

**Board of Education – Bordentown Regional School District**

**Action Meeting Agenda**

**November 11, 2015**

**BORDENTOWN REGIONAL HIGH SCHOOL – LIBRARY  
7:00 PM ~ PUBLIC SESSION**

**A. CALL TO ORDER**

+Document Provided

**Sunshine Law Statement:**

In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner:

Schedule of meetings to be held from January 21, 2015 through December 9, 2015 was conveyed to the *Burlington County Times*, *Register News*, and the *Trenton Times* on January 12, 2015.

The Secretary will enter this public announcement into the minutes of this meeting.

**B. FLAG SALUTE/SILENT REFLECTION**

**C. ROLL CALL**

**D. EXECUTIVE SESSION (if Necessary)**

**RESOLUTION:**

**WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and**

**WHEREAS, the Board of Education of Bordentown Regional School District (“Board of Education”) has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and**

**WHEREAS, the regular meeting of the Board of Education will reconvene following the end of the closed session, approximately 7:00 pm this evening.**

**NOW, THEREFORE, BE IT RESOLVED that the Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:**

\_\_\_\_\_Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: \_\_\_\_\_);

\_\_\_\_\_Any matter in which the release of information would impair a right to receive funds from the federal government;

\_\_\_\_\_Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

\_\_\_\_\_Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: \_\_\_\_\_);

\_\_\_\_\_Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

\_\_\_\_\_Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

\_\_\_\_\_Any investigations of violations or possible violations of the law;

\_\_\_\_\_Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: \_\_\_\_\_)

(If contract negotiation, the nature of the contract and interested party is \_\_\_\_\_)

**Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the Board of**

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Education’s position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

\_\_\_\_ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public’s interest and the employee’s privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is \_\_\_\_\_);

\_\_\_\_ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

**BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board of Education Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.**

**BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.**

**I, Mr. Eloi Richardson, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Bordentown Regional School District, Board of Education at its meeting held on 1/7/15.**

\_\_\_\_\_, Board Secretary

**E. RECOGNITION/PRESENTATION**

- 1. CDA Presentation by Ms. Sandra Ewell, Director

**F. STUDENT REPRESENTATIVES**

**G. PUBLIC FORUM – FOR AGENDA ITEMS ONLY**

Members of the public are invited to submit comments pertaining to educational matters during the public comment portion of this meeting. Please report to the microphone and state your name and address for the record prior to addressing the Board of Education. The board, pursuant to *Open Public Meetings Act*, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the board will give all comments appropriate consideration and will refer all initial complaints to the administration for resolution

Please be aware that all Board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. The maximum time per member of the public shall be **five (5) minutes** and limited to a **thirty (30) minute total**. Please state your name and address for the record.

**H. UNFINISHED BUSINESS**

**I. CONSENT AGENDA APPROVAL**

- 1. +Motion to approve Travel/Mileage reimbursement requests
- 2. +Motion to approve Minutes, October 7, 2015 and October 21, 2015
- 3. +Motion to approve Bill List, October, 2015
- 4. +Motion to approve Board Secretary/Treasurer Report, October, 2015
- 5. +Motion to approve Substitute List
- 6. +Motion to approve Special Education Student Placement
- 7. +Motion to accept Director of Special Services Report
- 8. +Motion to accept Director of Curriculum and Instruction Report

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- 9. +Motion to accept District Support Staff Report
- 10. +Motion to accept Enrollment & Principal Reports:
 

BRHS	719
BRMS	615
MIS	409
CBS	235
PMS	580
	2,558

**J. COMMITTEE REPORTS**

- 1. CDA Advisory Committee Meeting, 11/10/15 – Mr. Bill Mercantini, Chair

**K. SUPERINTENDENT’S REPORT**

- 1. +Motion to accept HIB Report & Determinations. (Data chart to be updated prior to meeting)

School	# of Reports	# of HIB
CBS	0	0
PMS	1	0
MIS	0	0
BRMS	<u>1</u>	<u>1</u>
BRHS	1	0
<b>TOTAL:</b>	<b><u>3</u></b>	<b><u>1</u></b>

- 2. +Motion to approve the QSAC Statement of Assurance (SOA) school year 2015-2016 for submission to the Department of Education.
- 3. +Motion to approve the QSAC District Performance Review (DPR) school year 2015-2016 for submission to the Department of Education.

**INFORMATION:**

- 4. Board Reorganization Meeting, January 6, 2016 at 7:00 PM

**L. CURRICULUM REPORT**

- 1. +Motion to approve a pilot program with BRHS and New Jersey Manufacturer’s Insurance Company; SafetySaves, Teen Driving Challenge. This is a 10 week challenge for student drivers to help improve their driving behavior. Students will download an app to their smart phones and track their trips. To reward participating teens for their commitment to becoming better, safer drivers, NJM will offer a selection of prizes. If 25% of the participants reach 30 tracked trips, NJM will donate \$2,000 to BRHS. There is no cost to the district.

**M. PERSONNEL REPORT**

**Appointments, Per Superintendent's Recommendation:**

**Resolution: Criminal History Check**

**\*ALL BREA SALARIES AND STIPENDS WILL BE PAID AT 2014-2015 RATES AND WILL BE ADJUSTED PENDING NEGOTIATIONS\***

The following staff, positions, and salaries are appointed for emergent hiring pending completion and certification of the State of New Jersey criminal history check. Affidavit(s) is (are) from the applicant(s) attesting to no criminal record are in the Superintendent's possession. Staff to whom this resolution applies are noted in **bold** print.

- 1. Motion to accept resignation due to retirement from Ms. Dorothy Haluska from the position of Custodian, effective December 31, 2015.

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2. +Motion to approve Ms. Antonette Vaccaro-Saranin as a full-time CDA Childcare & Office Administrative Assistant, Secretary 1, effective November 12, 2015, Step 1, with a pro-rated salary of \$42,141. This replaces a resignation.
3. **+Motion to approve Ms. Katelyn Pfenninger as a long term leave replacement at BRMS, effective January 19, 2016 through May 27, 2016. Ms. Pfenninger will be compensated according to the long term leave pay scale. After 60 working days, Ms. Pfenninger will be compensated at Step 1, BA, with a pro-rated salary of \$50,982.**
4. **Motion to approve Mr. Stephen Perry as the BRHS Assistant Basketball Coach, Step 2, with a stipend of \$5,068. This replaces a resignation.**
5. Motion to approve Ms. Dawn Patterson as the Intramural Winter Volleyball co-coach, Step 2, with a stipend of \$706.
6. Motion to approve Mr. Kevin Ebert as the Intramural Winter Basketball co-coach, Step 1, with a stipend of \$635.50.
7. Motion to approve Ms. Jodi Glenn as the BRMS Cheerleading Coach for the remainder of the season, Step 3, with a stipend of \$1,448. This replaces a leave of absence.
8. Motion to approve Ms. Jennifer Dawson, a student of TCNJ, to intern as a counselor at BRMS under the mentorship of Ms. Toby Sebelist, effective January through May, 2016.
9. Motion to approve Ms. Christin Kim, a student of TCNJ, to intern as a student teacher at PMS under the mentorship of Ms. Kristen Kenna, effective January 25, 2016 through May 6, 2016.

### **INFORMATION**

10. **+JOB POSTINGS: MIS 4<sup>th</sup> Grade Teacher leave replacement – MIS Health/Phys Ed Teacher leave replacement – CDA Office Administrative Assistant – Full-time Day Custodian – ESL After School Program Instructors (two positions) – After School Program Literacy and Math Instructors – LA & Math Instructors for BRMS After School Program (multiple positions) –**

### **N. BUSINESS, FINANCE & OPERATIONS**

1. +Motion to accept monthly certifications: Board Secretary's Budgetary Line Item Status; and Board of Education's Budgetary Major Account/Fund Status as of September 30, 2015.
2. +Motion to approve Transfer of Funds for September 2015.
3. +Motion to re-appoint Parker McCay, attorneys-at-law, as continuing negotiator concerning labor negotiations currently in progress. Terms include a rate of \$170 per hour (with a maximum not to exceed \$24,000), with termination at the earlier of either (1) settlement of the applicable labor contract under negotiation or (2) November 30, 2016. [Parker McCay's initial appointment, effective from December 1, 2014, was made November 12, 2014 pursuant to a Request for Proposal]
4. Motion to approve tuition contract in the amount of \$18,356, payable to the City of Burlington Board of Education, for a homeless student attending the Alternative High School Class at Burlington City High School, special education grade 11, October 3, 2015 to June 30, 2016.
5. Motion to approve two (2) out of district placements to MCSSD Regional Day School, effective September 8, 2015 with a tuition of \$45,048. These students were approved placements at MCSSD High School but were changed to the Regional Day School.
6. Motion to approve one (1) out of district placement to MCSSSD High School (MD program), effective September 8, 2015 with a tuition of \$50,228. This was approved for MCSSSD Elementary Campus but is attending the High School Campus. No change in rate.
7. Motion to approve the following Bilingual Speech Evaluator on an as needed basis:
  - a. Monica Goss, M.A., CCC-SLP, LLC  
19 Juniper Drive  
Mount Laurel, NJ 08054  
Cost: \$500 per evaluation

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8. Motion to approve the following homebound agencies on an as needed basis at a rate of \$35.89/hr. for ten (10) hours per week:
  - a. Silvergate Prep  
981 Route 22 West, Suite 202  
Bridgewater, NJ 08807
  - b. Professional Education Services  
34 South Delsea Drive, Suite I  
Glassboro, NJ 08028
  - c. Education Inc.  
P.O. Box 3345  
Plymouth, MA 02361
  - d. Educational Services Unit  
20 Pioneer Blvd.  
Mount Holly, NJ 08060
  - e. Hampton Hospital  
650 Rancocas Road  
Westampton, NJ 08060
9. Motion to approve the following homebound agencies on an as needed basis. These agencies do not accept our homebound rate of \$35.89:
  - a. Educere, LLC  
Ambler Plaza, Suite 100  
12 East Butler Avenue  
Ambler, PA 19002  
Rate: Charged by the course; the average cost is \$199.50
  - b. Children’s Hospital of Philadelphia  
3401 Civic Center Blvd.  
Philadelphia, PA 19104  
Rate: \$52.53
  - c. Union County Educational Comm.  
45 Cardinal Drive  
Westfield, NJ 07090  
Rate: \$60
  - d. School at Lighthouse  
5034 Atlantic Avenue  
Mays Landing, NJ 08330  
Rate: \$40
10. Motion to approve a shuttle for Hope Hose Humane Fire Company Riverfest at a cost of \$353.13 paid to BRSD which was held on October 17, 2015 from 11:45am to 10:15pm.
11. Motion to approve the following Joint Agreement payable to another school district:  
Gloucester County Special Services School District
  - a. (This is a change from previous approval due to another student added from another district to contracted run) To transport one student to and from Frog Pond Home to Archway School, Atco, Route #S5577, effective September 1, 2015 to June 30, 2016. Total cost \$16,788.60. (previous cost \$33,575.40)
12. Motion to approve the following Joint Agreement payable to Bordentown Regional School District:  
Robbinsville School District
  - a. To transport Robbinsville Football Team to and from Robbinsville High School and Riverside High School on October 17, 2015. Total cost \$485.96.

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- b. To transport Robbinsville Cheerleaders to and from Robbinsville High School and Riverside High School on October 17, 2015. Total cost \$214.23.
- 13. Motion to approve the following School Bus Emergency Evacuation Drills:  
As per NJAC 6A:27-11.2, School Bus Evacuation drills must be Board approved by the board.  
Bus Evacuations were conducted on the following dates:
  - a. On October 20, 2015, at 7:15am BRHS, 318 Ward Ave. Routes 1, 2, 5, 6, 8, 10, 15, 16, 19, 21, 22, 24. Overseeing the drill was Security Personnel and Administration.
  - b. On October 21, 2015, at 7:50am at BRMS, 50 Dunns Mill Rd., Routes 34, 35, 51, 38, 47, 33, 46, 49, 41, 31, 32, 45, 36 & 96A. Overseeing the drill were Security Personnel, School Principal, & School Staff.
  - c. On October 22, 2015, at 8:25am at CBS & MIS, 100 Crosswicks Street, Routes 56, 61, 67, 44, 66, 52, 65, 54 & 96B. Overseeing the drill were the School Principal, School Staff & Security Personnel.
  - d. On October 23, 2015, at 9:00am at PMS, 323 Ward Ave. Routes 87, 88, 81, 78, 89, 83, 73, 76, 79, 72, 77, 97A, 92A, 92B, 98A & 96C. Overseeing the drill were the School Principal, School Staff, & Security.

**INFORMATION:**

**14. + Regional Information Programs for New and Not-So-New Board Members**

**O. POLICY**

**P. PUBLIC COMMENTS**

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**Q. NEW BUSINESS**

**R. ADJOURNMENT**