

GARVEY SCHOOL DISTRICT

Rosemead, California

Minutes of Regular Meeting

February 16, 2017

The Garvey Board of Education met in regular session on February 16, 2017, at the Education Center, 2730 N. Del Mar Ave., Rosemead, California.

CALL TO ORDER

The meeting was called to order at 6:31 p.m., by Board President Ronald Trabanino.

ROLL CALL

Present at the meeting were Mr. Bob Bruesch, Ms. Maureen Chin, Mr. Henry Lo (arrived at 6:33 p.m.), Ms. Keilley Meng, Mr. Ronald Trabanino, and Superintendent Anita Chu.

Also in attendance were Mr. Genaro Alarcon, Ms. Grace Garner, and Ms. Maria De La Cruz.

VISITORS PRESENT

Present as visitors were the persons listed on the attached Register of Attendance who signed the register and whose signatures were legible and are hereby made an official part of these minutes.

PLEDGE OF ALLEGIANCE TO THE FLAG

Robin Libby led the recitation of the Pledge of Allegiance.

PUBLIC COMMENT PERIOD FOR CLOSED SESSION AGENDA ITEMS: None

MOTION TO GO INTO CLOSED SESSION

On the motion of Bob Bruesch, seconded by Keilley Meng, and carried by a vote of 4 to 0, the Board adjourned at 6:34 p.m. to closed session and addressed those items posted on the agenda.

Vote:	Bob Bruesch	Yes
	Maureen Chin	Yes
	Henry Lo	Not present for the vote
	Keilley Meng	Yes
	Ronald Trabanino	Yes

RECONVENE INTO PUBLIC SESSION

The Board reconvened in public at 7:08 p.m.

REPORT OF ACTION TAKEN IN CLOSED SESSION

Ronald Trabanino indicated there was no action taken during closed session.

COMMUNICATIONS/REPORTS FROM THE BOARD AND SUPERINTENDENT

- **Student Presentation – Hillcrest**
Principal Robin Libby, Coach Christopher Stewart, and four third grade students from Hillcrest School made a presentation on their learning experience with robotics programming and real life application. The students gave a demonstration on the robots they built and explained the use of coding script to

activate the robots. Students shared how robots can be used to pick up marbles and place them in a basket and how robots may be used to help find missing air parts if an airplane is involved in a crash. The Board presented certificates of recognition to the following students and staff:

Karolina Espinoza
Melissa Wang
Bobin Yu

Yo Zhen Huang (Annie)
Coach Christopher Stewart
Principal Robin Libby

- **Communications/Reports**

Anita Chu stated that the District is planning the spring classes for the dual enrollment program provided by the East Los Angeles College at Garvey and Temple Intermediate Schools. The class is scheduled to begin on the last week of February 2017. A class on electrical engineering will be offered for students who passed their robotics class. A third class on general engineering will be offered in the summer. Students who pass these three classes will be given college credit and a skills certificate in programming skills.

Ms. Chu indicated that a District Spelling Bee Contest took place on February 9, 2017. Bianca Chu, a 6th grade student from Hillcrest School, won the Spelling Bee Champion Award and will be representing the District at the County Spelling Bee Contest on March 29, 2017.

Henry Lo talked about the 14 mini-grants that were presented by the Garvey Education Foundation to the teacher recipients this week. The total award of about \$11,000 help teachers throughout the district with their classroom projects. Bob Bruesch spoke of the need to establish an accounting procedure to collect receipts from teachers when they spend the donated funds from the Garvey Education Foundation.

Mr. Bruesch indicated that the Kiwanis Club is funding a second reading park at Sanchez and plans to hold the dedication ceremony during the Rosemead's Community Beautification Day on April 29, 2017. The reading park will be named after a famous poet, Luis J. Rodriguez, who often visits the school to share his poetry.

Mr. Bruesch invited everyone to a special luncheon taking place at the Rosemead Community Center on Monday, March 6, 2017. The luncheon is hosted by the Regional Kiwanis Club where the Community Hero Award will be presented to Deputy Farley for his work with students in our community and his ability to reach out to children and parents in the School Attendance Review Board (SARB) Program.

Keilley Meng talked about the recent New Year Festival at San Gabriel. Ms. Meng reminded everyone of the upcoming "Dinner and Show" event at Temple Intermediate School. Ms. Meng will be one of the judges.

Maureen Chin spoke of the PTA Founders Day honoring Superintendent Anita Chu. She is looking forward to attend this month's Golden Apple Award breakfast honoring Angela Rios for her volunteer activities in the community.

Ronald Trabanino reminded everyone of the ribbon cutting ceremony at Rosemead's Zapopan Park featuring the new volleyball and basketball courts.

REPORT FROM UNION REPRESENTATIVES

- **Garvey Education Association (GEA)**

Ken Tang, President of Garvey Education Association, addressed the Board to congratulate the student presenters from Hillcrest School demonstrating their creativity and critical thinking skills beyond test scores. Mr. Tang congratulated Superintendent Anita Chu as Garvey Council PTA honoree at the 2016-17 Founders Day dinner.

Mr. Tang thanked Ms. Chu and Mr. Alarcon for meeting with Special Education teachers and listening for their concerns. Mr. Tang hopes that many of the issues will be resolved over time. Mr. Tang thanked the District and the Board for their flexibility on GEA's suggested language on Board policy regarding surveillance cameras. He hopes to start the GEA bargaining meetings soon.

Mr. Tang expressed concern about news regarding immigration raids in Los Angeles and other metropolitan areas. He asked if there was anything that can be done to help our students and the community to assure them that they are safe. Mr. Tang stated he is looking forward to tomorrow's collaboration meeting with the District staff on a fiscal stabilization plan.

Mr. Tang invited everyone to an event this Saturday, February 18th, at the Japanese American National Museum to commemorate the 75th anniversary of Executive Order 9066 forcing children and families to live in internment camps.

- **California School Employees Association (CSEA):** None

REPORTS FROM DISTRICT REPRESENTATIVES

- **Garvey Council PTA:** None
- **SELPA Community Advisory Committee (CAC):** None

REPORT FROM HEAD START REPRESENTATIVE

Anita Chu, addressed the Head Start/State Preschool Program indicating that Director Sandra Gonzales will be returning from maternity leave at the end of this month. Ms. Chu gave a report on the Head Start Federal Review that took place on February 10, 2017. She stated that four schools were visited by reviewers with the focus on the quality of adult-student interactions. The Head Start staff reported that they had a positive experience and the reviewers seemed pleased with their observations. A County-level official report will be released later this year. Ms. Chu commended the Head Start staff and teachers for their efforts in preparation for this review.

Ms. Chu stated that enrollment remains strong with only two vacancies that are still within the 30-day recruitment timeline. She indicated that the 2017-18 Funding Application is on the board agenda for approval. The application includes funding for the implementation of the new extended-day program, addition of a new mentor coach position to align with the new Performance Standards, and continuous technology and facilities enhancement. Ms. Chu stated that the new accountant, Tracy Chen, has started her assignment. The program is still recruiting a health specialist and a senior secretary.

Veronica Borunda shared with the Board some photos regarding the facilities needs for the Head Start building at Bitely School. She stated the need to fix a hole under the mat than can cause a child to fall, protect children from bumping into a pole in the yard, give children privacy when they use the restroom, and replace a ceiling light that is not working. She also asked for drinking water to be made available in the classroom. Ms. Borunda expressed concern for the night custodian supplies kept inside a classroom at Bitely School. She suggested to keep these utilities outside the classroom to prevent children from ingesting harmful chemicals. Bob Bruesch suggested that staff do a walk-through of Bitely School to address these concerns. Mr. Bruesch stated he was impressed with a recent Policy Committee meeting that trained parents on the basic levels of needs and such routines as getting their child to bed.

HEARING OF PERSONS IN THE AUDIENCE: None

CONSENT AGENDA

On the motion of Bob Bruesch, seconded by Maureen Chin, and carried by a vote of 5 to 0, the Board approved the Consent Agenda as indicated below.

Vote: Bob Bruesch Yes

Maureen Chin	Yes
Henry Lo	Yes
Keilley Meng	Yes
Ronald Trabanino	Yes

A. Board/Superintendent

1. Approval of Minutes
Regular Meeting – January 19, 2017 – Approved.
2. Conference/Convention Attendance - Revised
It is recommended that the Board of Education approve requests for conference and convention attendance as presented. Approved.
3. Revised Memorandum of Understanding (MOU) – Alhambra Unified School District
It is recommended that the Board of Education approve the revised MOU between the Alhambra Unified School District (AUSD) and Garvey School District to share student information and increase articulation to ensure successful student transitions into AUSD high schools, including collaboration in post-secondary planning. Approved.
4. Revised Board Policy/Administrative Regulation (BP/AR) 3515 Campus Security
Second reading and possible adoption of revised BP/AR 3515 Campus Security. Approved.
5. 2016-17 Single Plan for Student Achievement
It is recommended that the Board of Education approve the 2016-17 Single Plan for Student Achievement for the following elementary and intermediate schools: Arlene Bitely, Dewey Avenue, Ralph Waldo Emerson, Hillcrest, Monterey Vista, Eldridge Rice, George Sanchez, Frances E Willard, Richard Garvey, and Roger Temple; as required by Education Code sections 64001, 52853 and 52855. Approved.
6. 2017-18 Head Start/State Preschool Funding Application
It is recommended that the Board of Education approve the 2017-2018 Head Start/State Preschool Funding Application. Approved.

B. Human Resources

1. Personnel Assignment Order 16-17-09 - Revised
It is recommended that the Board of Education approve the Personnel Assignment Report 16-17-09 as presented. Approved.
2. Local Teaching Assignment Options
It is recommended that the Board of Education adopt the Declaration of Need for Fully Qualified Educators. Approved.

C. Learning Support Services

1. Contract Ratification – California Weekly Explorer, Inc. (Hillcrest School)
It is recommended that the Board of Education ratify the contract with California Weekly Explorer, Inc. to provide two presentations for 6th grade classes at Hillcrest School on January 19, 2017 at a cost of \$750.00; to be paid from Parent Teacher Association (PTA) funds. Approved.
2. Catalina Island Marine Institute (Garvey Intermediate School)
It is recommended that the Board of Education ratify the attendance for forty-eight student members of the Richard Garvey Intermediate School National Junior Honor Society and Builders' Club, two teachers, and three adult chaperones to the Catalina Island Marine Institute from February 15 to February 17, 2017. Estimated cost of \$14,512.50 to be paid from student contributions, Associated Student Body (ASB) funds, and Local Control Funding Formula (LCFF) funds. Approved.

3. School Accountability Report Card
It is recommended that the Board of Education approve the publication of the 2015-2016 School Accountability Report Card (SARC) for each District school. Approved.
4. Contract Ratification – Parent Institute for Quality Education (Sanchez School)
It is recommended that the Board of Education ratify the contract with the Parent Institute for Quality Education (PIQE) to provide a parent training course to George I. Sanchez Elementary School parents from February 9 through April 13, 2017, at an estimated cost of \$7,500, to be paid from Title I Program Funds. Approved.

D. Student Support Services: None

E. Business Services

1. Purchase Order Report 16-17-09
It is recommended that the Board of Education approve Purchase Order Report 16-17-09 as presented. Approved.
2. Disposal of Obsolete Textbooks
It is recommended that the Board of Education approve the disposal of Obsolete Textbooks. Approved.
3. Developer Fee Report
It is recommended that the Board of Education accept the Developer Fee Report as presented for the 2015-16 developer fee sources and uses. Approved.
4. Notice of Completion – Asbestos Abatement (Willard School)
It is recommended that the Board of Education accept completion of Asbestos Abatement in room 13 at Willard School. Total cost of \$7,000.00 to be paid from Facilities Fund. Approved.
5. Change Order – Bid No. 01:1516 (HVAC at Dewey School)
It is recommended that the Board of Education amend contract with GDL Best Contractors, Inc. to decrease the contract amount by \$58,175.17 for a change order. The amended total cost of \$839,824.83 will be paid from Facilities Fund. Approved.
6. Notice of Completion – New HVAC Systems (Dewey School)
It is recommended that the Board of Education accept completion of Bid No. 01:1516 – New HVAC systems at Dewey School. Total cost of \$839,824.83 to be paid from the Facilities Fund. Approved.
7. Contract – Higginson Architects, Inc. (HVAC at Rice School)
It is recommended that the Board of Education approve the contract with Higginson Architects Inc., to provide architectural and engineering services for new HVAC systems at Rice School (Building D). Total cost of \$74,000.00 to be paid from Bond Funds. Approved.
8. Contract – Southwest Mechanical, Inc. (HVAC Installation)
It is recommended that the Board of Education approve the contract with Southwest Mechanical, Inc. to install twenty-two HVAC wall units at various elementary school sites. Total cost of \$162,389.00 to be paid from Bond Funds. Approved.
9. Contract – PacificWest Energy Solutions (HVAC at District Office)
It is recommended that the Board of Education approve the contract with PacificWest Energy Solutions for general engineering design services for HVAC systems at the District Office administration building. Total cost of \$130,500.00 to be paid from Bond Funds. Approved.

REPORTS AND INFORMATION ITEMS: None

ACTION ITEMS

- A. California School Boards Association (CSBA) – 2017 Delegate Assembly Election
On the motion of Henry Lo, seconded by Bob Bruesch, and carried, the Board choose to cast votes for Adelle Andrade Stadler, Alhambra School Board Member, and Suzie Abajian, South Pasadena School Board Member, to fill up to two vacancies on the California School Boards Association Delegate Assembly for Sub-Region 23-A. Newly elected delegates will serve a two-year term beginning April 1, 2017 to March 31, 2019.

OTHER ITEMS OF INTEREST TO THE BOARD

Bob Bruesch passed out a draft of a resolution asking the Board for their consideration to support the parents and teachers from Sandy Hook Elementary School who are experiencing death threats and calling the December 14, 2012 shooting a hoax. Henry Lo suggested that the resolution also include that we reaffirm a gun-free zone school district.

Keilley Meng recommended that each schools' web site be updated and that Board members' page be added with their individual contact information.


PUBLIC AGENDA ITEMS: None

The following are future Board meetings and agenda topics. Closed session will begin at 6:30 p.m., and Public session to begin at 7:00 p.m.

Meeting Date	Agenda Topic
March 9, 2017	
April 6, 2017	Willard Student Presentation

ADJOURNMENT

There being no additional items, the meeting was adjourned at 8:02 p.m.



Ronald Trabando, President



Anita Chu, Secretary

**REGISTER OF ATTENDANCE AT GARVEY SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

Veronica Borunda
Karolina Espinoza
Annie Huang
Robin Libby
Ken Tang
Andy Wang
Melissa Wang
Claudia Weight
Lisa Yzz
Bobbin Yu
Qiuming Zhang