

MILLBURN TOWNSHIP PUBLIC SCHOOLS
Millburn, New Jersey
* * A G E N D A * *

REGULAR MEETING

Millburn Township Board of Education
Monday, June 20, 2016
7:45 PM – EDUCATION CENTER

- A. CALL TO ORDER
- B. SILENT COUNT OF BOARD MEMBERS PRESENT
- C. ANNOUNCEMENT OF MEETING NOTICE

On August 6, 2015, a notice of this meeting was transmitted to the Board of Education and a copy of the notice was posted at the Education Center bulletin board. Copies were also transmitted to the Millburn-Short Hills Item, the Star-Ledger, the Millburn-Short Hills Independent Press, TAP-Millburn Short Hills, TV-36, the Township Clerk and members of the Township Committee, the Presidents of the PTO and Civic Associations, and the Public Library.

- D. MINUTES
 - 1. Minutes of the Regular Public Meeting of Monday, June 6, 2016

- E. PRESENTATION
 - 1. Recognition of Retiring Staff
 - 2. H.S. Student Liaison Committee Presentation
 - 3. Referendum Update

- F. BOARD PRESIDENT'S REPORT

- G. BOARD COMMITTEE REPORTS
 - 1. Finance Committee Report
 - 2. Property Committee Report
 - 3. H.S. Student Liaison Committee Report

H. SUPERINTENDENT’S REPORT

I. ASSISTANT SUPERINTENDENT’S REPORT

J. SCHOOL BUSINESS ADMINISTRATOR’S REPORT

K. DISCUSSION

L. PUBLIC COMMENTS

For members of the Millburn School District community who may be joining a Meeting for the first time or would like to provide comments tonight, we’re sharing the Board Policy pertaining to public comments. Thanks in advance for sharing your thoughts as per the District’s Policy!

0167 - Public Participation in Board Meetings

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In order to permit the fair and orderly expression of such comment, the Board shall provide for two periods of public comments at every regularly scheduled meeting of the Board, the length of each period to be determined by the Board. Public participation shall be governed by the following rules:

- 1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his or her name, place of residence, and group affiliation, if appropriate.*
- 2. Each statement made by a participant shall be limited to a reasonable time as determined by the presiding officer.*
- 3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard.*
- 4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually.*
- 5. The presiding officer may (a) Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant to the district; (b) Request any individual to leave the meeting when that person does not observe reasonable decorum; (c) Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting; (d) Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.*

M. BOARD ACTION ITEMS (Roll Call Votes)

1. Instruction Agenda Items

- a. Resolve to affirm the administration's determinations concerning the HIB investigations for the period 6/1/16 to 6/9/16 as outlined in the confidential report shared with Board of Education members and on file in the Superintendent's office.
- b. Resolve to approve Professional Development Requests / Teacher Conferences as per policies 3440 and 4440 requiring prior approval of travel reimbursement expenses.
- c. Resolve to approve receipt of an additional donation in the amount of \$6,800 from the Institute of Electrical & Electronics Engineers (IEEE) for the first session of the Coding Instruction to Millburn students.
- d. Resolve to accept the following special education student from an out of district school for the SY 2015-16 for the period 5/23/16 to 6/23/2016:

ID#	District	Grade	Amount
18931	So. Orange/Maplewood	Middle School	\$7,114.16 (20 days)

- e. Resolve to approve the following out of district students for the ESY Program 2016-17 (July 11 to August 12, 2016), at a rate of \$9,500 per student:

Student # 18931 District: South Orange/Maplewood

- f. Resolve to approve the following contracts in accordance with student(s) Individual Education Plans for the 2015-2016 SY:

ID #	Vendor	Amount	Program
20165043	Discovery Connections	\$ 19,000.00	Tuition May & June 2016 Per Judges Order
11000	Sussan, Greenwald & Wesler Trust Account / Parents of student #11000	\$ 28,800.00	Tuition 12/18/15 -2/15/2016 legal settlement
11000	Cardinal Cushing Center	\$ 50,974.30	Tuition 2/16/16 – 6/30/16 legal settlement

Instruction Agenda Items continued:

- g. Resolve to approve the following contracts in accordance with the students' Individual Education plans for the 2016-2017 SY:

ID #	Vendor	Amount	Program
11823	Morris Union Jointure Comm. DLC, Warren Campus	\$103,170.00	ESY/SY
11814	Morris Union Jointure Comm. DLC, Warren Campus	\$103,170.00	ESY/SY
10112	Cornerstone Day School	\$ 81,455.00	ESY/SY
11283	Cornerstone Day School	\$ 81,455.00	ESY/SY
16147	Union County Ed Services Comm. Crossroads School	\$126,012.00	ESY/SY
13691	PG Chambers School	\$ 72,857.40	ESY/SY
13690	PG Chambers School	\$ 72,857.40	ESY/SY
16563	PG Chambers School	\$ 72,857.40	ESY/SY
15733	Green Valley Academy d/b/a WayPoint Academy	\$ 68,000.00	Legal Settlement
11737	Willowglen Academy	\$112,990.50	ESY/SY
15670	Willowglen Academy	\$112,990.50	ESY/SY
12572	Garden Academy	\$115,959.90	ESY/SY
11812	The Gramon School	\$ 70,082.96	ESY/SY
11980	Windsor Learning Center	\$ 54,900.00	SY only
14365	Windsor Learning Center	\$ 54,900.00	SY only
13426	Craig Lower School	\$ 44,100.00	ESY/SY
13541	Craig Lower School	\$ 50,100.00	ESY/SY
13071	Craig Lower School	\$ 50,100.00	ESY/SY
10149	Eagle Hill School	\$ 51,633.00	Legal Settlement
15331	Newmark School	\$ 56,531.92	ESY/SY
12595	Newmark School	\$ 56,531.92	ESY/SY
11610	Newmark High School	\$ 59,676.12	ESY/SY
20174004	Hunterdon Learning Center	\$ 53,403.00	ESY/SY
12489	Reed Academy	\$108,150.00	ESY/SY

- h. Resolve to accept the following gift donations for a total of \$22,090 from the Hartshorn PTO to the Hartshorn Elementary School:

- Motorized Shades (\$8924)
- 4-FM Sound Systems (\$7438)
- 28 Stand Up Alphabetter Desks (\$5728)

The PTO will be co-purchasing the 28 Alphabetter desks with the Ed Foundation and the PTO's portion of the purchase is \$5728. The Ed Foundation's portion (\$2000) was previously accepted by the Millburn BOE.

Agenda - June 20, 2016

Instruction Agenda Item continued:

- i. Resolve to approve the revised school calendar for the 2016-17 school year as follows:
 - October 10, 2016 (early dismissal – staff development)
 - January 2, 2017 (schools closed – winter recess)

- j. Resolve to approve the revised Board Meeting Dates to reflect the change of Board Organization Meeting from Monday, January 2nd to Tuesday, January 3rd, 2017:

The schedule of board meetings for SY 2016-2017 is revised as follows:

June 22, 2016	7:45 PM	Wednesday/Board Retreat
July 18, 2016	7:45 PM	
August 29, 2016	7:45 PM	
September 12, 2016	7:45 PM	
September 26, 2016	7:45 PM	
October 10, 2016	7:45 PM	
October 24, 2016	7:45 PM	
November 7, 2016	7:45 PM	
November 21, 2016	7:45 PM	
December 12, 2016	7:45 PM	
January 3, 2017	7:45 PM	Tuesday/Board Re-Organization
January 9, 2017	7:45 PM	
January 23, 2017	7:45 PM	
January 29, 2017	2:00 PM	Sunday /Open Forum /Public Library
February 6, 2017	7:45 PM	
February 27, 2017	7:45 PM	
March 13, 2017	7:45 PM	
March 27, 2017	7:45 PM	
April 3, 2017	7:45 PM	
April 24, 2017	7:45 PM	
May 8, 2017	7:45 PM	
May 22, 2017	7:45 PM	Organization Meeting
June 5, 2017	7:45 PM	
June 19, 2017	7:45 PM	

2. Personnel Agenda Items

Resolve to approve the Personnel Report dated, June 20, 2016.

3. Business Agenda Items

- a. Resolve to approve budget transfers for the month of May, 2016.
- b. Resolve to approve Treasurer of School Moneys report for period ending May 31, 2016.
- c. Approval and Certification of Board Secretary's Report for period ending, 2016.
- d. Resolve to approve Bill Schedule # 13 dated, June 22, 2016, in the amount of \$7,539,751.72.
- e. Resolve, pursuant to Board Policy 7510, the Millburn Township Board of Education approves the lease agreement with the Millburn Institute of Talent, from September 11, 2016 through June 11, 2017.
- f. Resolution regarding Transfer of Current Year Surplus to Reserve

WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the Authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations unto reserve accounts during the month of June by board resolution, and

WHEREAS, the Millburn Township Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at the year end, and

WHEREAS, the Millburn Township Board of Education has determined that an amount not to exceed \$600,000 may be available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED, that this amount may include the FY 2014/2015 unbudgeted Extraordinary Aid of \$20,303 plus FY 2014/2015 Non Public Transportation Aid in the amount of \$51,198. Additional monies may be identified upon completion of the district's Comprehensive Annual Financial Report (CAFR) as of June 30, 2016, performed by Nisivoccia & Company, LLP, and shall be identified upon acceptance of this Comprehensive Annual Financial Report (CAFR). The aggregate amount of this deposit shall not exceed \$600K.

Business Agenda Items continued:

g. Resolution regarding Maintenance Reserve

WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the Authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations unto reserve accounts during the month of June by board resolution, and WHEREAS, the Millburn Township Board of Education wishes to deposit anticipated current year surplus into a Maintenance Reserve account at the year end,

and

WHEREAS, the Millburn Township Board of Education has determined that an amount not to exceed \$300,000 may be available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED, that this amount may include the FY 2014/2015 unbudgeted Extraordinary Aid of \$20,303 plus FY 2014/2015 Non Public Transportation Aid in the amount of \$51,198. Additional monies may be identified upon completion of the district's Comprehensive Annual Financial Report (CAFR) as of June 30, 2016, performed by Nisivoccia & Company, LLP, and shall be identified upon acceptance of this Comprehensive Annual Financial Report (CAFR). The aggregate amount of this deposit shall not exceed \$300K.

h. Resolve to amend the resolution M.3.f. on June 6, 2016 as follows:

Resolve to approve a legal settlement for student #11000 regarding a settlement agreement for the educational costs. This will cover the periods December 18, 2015 through August 2016, September 2016 through August 2017, September 2017 through August 2018, and September 2018 through August 2019.

Be it further resolved, periods of date identified in M.3.f. on June 6, 2016 were incorrect.

Business Agenda Items continued:

- i. Resolve to approve the following Delta Dental Rates which remain unchanged for SY 2016-17:

	Delta Premier	Delta PPO
Employee	64.33	29.31
Employee & Spouse	122.23	55.69
Family	180.13	82.06
Employee & Child(ren)	115.80	52.76

- j. Resolve to extend the contract for Building Systems, Siemens BAS, 3rd Party DDC Controls with Siemens Industry, Inc. previously approved on June 24, 2013 for a period not to exceed 2 months at the original monthly charges.
- k. Resolve to extend the contract for Fire Alarm Testing, Maintenance and Service with Alarms and Communications Technology, Inc. previously approved on June 24, 2013 for a period not to exceed 2 months at the original monthly charges.

4. Policy Agenda Items

Second Reading of Policy:

- a. Policy 2431 Athletic Competition (M) (Revised)

N. OLD BUSINESS

O. NEW BUSINESS

P. PUBLIC COMMENTS

Q. BOARD MEMBER COMMENTS

R. EXECUTIVE SESSION

BE IT RESOLVED by the Millburn Board of Education that on Monday, June 20, 2016 during the regular public meeting on that date, this body shall meet at the Education Center, 434 Millburn Avenue, Millburn, New Jersey, for a discussion pursuant to Section 7b of the Open Public Meetings Act. A general description of the matters to be discussed is as follows:

At the time of Agenda development, there is no planned discussion.
If a need arises, the topic will be announced at the meeting.

The discussion on these topics will be disclosed to the public at the next public meeting of the Board or as soon thereafter as the circumstances and nature of the subjects permit.

S. ADJOURNMENT