

# MINUTES

## UME Prep PAC Minutes

January 26, 2016

The meeting was called to order by Rachel Simmons at 6:42pm.

### In attendance

Laci Pool, Brance Barker, Rachel Simmons, Kristyl Burkey, Tim Foxsmith, Sarah Milem, Brandy Low, Jen Freeman, Shelley Baldwin

### Approval of Minutes

The minutes were read from the December 7, 2015, meeting and approved after adding Laci to the attendees list.

### Welcome

Rachel opened the group with a discussion of looking forward into 2016. The group shared what we are excited/hopeful/anticipating in the coming year, such as family vacations and travel, health challenges, business and work changes, and family stresses.

### Board/PAC Updates

It was announced that Suzanne is resigning from her seat as President of the PAC, as well as resigning from the PAC committee entirely. Per the bylaws, Rachel has taken the seat as President of the PAC. It was agreed that we would hold voting on a new Vice President until April, as it is only two meetings away and we would be voting on a new VP at that time anyway.

Kristyl moved to discuss having a set date for an earlier retreat this year to allow the PAC to have a solid/stable leadership and committee layout before the beginning of the school year. Brance seconded and requested that it be placed on the next meeting's agenda.

The committee then discussed the most recent PAC applicant, April Snook for the High School Student Life position. The group read over the application and deliberated. Sarah moved to accept April into the role, PAC position #9 with a term through May 2017. This was seconded by Kristyl, and approved by the committee. Brandy and Brance will get together to create a formal role outline for April.

This led to a discussion about formalizing the slots/positions each member of the PAC holds, and it was agreed that Sarah will put together a formal list of positions and terms for the committee.

### Fundraising and Budget Updates

The request for the car decals fundraiser has been approved, and the profit has been approved to be PAC only funds. Jen will work on getting quotes and samples of options for the stickers. Kristyl moved to approve \$125 of PAC funds to purchase the stickers, Tim seconded, and it was approved by the group. Brandy moved to set a sale cost of \$5 per sticker, Sarah seconded, and that was approved by the group.

Amazon Smile is now active for UME Prep, this will be a continuous passive fundraiser for the school and the proceeds are direct deposited from Amazon to UME. These funds are to be for school wide use. The link for Amazon Smile will be send out via the Eagle Update, website, and Facebook.

Jen is going to get Box Top boxes, and get with Regina/Sally to determine how much was made in the first drop from November. The announcement for Box Top collection will also go out via the Eagle Update, website, and Facebook. She is also going to continue working on getting the school set up with store cards (Kroger, Tom Thumb) and will work with Amanda Appel to schedule the next Chick-fil-a Spirit Night.

The Resale Shop made \$250 for the PAC. It was decided that we will announce requested for collection/donations towards the end of the school year, and will have another sale prior to the start of the school year, preferably at Meet the Teacher Night.

The money used for purchasing popcorn for the December concert ended up coming out of the PAC funds, so we are now the proud owners of a lot of popcorn. Jen and Kristyl will submit a fundraising form for popcorn sales, it was discussed that we could sell popcorn during lunch or after school similar to the Athletics cookie sales. It was also suggested we sell it back to the school to be used at Parent University. It was discussed that the PAC look into purchasing a popcorn machine for future fundraising use, along with possibilities like a PAC owned helium tank, cotton candy machine, and snow cone maker. These would allow for many fundraising opportunities during school functions.

Information for the upcoming golf tournament will be published in the next Eagle Update. It is scheduled to be the afternoon of April 1<sup>st</sup> at Tangle Ridge Golf Course in Grand Prairie. It will be a 4 man scramble with different contests throughout, and a silent auction/meal

possibly during the awards ceremony. We are looking to get a minimum of 72 players at \$70 per person, or \$65 each if signed up as a full team. Brance is currently working on recruiting sponsorships and getting donations for the silent auction.

### **Parent University Update**

Parent University is scheduled to be March 5<sup>th</sup>. Tim is looking to have both lectures and parent panels, as his last parent panel at the most recent Snack and Chat was a success. Session topics will include Kinder Prep, ELA strategies, Math help, Science strategies, college readiness, SAT prep, scholarship application assistance, Family Mission & Values, Making Memories with Your Child, and possibly Internet Security, as well as topics like each parent's role in their child's education and a teen-centered session.

Child care options during Parent University were discussed, including movies in the Cube, bounce houses, and Mad Science. It was also discussed charging \$5 for childcare, though this raised concerns with some members. It was also suggested that in the future we use Parent University as an opportunity for the high school students, and allow them to make it into a Service Project taking care of the child care entertainment.

### **Student Life/Grade Rep Updates**

- The Daddy/Daughter and Mother/Son events will both take place at It'Z Entertainment this year, as voted on by the students. D/d will take place on February 6<sup>th</sup> and M/s on February 20<sup>th</sup>, both with a 6pm start. Tickets will go on sale the week prior to the event, and will be sold after school in the lobby. There will be various ticket options available.
- For the Kindergarten, their Valentine's Day party will be in their room on the 10<sup>th</sup> and 11<sup>th</sup>.
- For 1<sup>st</sup>-4<sup>th</sup> the Valentine's Parties will be in the Cube. They will exchange valentines and then watch a movie. We will ask the room parents for donations for the 'movie theater concession' snack items.
- For 5<sup>th</sup>-6<sup>th</sup>, they will have sweet treats during lunch.
- For 7<sup>th</sup>-8<sup>th</sup>, they will have sweet treats and be allowed to exchange valentines if wanted, but the main focus will be on "Sharing the Love" and collecting donations for a teen homeless shelter in Dallas.

### **Faculty Team Update**

- The staff Christmas was well loved and enjoyed. The PAC ended up funding \$116 towards the holiday lunch treats for the staff.
- Breakfast for Teacher In-service Day will be on February 15<sup>th</sup>. It was discussed that the funds for this should come from the school at large as opposed to the PAC. It was also mentioned that we need to be mindful of how much money we are spending on teacher focused expenses versus student focused ones.

### **Calendar Update**

Currently there are Town hall meetings on the calendar for February. We agreed to postpone those meetings, and we will confirm at the next meeting what dates we will use instead. Suggested dates are April 7<sup>th</sup> for the lower school and April 28<sup>th</sup> for the upper school. This will give us more time to prepare, and will allow us to gather more details for next year.

### **Next Meeting**

The next meeting will be at 12pm on Tuesday, March 1<sup>st</sup>.

Motion to adjourn was made at 8:45p and was passed unanimously.