

## Hugo Reid Title I Parental Involvement Policy



Hugo Reid has developed a written Title I parental involvement policy with input from parents/guardians of students receiving Title I targeted assistance. All parents of students who participate in Title I programming are invited to attend the annual meeting to review the policy and update all components as appropriate. It has distributed the policy to parents of students receiving Title I targeted assistance. The policy is available to all members of the school community. The policy can be accessed by visiting the school website. Hard copies are available upon request. The policy describes the means for carrying out the following Title I parental involvement requirements [20 USC 6318 Section 1118(a)-(f) inclusive].

### **Involvement of Parents in the Title I Program**

To involve parents in the Title I targeted assistance program at Hugo Reid, the following practices have been established:

- Hugo Reid convenes an annual meeting to inform parents of students receiving Title I targeted assistance about Title I requirements and about the right of parents to be involved in the Title I program.
- The school offers a flexible number of meetings for parents/guardians of students receiving Title I targeted assistance, such as meetings in the morning or evening.
- With stakeholder feedback, meetings are scheduled before and after school hours. The school invites participants to attend using a variety of outreach methods.
- Hugo Reid involves parents of students receiving Title I targeted assistance in an organized, ongoing, and timely way, in the planning, review\*, and improvement of Hugo Reid's Title I programs and the Title I parental involvement policy by:\*\*
  - Annual Title I parent meetings
  - Annual Title I parental involvement policy review
  - Ongoing teacher/intervention communication with parents
  - School Site Council meetings
  - Conferences
  - Report cards and data assessment reports
- Hugo Reid provides parents of students receiving Title I targeted assistance with timely information about Title I programs by:
  - Annual Title I parent meetings
  - Annual Title I parental involvement policy review
  - Ongoing teacher/intervention communication with parents
  - School Site Council meetings
  - Conferences
  - Flyers
  - Title I Compact
  - Digital Communication
  - School Website
- The school provides parents of students receiving Title I targeted assistance with an explanation of the curriculum used at the school, the assessments used to measure student progress, and the proficiency levels students are expected to meet.
- If requested by parents of students receiving Title I targeted assistance, Hugo Reid provides opportunities for regular meetings that allow the parents to participate in decisions relating to the education of their children. Some ways that the school encourages parent participation in decision making are:
  - Annual Title I parent meetings

- Annual Title I parental involvement policy review
- Ongoing teacher/intervention communication with parents
- School Site Council meetings
- Conferences
- Thought Exchange
- Title I Compact

*\*It may be helpful to include the parental involvement policy review in the annual review of the Single Plan for Student Achievement.*

*\*\*The policy must be updated periodically to meet changing needs of parents and the school. If the school has a process in place for involving parents in planning and designing the school's programs, the school may use that process if it includes adequate representation of parents of Title I children. [20 USC 6318 Section 1118(c)(3)]*

### **School-Parent Compact**

Hugo Reid distributes to parents of students receiving Title I targeted assistance a school-parent compact. The compact, which has been jointly developed with parents, outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement. It describes specific ways Hugo Reid and families will partner to help children achieve the State's high academic standards. It addresses the following legally required items, as well as other items suggested by parents of students receiving Title I targeted assistance.

- Hugo Reid's responsibility to provide high-quality curriculum and instruction
- The ways parents will be responsible for supporting their children's learning
- The importance of ongoing communication between parents and teachers through, at a minimum, annual parent-teacher conferences; frequent reports on student progress; access to staff; opportunities for parents to volunteer and participate in their child's class; and opportunities to observe classroom activities

Stakeholder groups across Arcadia Unified School District and participating Title I elementary schools collaborate to review the School-Parent Compact annually. The Title I targeted assistance a school-parent compact is universally used at all Title I schools in Arcadia.

### **Building Capacity for Involvement**

Hugo Reid engages parents/guardians of students receiving Title I targeted assistance in meaningful interactions with the school. It supports a partnership among staff, parents, and the community to improve student academic achievement. To help reach these goals, Hugo Reid has established the following practices.

- The school provides parents/guardians of students receiving Title I targeted assistance with support in understanding the State's academic content standards, assessments, and how to monitor and improve the achievement of their children. Hugo Reid does this by:
  - Annual Title I parental involvement policy review
  - Ongoing teacher/intervention communication with parents
  - School Site Council meetings
  - Parent workshops
  - Flyers
  - Title I Compact
  - Digital Communication
  - School Website
  - Encouraged involvement in PTSA
  - Guest Speakers
  - Attendance at Back to School Night, Open House, and other school sponsored events

- The school provides parents/guardians of students receiving Title I targeted assistance with materials and training to help them work with their children to improve their children's achievement. Hugo Reid accomplishes this through:
  - Summer Bridge Books provided to all Title I students
  - Educational online learning access
  - Before and after school homework support
  - Intervention with small group instruction
  - Latino Literacy
  - Parent workshops
- With the help of parents/guardians of students receiving Title I targeted assistance, Hugo Reid educates staff members about the value of parent contributions, and in how to work with parents as equal partners by:
  - Annual Title I parental involvement policy review
  - Ongoing teacher/intervention communication with parents
  - School Site Council meetings
  - Conferences
  - Title I Compact
  - Digital Communication
  - School Website
  - Student Success Team Meetings
  - Universal Design for Learning strategies
  - Individual staff member Title I identification meetings biannually and as needed
- Hugo Reid coordinates and integrates the Title I parental involvement program with other programs, and conducts other activities to encourage and support parents in more fully participate:
  - PTSA
  - School Site Council
  - Family Reading Night
  - Family Engagement Night
  - School sponsored events
  - AVID and Leader in Me events
- The school distributes Information related to school and parent programs, meetings, and other activities to parents/guardians of students receiving Title I targeted assistance in a format and language that the parents understand by:
  - Wednesday folder distribution
  - Ongoing teacher/intervention communication with parents
  - School Site Council meetings
  - In person reminders
  - Flyers
  - Marquee postings
  - Digital Communication
  - School Website
  - Peach Jar
  - AUSD website
- The school provides support for parental involvement activities requested by parents/guardians of students receiving Title I targeted assistance in the following ways:
  - In person outreach
  - Surveys
  - School Site Council meetings
  - Conferences
  - Flyers

- Digital Communication
- School Website

### **Accessibility**

Hugo Reid provides opportunities for the participation of all parents/guardians of students receiving Title I targeted assistance, including parents with limited English proficiency, parents with disabilities, and parents of migratory students. Information and school reports are provided in a format and language that parents understand. Opportunities include:

- Parent Newcomer meetings
- Title I parent meetings
- Title I parent involvement policy meetings
- Translated school documents (digital and hardcopy)
- Teacher directed opportunity outreach
- Raider Day Registration with translation