J.A.C. 6A:23A-16.10(c)(3), the Board Secretary certifies that as of December 31 2017, NO budgetary line item account has obligations and payments (contractual orders) which in the total exceed the amount appropriated by the Board of Education pursuant to N.J.A.C. 6A:22A-16.10(a), N.J.S.A. 18A:22-8 and 18A:22-8.1.

BILLS & CLAIMS
2. The Superintendent recommends approval of the following list of bills dated January 16, 2018 which have been reviewed and approved by a Board member:

<table>
<thead>
<tr>
<th>Description</th>
<th>Machine Print Checks</th>
<th>Hand Checks</th>
<th>Total Bills</th>
</tr>
</thead>
<tbody>
<tr>
<td>Current Expense (General)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Current Expense</td>
<td>$1,595,347.65</td>
<td>$623.35</td>
<td>$1,595,971.00</td>
</tr>
<tr>
<td>Capital Outlay</td>
<td>$4,890.60</td>
<td></td>
<td>$4,890.60</td>
</tr>
<tr>
<td>Education Job Fund</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Special Revenue</td>
<td>$3,968.90</td>
<td></td>
<td>$3,968.90</td>
</tr>
<tr>
<td>Capital Project</td>
<td>$314,200.00</td>
<td></td>
<td>$314,200.00</td>
</tr>
<tr>
<td>Total Bills</td>
<td>$1,918,407.15</td>
<td>$623.35</td>
<td>$1,919,030.50</td>
</tr>
</tbody>
</table>

TRANSFERS
3. The Superintendent recommends approval of the following transfers for the 2017-2018 school year:

<table>
<thead>
<tr>
<th>Amount</th>
<th>From</th>
<th>To</th>
</tr>
</thead>
<tbody>
<tr>
<td>$1,027.79</td>
<td>11-000-240-800-23-000-023 School Admin/MISC</td>
<td>11-000-218-600-23-000-023 Guidance</td>
</tr>
<tr>
<td>$1,400</td>
<td>11-000-291-250-05 Unemployment Insurance</td>
<td>11-000-230-890-05 General Admin Misc. Expense</td>
</tr>
<tr>
<td>$395.20</td>
<td>11-000-240-600-20-000-20 School Admin, Supplies/Mat</td>
<td>11-000-261-610-60-000 Maintenance, Facilities, Supplies</td>
</tr>
<tr>
<td>$1,000</td>
<td>11-190-100-340-28-000 PBS Supplies</td>
<td>11-190-100-610-28-000 Regular Instructional Supplies</td>
</tr>
<tr>
<td>$83.34</td>
<td>11-000-240-600-24-000-024 School Admin</td>
<td>11-000-213-600-24-000-024 Health Serv</td>
</tr>
<tr>
<td>$25,000</td>
<td>11-000-100-566-40-000 Tuition to Private School</td>
<td>11-000-100-561-05-000 Tuition to other LEA Reg Ed</td>
</tr>
</tbody>
</table>
9. Unemployment Compensation $5,250.00

10. **ANNUAL ADMIN CAP TRANSFERS**

The Superintendent recommends approval of the following transfers:

<table>
<thead>
<tr>
<th>From</th>
<th>To</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>11-000-261-420-05-000</td>
<td>Maintenance Services</td>
<td>$78,700.00</td>
</tr>
<tr>
<td>11-000-262-621-05-000</td>
<td>Natural Gas</td>
<td>$75,000.00</td>
</tr>
<tr>
<td>11-000-262-622-05-000</td>
<td>Electricity</td>
<td>$76,000.00</td>
</tr>
<tr>
<td>11-000-270-443-05-000</td>
<td>Lease Purchases</td>
<td>$66,000.00</td>
</tr>
<tr>
<td>11-000-291-250-05-000</td>
<td>Unemployment Compensation</td>
<td>$70,000.00</td>
</tr>
<tr>
<td>11-000-291-260-05-000</td>
<td>Workmen's Compensation</td>
<td>$23,000.00</td>
</tr>
<tr>
<td>11-190-100-610-05-000</td>
<td>Instructional Supplies</td>
<td>$111,300.00</td>
</tr>
</tbody>
</table>

11. **APPROVAL OF TRAVEL AND RELATED EXPENSES**

The Superintendent recommends approval of the following travel and related expense reimbursements in accordance with N.J.A.C. 6A: 23B as follows:

<table>
<thead>
<tr>
<th>NAME</th>
<th>TITLE</th>
<th>EVENT</th>
<th>DATES</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Bernazzoli, Kelly</td>
<td>School Nurse</td>
<td>A Series of School Nurse Workshops</td>
<td>2/21/18, 6/5/18</td>
<td>$90.00</td>
</tr>
<tr>
<td>2. Borgia, Carissa</td>
<td>School Nurse</td>
<td>Managing Insulin Pumps and Continuous Glucose Monitors</td>
<td>4/25/18</td>
<td>$45.00</td>
</tr>
<tr>
<td>3. Cozzolino, Mary</td>
<td>Board Member</td>
<td>Foundations for Success</td>
<td>2/8/18</td>
<td>$40.00</td>
</tr>
<tr>
<td>4. Cozzolino, Mary</td>
<td>Board Member</td>
<td>Hot Topics in School Finance &amp; Budgeting</td>
<td>2/9/18</td>
<td>$99.00</td>
</tr>
<tr>
<td>5. Cozzolino, Mary</td>
<td>Board Member</td>
<td>NJSBA Technology Conference</td>
<td>3/9/18</td>
<td>$99.00</td>
</tr>
<tr>
<td>6. Greenfield, Brett</td>
<td>Technology Integration Coordinator</td>
<td>ISTE 2018</td>
<td>6/24/18</td>
<td>$1,714.36</td>
</tr>
<tr>
<td>7. Henderson, Julia</td>
<td>Vocal Music Teacher</td>
<td>NJMEA 2018 State Music Conference</td>
<td>2/22/18</td>
<td>$170.00</td>
</tr>
<tr>
<td>8. Libenson, Amy</td>
<td>Teacher</td>
<td>From Student Centered to Student Driven</td>
<td>5/17/18</td>
<td>$125.00</td>
</tr>
<tr>
<td>10. Nesci, Raymond</td>
<td>District Technology Network Manager</td>
<td>ISTE 2018</td>
<td>6/24/18</td>
<td>$1,714.36</td>
</tr>
<tr>
<td>11. Patten, Jennifer</td>
<td>Board Member</td>
<td>Hot Topics in School Finance &amp; Budgeting</td>
<td>2/9/18</td>
<td>99.00</td>
</tr>
<tr>
<td></td>
<td>Name</td>
<td>Position</td>
<td>Event Description</td>
<td>Date</td>
</tr>
<tr>
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<td>-----------------------------------------------</td>
<td>---------------------------------------------------------------------</td>
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</tr>
<tr>
<td>13.</td>
<td>Rispoli, Lisa</td>
<td>Vocal/General Music Teacher</td>
<td>NJMEA Convention</td>
<td>2/22/18 - 2/24/18</td>
</tr>
<tr>
<td>14.</td>
<td>Tepper, Ilene</td>
<td>Asst. Business Administrator</td>
<td>NJASBO Transportation &amp; Food Service Update</td>
<td>2/15/18</td>
</tr>
<tr>
<td>15.</td>
<td>Tepper, Ilene</td>
<td>Asst. Business Administrator</td>
<td>Department of Agriculture RFP PD Event</td>
<td>2/6/17</td>
</tr>
<tr>
<td>16.</td>
<td>Williams, Alyson</td>
<td>Asst. to the Business Administrator</td>
<td>Administrative Assistant Program through NJASBO</td>
<td>5/8/18</td>
</tr>
<tr>
<td>17.</td>
<td>Yelk, Jade</td>
<td>Teacher</td>
<td>USA Field Hockey Summit</td>
<td>3/16/18 - 3/18/18</td>
</tr>
<tr>
<td>18.</td>
<td>Kasun, Ross</td>
<td>Superintendent</td>
<td>TEDx Wilmington ED: Education Possible</td>
<td>2/9/18</td>
</tr>
<tr>
<td>19.</td>
<td>Aldarelli, Edward</td>
<td>Principal</td>
<td>TEDx Wilmington ED: Education Possible</td>
<td>2/9/18</td>
</tr>
<tr>
<td>20.</td>
<td>Areman, Cathleen</td>
<td>Principal</td>
<td>TEDx Wilmington ED: Education Possible</td>
<td>2/9/18</td>
</tr>
<tr>
<td>21.</td>
<td>Benbrook, Jennifer</td>
<td>Principal</td>
<td>TEDx Wilmington ED: Education Possible</td>
<td>2/9/18</td>
</tr>
<tr>
<td>22.</td>
<td>Donofrio, Raffaele</td>
<td>District Tech Systems Mgr.</td>
<td>TEDx Wilmington ED: Education Possible</td>
<td>2/9/18</td>
</tr>
<tr>
<td>23.</td>
<td>Klim, Robyn</td>
<td>Director of Ed. Services</td>
<td>TEDx Wilmington ED: Education Possible</td>
<td>2/9/18</td>
</tr>
<tr>
<td>24.</td>
<td>Gambino, Lori</td>
<td>Asst. Principal</td>
<td>TEDx Wilmington ED: Education Possible</td>
<td>2/9/18</td>
</tr>
<tr>
<td>25.</td>
<td>Millaway, Bradley</td>
<td>Principal</td>
<td>TEDx Wilmington ED: Education Possible</td>
<td>2/9/18</td>
</tr>
<tr>
<td>27.</td>
<td>Miller, Alison</td>
<td>Supervisor</td>
<td>TEDx Wilmington ED: Education Possible</td>
<td>2/9/18</td>
</tr>
<tr>
<td>28.</td>
<td>DiBlasio, Daniel</td>
<td>Board Member</td>
<td>TEDx Wilmington ED: Education Possible</td>
<td>2/9/18</td>
</tr>
<tr>
<td>29.</td>
<td>Levy, Jason</td>
<td>Board Member</td>
<td>TEDx Wilmington ED: Education Possible</td>
<td>2/9/18</td>
</tr>
<tr>
<td>30.</td>
<td>Marchese, Charlene</td>
<td>Supervisor</td>
<td>TEDx Wilmington ED: Education Possible</td>
<td>2/9/18</td>
</tr>
<tr>
<td>31.</td>
<td>Brethauer, Dianne</td>
<td>Principal</td>
<td>TEDx Wilmington ED: Education Possible</td>
<td>2/9/18</td>
</tr>
<tr>
<td>32.</td>
<td>Holtz, Kay</td>
<td>Board Member</td>
<td>TEDx Wilmington ED: Education Possible</td>
<td>2/9/18</td>
</tr>
<tr>
<td>33.</td>
<td>DeVita, Robert</td>
<td>Business Admin</td>
<td>NJASBO Transportation &amp; Food Service Update</td>
<td>2/15/18</td>
</tr>
<tr>
<td>34.</td>
<td>McKim, Christine</td>
<td>Supervisor</td>
<td>TEDx Wilmington ED: Education Possible</td>
<td>2/9/18</td>
</tr>
<tr>
<td>35.</td>
<td>Shaw, Tracey</td>
<td>Supervisor</td>
<td>TEDx Wilmington ED: Education Possible</td>
<td>2/9/18</td>
</tr>
</tbody>
</table>

**DONATIONS**

12. The Superintendent recommends approval to accept a donation in the amount of $500.00 from the Petroleum Marketing Group, Inc. to be used to purchase supplies for the STEAM center at the C. R. Applegate School.

13. The Superintendent recommends approval to accept a donation in the amount of $1,500.00 from the Patel family to be used to purchase technology for the students at the West Freehold School for the 2017-2018 school year.
14. The Superintendent recommends approval to accept a donation in the amount of $1,000 from the D.D. Eisenhower School PTO to be used for the following honoraria at the D.D. Eisenhower School:

   Ukulele Club $1,000

15. The Superintendent recommends approval to accept a donation of two iPads from Hina Malik to be used in Mrs. Barry’s Kindergarten class at C. Richard Applegate School.

16. The Superintendent recommends approval to accept a donation of $20,000 from The Freehold Township Education Foundation to be used for the STEAM212 Initiative.

17. The Superintendent recommends approval to accept a Sponsorship Program Grant in the amount of $1,000 from The First Day of School Foundation to purchase supplies that will improve the classroom experience for the students of Christine Filozof, Mary Weiss and Kelly Etlinger.

BILINGUAL EVALUATOR

18. The Superintendent recommends approval for the following evaluator to conduct bilingual Spanish Educational Evaluations during the 2017-2018 school year at a cost of $500 per evaluation and $45 per hour for meeting attendance:

   Dolly Guzman, M.A., LDTC – Dolly Guzman Educational Services

APPOINTMENTS AND SIGNATORIES

19. The Superintendent recommends the appointment of Jason Levy as the District’s Representative to the Monmouth Ocean Educational Services Commission for 2018.

PARLIAMENTARY PROCEDURES

20. The Superintendent recommends approval to adopt the Roberts Rules of Order, 11th Edition, as the official parliamentary procedure manual to be used to conduct meetings and appoint the board secretary and board attorney to act as the parliamentarians for the year 2018.

Motion carried by roll call vote for No. 1 through 10, 11 (1-17, 33), 12-20 as follows:

   Ayes: Mr. Amoroso, Mrs. Cozzolino, Mr. DiBlasio, Mrs. Holtz, Mr. Hudak, Mrs. O’Sullivan, Mrs. Patten, Mr. Levy
   Nays: 
   Abstain: Mrs. Lambert.
   Absent: 

Motion carried by roll call vote for No. 11 (18-32, 34-35) as follows:

   Ayes: Mr. Amoroso, Mr. DiBlasio, Mrs. Holtz, Mr. Hudak, Mrs. O’Sullivan, Mrs. Patten, Mr. Levy
   Nays: Mrs. Cozzolino
   Abstain: 
   Absent: Mrs. Lambert

OLD BUSINESS - None

NEW BUSINESS - None

PUBLIC PARTICIPATION – None
EXECUTIVE SESSION

On motion of Mr. Amoroso, seconded by Mrs. Holz, the following resolution was moved and adopted:

RESOLVED, this board met in executive session on Tuesday, January 16, 2018 at 9:33 p.m., for the purposes of discussing a personnel matter, from which the public may be excluded under the Open Public Meetings Act, PL 1975, Chapter 231. It is anticipated that matters discussed in this executive Session will be made public when the need for confidentiality no longer exists.

Motion carried unanimously by voice vote of those present.

MOTION TO RECONVENE THE MEETING AT 9:44 P.M.

On a motion of Mrs. Holtz., seconded by Mr. Amoroso, the board reconvened as follows:

Motion carried by voice vote as follows:

Ayes: Mr. Amoroso, Mrs. Cozzolino, Mr. DiBlasio, Mrs. Holtz, Mr. Hudak, Mrs. O’Sullivan, Mrs. Patten, Mr. Levy

Nays: 

Abstain: Mrs. Lambert

Absent: Mrs. Lambert

ADJOURNMENT

On motion of Mr. Diblasio and seconded by Mrs. Patten, and by unanimous voice vote of those present, the meeting adjourned at 9:45 p.m.

Respectfully Submitted,

Robert DeVita
Business Administrator/Board Secretary
RD:aw