

PUBLIC NOTICE –Retention of Special Education Records

In accordance with ARS §41-1351, the retention period is four (4) years for Special Education Records. Ball Charter Schools will destroy Special Education Records of students who have been dismissed or withdrawn from Ball Charter Schools for four (4) years or more from current academic year. Prior to the destruction of records, you have the right to review the records and obtain copies of any information. To obtain records you must be the parent or legal guardian of the student or the student (age 18 or older). Please indicate your request by contacting the Director of Special Programs at 480-855-6325 before June 30. If you do not contact the Director of Special Programs on or before June 30, all records for four (4) years older than the current academic year will be destroyed.