

**SECAUCUS BOARD OF EDUCATION
REGULAR BOARD MEETING MINUTES
DATED: JUNE 15, 2016**

President Gerbasio called the meeting to order at 4:20PM and roll call taken as follows:

PRESENT: Messrs: Mr. Bartletta Gerbasio, Giele, Lewis, McStowe, Ms. Cali, Mrs. Hanley Ms. O'Connell, and Ms. Pantoliano

President Gerbasio declared a quorum present

Also present: Kenneth J. Knops, Interim CSA
Grace Yeo, Business Administrator/Board Secretary
Stephen Fogarty, Board Attorney

Vice President McStowe, asked everyone to rise and join in the salute to the flag. In accordance with the provisions of the Open Public Meeting Act, Vice President McStowe, announced that the Board Secretary had forwarded notice of this meeting for advertising by having the date, time and place thereof posted in the Secaucus Town Hall, on the bulletin board in the hallway of the Board of Education Administration Building, as well as being provided to the Secaucus Home News, Jersey Journal, and the Bergen Record.

RESOLUTION

INTRODUCED BY: Mr. McStowe

SECONDED BY: Mr. Lewis

WHEREAS, the Open Public Meetings Act allows for the exclusion from discussion as the public portion of a meeting certain matters as outlined below, and

WHEREAS, the Secaucus Board of Education wishes to discuss such matters made and will make such discussion public when a proper conclusion has been reached:

NOW, THEREFORE, BE IT RESOLVED, that the Secaucus Board of Education will hold a Closed Executive Session on this date, in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8) for the purpose(s) as outlined and described below. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies:

- 1. Confidential Matters per Statue or Court Order
- 2. Impact Rights to Receive Federal Funds
- 3. Unwarranted Invasion of Individual Privacy
- 4. Collective Bargaining
- 5. Acquisition of Real Property or Investment of Funds
- 6. Public Safety Procedures
- 7. Litigation or Contract Matters or Attorney/Client Privilege
- 8. Personnel Matters
- 9. Imposition of Penalties upon an Individual

Board Members present unanimously adopted the foregoing Resolution.

Motion by Mr. Lewis, seconded by Mr. McStowe, and unanimously adopted by Board Members present to adjourn Executive Session and resume Regular Meeting at 7:06PM.

Motion by Mr. McStowe, seconded by Mr. Bartletta and unanimously adopted by board members present to accept and approve the regular meeting of May 19, 2016 and special meeting of May 23, 2016 board meeting minutes; with Mr. Bartletta abstaining on minutes of May 23, 2016.

Showcase for Success:

Mr. Knops gave a brief overview as to the reasons why the students being presented tonight were showcased at tonight's meeting. Mr. Knops then turned the introductions over to Dr. Berckes.

Dr. Berckes provided an overview of each of the students achievements for this school year. The following were presented:

Iqra Ahmed – Citizenship

Valedictorian Class of 2016 – Brian Halpin who will attend NYU in the fall

Salutatorian Class of 2016 – Hannah Faye who will attend Rutgers in the fall

Each received a Certificate of Achievement from the Board.

Organization Reports:

The Building Principals provided an overview of the activities which took place the last month of school and look forward to upcoming “move up”, promotion and graduations which will take place next week. Some of the activities included the annual Huber vs. Clarendon track meet, this year Huber Street won. Each of the Principals expressed their thanks to their staff for a successful school year, and all wished Mayor Gonnelli a speedy recovery. In addition, Mrs. Wilhelm celebrated her birthday on June 14th.

Superintendent Report:

Recommended action on resolutions and motions to be presented under Committee Reports.

Mr. Knops explained the activity of move up day which will take place on the last day of school, in all schools. He also reported on the success of Clap Out Day, in which all seniors go back to their elementary school and receive a Clap Out from the current students who someday will be seniors in the district. Mr. Knops congratulated JSA on being awarded the outstanding chapter of the nation.

Mr. Knops presented the Harassment/Intimidation/Bullying (HIB) findings as reported for the period April 28th to May 18, 2016.

Motion by Mr. McStowe, seconded by Mr. Lewis, to accept the HIB findings for the above period which the findings are available at the Administrative Offices for review and adopted by a roll call vote as follows:

	Yes	No	Abstain	Absent
Lance Bartletta	X			
Joan Cali	X			
John Gerbasio	X			
Louis Giele	X			
Norma Hanley	X			
Joseph Lewis	X			
John McStowe	X			
Kathy O’Connell	X			
Ruby Pantoliano	X			

Mr. Knops then introduced to those present Dr. Daniela Riser, Supervisor of Science for the District. Dr. Riser provided a brief overview of “Physics First” which is being introduced to all freshmen this fall. She advised why it is being integrated into the freshmen curriculum and how it will benefit the students. This will allow the students more opportunities to learn science, while also enhancing the math program. Predicted outcome is there would be greater participation in AP Science as well as offer STEM Academy students AP Physics.

Business Administrator/Board Secretary Report:

Recommended action on resolutions and motions to be presented under Committee Reports.

Public Agenda Comments:

Nancy Lynch, on behalf of the SEA wished all retirees a warm congratulation and good health. On behalf of the SEA, Ms. Lynch, wished Dr. Tom Tufaro success in his new district as he will certainly be missed by the staff and students of Secaucus.

Committee Reports and New Business

1. School Government

R1.1

RESOLUTION

INTRODUCED BY: Mr. McStowe

SECONDED BY: Mr. Lewis

BE IT RESOLVED, that the Secaucus Board of Education hereby approves, as recommended by the Interim Superintendent, to appoint the following School Bus Drivers in Training for the 2016-17/SY. All bus drivers are eligible to work as bus aides in the case of an emergency

Name	Rate
Kirit Jakariya	\$16.45/hr
George Martinez	\$16.45/hr

R1.2

RESOLUTION

INTRODUCED BY: Mr. McStowe

SECONDED BY: Mr. Lewis

BE IT RESOLVED, that the Secaucus Board of Education hereby approves, as recommended by the Interim Superintendent, to appoint the following School Bus Drivers and Aides for the 2016-17/SY. All bus drivers are eligible to work as bus aides in the case of an emergency

Bus Drivers	Bus Drivers	Bus Drivers
Robert Acerra	Luis Aceveda	Gwendolen Baroqueiro
Giuseppe Boccassini	Juan Cabezas	Mary Carter
Marleny Cepeda	James Clancy Sr.	Nicolo Corrieri
Leyla Estrada	Jose Gutierrez	Alan Kashian
Julia Kashian	Edward Kelly	Richard Korycinski
Patricia Kunisch	Genevieve Leppin	Claudio Macchieraldo
Thelma Mahvan	Salvatore Marone	Glenn Meicke
Gloria Meicke	Saverio Minervini	Alexandra Moran
Blaine Papaccio	Edward Pasznick	Julio Sanchez
Joseph Schoendorf	James Sheridan	Joan Sinisi*
Irene Smart	Santos Smith	Lila Tavarez
Kathleen Uttariello	Yermy Villalona	William Waters

Bus Aides	Bus Aides	Bus Aides
Edith Bolanos	Brandi Borrin	Marie Caruso
Angela Cinciarelli	Leona Cookson	Celestina Degennaro
Olimpia Depinto	Sudesh Guglani	Clemencia Hermida
Catherine Kasper	Cheryl Kosky	Rosa Loor Mendoza
Maddalena Marzocca	Emma Mieleles	Angela Minervini
Josephine Molesky	Melissa Morano	Joann Moyano
Lorraine Najmowski	Susan Olson	Chitra Parekh
Caterina Parrella	Maria Podesta	Lucrezia Troia
Luz Usuga	Nicoletta Verdesco	Julia Zapata

R1.3

RESOLUTION

INTRODUCED BY: Mr. McStowe

SECONDED BY: Mr. Lewis

BE IT RESOLVED, that the Secaucus Board of Education hereby approves to recommend the following individuals as recommended by the Interim Superintendent of Schools to the Summer ESL Program from June 27, 2016 to July 8, 2016 not to exceed 28 hours each at \$40 per hour

Name
Georgina Cruzado
Christina Namendorf

R1.4

RESOLUTION

INTRODUCED BY: Mr. McStowe

SECONDED BY: Mr. Lewis

BE IT RESOLVED, that the Secaucus Board of Education hereby approves to renew contracts for Board Administrator/Board Secretary and Interim Superintendent for the 2016-2017 fiscal year, pending approval of the County Superintendents

<u>Last Name</u>	<u>First Name</u>	<u>Salary</u>
Knops	Kenneth	\$153,000*
Yeo	Grace	\$125,000*

R1.5

RESOLUTION

INTRODUCED BY: Mr. McStowe

SECONDED BY: Mr. Lewis

BE IT RESOLVED, that the Secaucus Board of Education hereby approves, as recommended by the Interim Superintendent, to offer a contract to Alexis Chisari for the 2016-17/SY

R1.6

RESOLUTION

INTRODUCED BY: Mr. McStowe

SECONDED BY: Mr. Lewis

BE IT RESOLVED, that the Secaucus Board of Education hereby approves, as recommended by the Interim Superintendent, to appoint the following individuals as to the following Fall Co-Curricular positions for the 2016-17/SY

Name	Position	Stipend
Charles Voorhees	Football-Head Coach	\$6,830
Bayu Sutrisno	Football-Asst.Coach	\$4,190
Michael Vitulano	Football-Asst.Coach	\$4,190

Peter Flora	Football-Asst.Coach	\$4,190
Eric Licamara	Football-Asst.Coach	\$4,190
Edward Roesing	Football-Asst.Coach	\$4,190
Stanley Fryczynski	Cross Country-Head Coach	\$5,230
Claire McAndrew	Cross Country-Asst.Coach	\$2,890
Chris Panepinto	Cross Country Asst. Coach	Pro Bono
Jennifer Ramaro	Cheerleading - Head Coach	\$6,380
Alana Shinnick	Cheerleading - Asst. Coach	\$3,590
Cory Roesing	Volleyball-Head Coach	\$6,080
Dylan Caruso	Volleyball-Asst. Coach	\$3,590
Zac Schlemm	Volleyball-Asst. Coach	\$3,590
Mark Schroback	Tennis-Head Coach (Girls)	\$5,180
Anthony Griffo	Tennis-Asst. Coach (Girls)	\$2,890
Kaefer Garcia	Soccer - Head Coach (Girls)	\$6,155
Christopher Garcia	Soccer - Head Coach (Boys)	\$6,155
Donald E. Somerset III	Soccer - Asst. Coach (Boys)	\$3,590
Casey Scheiner	Soccer - Asst. Coach (Boys)	\$3,590
David Segro	Soccer-Coach Middle School (Boys)	\$2,700

R1.7

RESOLUTION

INTRODUCED BY: Mr. McStowe

SECONDED BY: Mr. Lewis

BE IT RESOLVED, that the Secaucus Board of Education hereby approves, as recommended by the Interim Superintendent, to appoint the following to summer Kindergarten Screening at 40 hours per teacher at \$40/hour; not to exceed \$1,600 each

Name
Connie Boruch
Kristen Knapp
Maleesa Lamatina
Patrice Phemsint

R1.8

RESOLUTION

INTRODUCED BY: Mr. McStowe

SECONDED BY: Mr. Lewis

BE IT RESOLVED, that the Secaucus Board of Education hereby approves, as recommended by the Interim Superintendent, to appoint the following faculty to Building Mentor Coordinator for the 2016-17/SY:

Name	School	Stipend
Connie Boruch	Clarendon	\$750
Kerri Stamm	Huber Street	\$750
Allison Cunniff	Middle School	\$750
Pavlina Zavorotnyaya	High School	\$750

R1.9

RESOLUTION

INTRODUCED BY: Mr. McStowe

SECONDED BY: Mr. Lewis

BE IT RESOLVED, that the Secaucus Board of Education hereby approves, as recommended by the Interim Superintendent, to appoint the following faculty to School Anti-Bullying Coordinators for the 2016-17/SY:

Teacher	School
Jill Preis	High School
Sarah Sciscilo	Middle School
Dawn Doering	Clarendon School
Jaime Viggiano	Huber Street School

R1.10

RESOLUTION

INTRODUCED BY: Mr. McStowe

SECONDED BY: Mr. Lewis

BE IT RESOLVED, that the Secaucus Board of Education hereby approves, as recommended by the Interim Superintendent, to appoint Susan Smahl as the District Anti Bullying Coordinator for the 2016-17/SY

R1.11

RESOLUTION

INTRODUCED BY: Mr. McStowe

SECONDED BY: Mr. Lewis

BE IT RESOLVED, that the Secaucus Board of Education hereby approves, as recommended by the Interim Superintendent, to appoint Susan Smahl as the District 504 Coordinator for the 2016-17/SY

R1.12

RESOLUTION

INTRODUCED BY: Mr. McStowe

SECONDED BY: Mr. Lewis

BE IT RESOLVED, that the Secaucus Board of Education hereby approves, as recommended by the Interim Superintendent, to appoint following School-based Affirmative Action Officers for the 2016-17/SY

Teacher	School
Christina Calabrese	High School
Bayu Sutrisno	Middle School
Dawn Doering	Clarendon School
Jaime Viggiano	Huber Street School

R1.13**RESOLUTION****INTRODUCED BY:** Mr. McStowe**SECONDED BY:** Mr. Lewis**BE IT RESOLVED**, that the Secaucus Board of Education hereby approves, as recommended by the Interim Superintendent, to increase for all Bus Drivers and Bus Aides

Title	School Year 2016-2017	School Year 2017-2018
Bus Drivers	\$0.45 increase per hour	\$0.42 increase per hour
Bus Aides	\$0.32 increase per hour	\$0.32 increase per hour

R1.14**RESOLUTION****INTRODUCED BY:** Mr. McStowe**SECONDED BY:** Mr. Lewis**BE IT RESOLVED**, that the Secaucus Board of Education hereby approves, as recommended by the Interim Superintendent, to appoint the following individuals to Per Diem Positions for the 2016-17/SY:

Name	Position	Certification	Rate
Karen Meicke	Substitute Teacher	CE Principal/Supervisor Certificate Standard, Supervisor Certificate, Teacher of Science & Teacher of Biological Science Certificates	\$90/per day
Briana Melendez	Per Diem Secretary	N/A	\$13/hr
Dominick A. Gravina	Per Diem Summer Custodian	N/A	\$13/hr
Brian Marmora	Per Diem Summer Custodian	N/A	\$13/hr
Andrew Giordano-Bourbon	Per Diem Summer Custodian	N/A	\$13/hr
Frank Losurdo	Per Diem Summer Custodian	N/A	\$13/hr
Aleksandra Mikic	Per Diem Summer Custodian	N/A	\$13/hr
Kevin Moncado	Per Diem Summer Custodian	N/A	\$13/hr
Ralph Mundo	Per Diem Summer Custodian	N/A	\$13/hr
Lennard Ramirez	Per Diem Summer Custodian	N/A	\$13/hr
Eskarlin Sanchez	Per Diem Summer Custodian	N/A	\$13/hr

Dylan Segro	Per Diem Summer Custodian	N/A	\$13/hr
Alexander Schlemm	Per Diem Summer Custodian	N/A	\$13/hr
Jason Sitty	Per Diem Summer Custodian	N/A	\$13/hr

R1.15

RESOLUTION

INTRODUCED BY: Mr. McStowe

SECONDED BY: Mr. Lewis

BE IT RESOLVED, that the Secaucus Board of Education hereby approves, as recommended by the Interim Superintendent, to appoint the following individuals at \$40/hr for Summer Curriculum Writing

Name	Curriculum	Hours
Evan Pope	History of American Justice	20
Keith Schneider	Facing History and Ourselves	10
Michele DeGennaro	Middle School World Language	10
Martha Rodriguez	Middle School World Language	10
Edward Roesing	Introduction to Probability and Statistics	20
Denise McKenna	Update High School Curriculum to include Next Generation Science Standards	30
Debra Kalapodakis	Update High School Curriculum and PSI Chemistry	30
Dr. John Ennis	PSI Physics Curriculum	20
Peter Newman	AP Physics I Curriculum	20
Patricia Smeyers	Elementary Comprehensive Technology Curriculum	20
Edward Sommer	Elementary Comprehensive Technology Curriculum	20
Richard Eisenberg	Secondary Comprehensive Technology Curriculum	20
Amanda DeAngelo	Revision of 9-12 Language Arts Curricula to include Writers Workshop Component	10
Thiago Leite	Etymology Mythology and Shakespeare-ology Curricula	20
Padraig Marra	Creative Writing Curriculum	20

Georgina Cruzado	K-2 and 3-5 ESL Curriculum Revisions	20
Christina Namendorf	K-2 and 3-5 ESL Curriculum Revisions	20
Amanda Jones	6th Grade Social Studies Curriculum	20

R1.16

RESOLUTION

INTRODUCED BY: Mr. McStowe

SECONDED BY: Mr. Lewis

BE IT RESOLVED, that the Secaucus Board of Education hereby approves, as recommended by the Interim Superintendent, to transfer Kathleen Gerbasio to the Middle School for the 2016-2017/SY

R1.17 transfer of custodial staff was tabled.

R1.18

RESOLUTION

INTRODUCED BY: Mr. McStowe

SECONDED BY: Mr. Lewis

BE IT RESOLVED, that the Secaucus Board of Education hereby approves to appoint the following individual, as recommended by the Interim Superintendent, to the positions for the extended school year program (July 5, 2016 to July 28, 2016):

Teacher Assistants: Frank Capalbo

R1.19

RESOLUTION

INTRODUCED BY: Mr. McStowe

SECONDED BY: Mr. Lewis

BE IT RESOLVED, that the Secaucus Board of Education hereby approves to appoint the by the recommendation of the Interim Superintendent, all certified district teachers as Bedside Instructors on an as needed basis for the 2016-17/SY. Compensation for bedside instruction of general education students is \$40/hr and compensation for bedside instruction of special education students is \$45/hr as per Article XIII of the SEA contract.

R1.20

RESOLUTION

INTRODUCED BY: Mr. McStowe

SECONDED BY: Mr. Lewis

BE IT RESOLVED, that the Secaucus Board of Education hereby approves to appoint the by the recommendation of the Interim Superintendent, of side bar agreement between the School District and the SEA to begin school on 9/6/2016

R1.21

RESOLUTION

INTRODUCED BY: Mr. McStowe

SECONDED BY: Mr. Lewis

BE IT RESOLVED: that the Secaucus Board of Education does hereby approve to amend the Maternity/FMLA/Bonding Leave request for

Name	Position	School	Initial Leave Date	Amended Leave Date	Expected RTW
Kerry A. Goldsack	Teacher	Clarendon	06/17/16	6/3/16	11/28/16

R1.22

RESOLUTION

INTRODUCED BY: Mr. McStowe

SECONDED BY: Mr. Lewis

BE IT RESOLVED: that the Secaucus Board of Education does hereby approve of Maternity/FMLA/Bonding Leave request for

Name	Position	School	Leave Date	Expected RTW
Kara Parham	LDTC	Clarendon	9/9/16	9/1/17

M1.1 Motion to accept with regret letter of resignation from Dr. Thomas Tufaro, Director of Technology, Assessments and Grants effective June 30, 2016.

M1.2 Motion to post for:

- Per Diem Security Guards
- Winter Co-Curricular Positions
- Middle School Special Education Orientation – 4 teachers
- LTR – Learning Disabilities Teacher Consultant (K.Parham)

The foregoing resolutions were adopted by a roll call vote as follows:

	Yes	No	Abstain	Absent
Lance Bartletta	X		1.4	
Joan Cali	X	1.8		
John Gerbasio	X	1.8	1.4 & 1.16	
Louis Giele	X			
Norma Hanley	X		1.5	
Joseph Lewis	X	1.8	1.4	
John McStowe	X		1.8	
Kathy O’Connell	X	1.8		
Ruby Pantoliano	X		1.5	

Note: Resolution R1.8 was not adopted due to a vote of 4 nays and 1 abstain.

2. Curriculum

R2.1

RESOLUTION

INTRODUCED BY: Ms. O’Connell

SECONDED BY: Mr. Lewis

BE IT RESOLVED: that the Secaucus Board of Education hereby approves, as recommended by the Interim Superintendent, the annexed Field Trips.

R2.2

RESOLUTION

INTRODUCED BY: Ms. O’Connell

SECONDED BY: Mr. Lewis

BE IT RESOLVED: that the Secaucus Board of Education hereby approves, Sidebar Agreement between the Secaucus Board of Educations and the Secaucus Teachers Assistants Associations to increase the length of each period at the Middle/High School from 42 minutes to 56 minute periods.

R2.3

RESOLUTION

INTRODUCED BY: Ms. O’Connell

SECONDED BY: Mr. Lewis

BE IT RESOLVED: that the Secaucus Board of Education hereby approves, Sidebar Agreement between the Secaucus Board of Educations and the Secaucus Teachers Associations to increase the length of each period at the Middle/High School from 42 minutes to 56 minute periods

R2.4

RESOLUTION

INTRODUCED BY: Ms. O’Connell

SECONDED BY: Mr. Lewis

BE IT RESOLVED: that the Secaucus Board of Education hereby approves, to dispose of textbooks/resources from the Middle/High School Math Department deemed obsolete

The foregoing resolutions were adopted by a roll call vote as follows:

	Yes	No	Abstain	Absent
Lance Bartletta	X			
Joan Cali	X			
John Gerbasio	X			
Louis Giele	X			
Norma Hanley	X			
Joseph Lewis	X			
John McStowe	X			
Kathy O’Connell	X			
Ruby Pantoliano	X			

3. Finance

R3.1

RESOLUTION

INTRODUCED BY: Mr. Lewis

SECONDED BY: Ms. Cali

BE IT RESOLVED: that the Board of Education approve the check register, as submitted by the Business Administrator/Board Secretary to pay bills and claims in the amount of \$2,409,048.15

R3.2

RESOLUTION

INTRODUCED BY: Mr. Lewis

SECONDED BY: Ms. Cali

BE IT RESOLVED: the Report of Transfers submitted by the Business Administrator/Board Secretary for the month of April within the various appropriations for the 2015-2016 school year as shown on the annexed report.

R3.3

RESOLUTION

INTRODUCED BY: Mr. Lewis

SECONDED BY: Ms. Cali

BE IT RESOLVED, that pursuant to N.J.A.C. 6:20-2.12(e), we certify that the Financial Reports of the Business Administrator/Board Secretary and the Treasurer of School Monies, as presented by the School Business Administrator for the month(s) of April be placed on file. The Reports are in agreement. The Board of Education, after review of the Secretary's Financial Reports (Appropriations Section) and upon consultation with the appropriate district officials, hereby certifies to the best of our knowledge, no major account or funds have been over expended in violation of N.J.A.C. 6:20-2.23(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

R3.4

RESOLUTION

INTRODUCED BY: Mr. Lewis

SECONDED BY: Ms. Cali

BE IT RESOLVED, that the Secaucus Board of Education hereby authorizes, as recommended by the Superintendent of Schools, the out of district travel for employees as annexed to this resolution.

R3.5

RESOLUTION

INTRODUCED BY: Mr. Lewis

SECONDED BY: Ms. Cali

BE IT RESOLVED, that the Secaucus Board of Education hereby authorizes the Business Administrator and President to execute contracts for out of district placement tuition for the 2016-2017 school year for:

Student ID#	School	Extended /Sept. to June		Total
15269	Windsor Learning	\$9,150	\$54,900	\$64,050
10891	Bergen Cty.Special Services	\$4,900		
13644	Windsor Learning	\$9,150	\$54,900	\$64,050
2659	Willowglen	\$13,441.50	\$80,649	\$94,090
2660	Allegro School	\$13,830.00	\$82,980	\$96,810
13482	Windsor Learning		\$54,900	
10308	North Hudson Academy		\$44,306	
15155	Summit Speech School	\$8,700	\$60,900	
14069	Reed Academy	\$15,450.00	\$92,700.	\$108,150

R3.6

RESOLUTION

INTRODUCED BY: Mr. Lewis

SECONDED BY: Ms. Cali

BE IT RESOLVED that the Secaucus Board of Education hereby authorizes the Business Administrator to renew the contract with Realtime, student information system for the school year 2016-2017, in the amount of \$41,849.65 to be charged to the following account codes:

- 11-000-252-500-000-20 \$31,456.64
- 11-000-219-500-000-00 \$ 5,940.00
- 60-910-310-500-000-11 \$ 4,453.00

R3.7

RESOLUTION

INTRODUCED BY: Mr. Lewis

SECONDED BY: Ms. Cali

BE IT RESOLVED, that the Secaucus Board of Education hereby approves the submission of the application for the ESEA-NCLB Consolidated Subgrant for the fiscal year 2017.

R3.8

RESOLUTION

INTRODUCED BY: Mr. Lewis

SECONDED BY: Ms. Cali

BE IT RESOLVED, that the Secaucus Board of Education hereby approves to accept the ESEA-NCLB Consolidated Subgrant for fiscal year 2017 as follows:

Title I	\$ 433,317
Title IIA	35,443
Title III	10,640
Title III Immigrant	<u>7,872</u>
	\$ 477,272

R3.9

RESOLUTION

INTRODUCED BY: Mr. Lewis

SECONDED BY: Ms. Cali

WHEREAS, the Secaucus Board of Education has approved the acceptance of the ESEA-NCLB Consolidated Subgrant, which included funds in Title III or III Immigrant funding, in order to accept these funds the District must enter into a consortium; and

BE IT RESOLVED, the Secaucus Board of Education hereby approves that the Secaucus School District enter into a consortium with Hoboken School District in order to accept these funds.

R3.10

RESOLUTION

INTRODUCED BY: Mr. Lewis

SECONDED BY: Ms. Cali

BE IT RESOLVED, that the Secaucus Board of Education hereby approve the submission of the 2016 Extraordinary Aide Application to the New Jersey Department of Education.

R3.11

RESOLUTION

INTRODUCED BY: Mr. Lewis

SECONDED BY: Ms. Cali

BE IT RESOLVED, that the Secaucus Board of Education hereby authorizes the Business Administrator to execute the necessary documents to enter into an Agreement with Frontline for Veritime (Time & Attendance Management) services.

R3.12

RESOLUTION

INTRODUCED BY: Mr. Lewis

SECONDED BY: Ms. Cali

WHEREAS, the NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statues authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution; and

WHEREAS, the Secaucus Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve, Maintenance Reserve and Emergency Reserve account at year end, and

WHEREAS, the Secaucus Board of Education hereby approves retaining as year end fund balance as of June 30, 2016 an amount not to exceed the state mandated cap and adjustments plus \$400,000 and that any funds in excess of this amount be transferred into the district's capital reserve account.

NOW, THEREFORE, BE IT RESOLVED by the Secaucus Board of Education that it herby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

R3.13

RESOLUTION

INTRODUCED BY: Mr. Lewis

SECONDED BY: Ms. Cali

BE IT RESOLVED, that the Secaucus Board of Education hereby authorizes the Board President and Business Administrator to execute an Agreement with Jillian Gingerelli-Becket as the School Physician for school year 2016-2017 in the amount of \$34,500.

R3.14

RESOLUTION

INTRODUCED BY: Mr. Lewis

SECONDED BY: Ms. Cali

BE IT RESOLVED, that the Secaucus Board of Education hereby authorizes the Board President and Business Administrator to execute an Contract Agreement with Union County Educational Services Commission to provide students of the district with bedside (hospital) services, as needed, at a rate of \$64/hr. for Regular Behavioral and Specialized Behavioral \$96/hr. effective July 1, 2016 through June 30, 2017.

R3.15

RESOLUTION

INTRODUCED BY: Mr. Lewis

SECONDED BY: Ms. Cali

WHEREAS, the Secaucus Board of Education (hereinafter referred to as the “Board”) requested proposals for the operation and management of the Secaucus Public School District (hereinafter referred to as the “District”) food service program for the 2016-2017 contract year (hereinafter referred to as the “Program”); and

WHEREAS, the Board having reviewed the proposals submitted, and finding the proposal submitted by Maschio’s, to be reasonable as to price and more advantageous to the Program, wishes to reward the exclusive operation and management of the Program to Maschio’s; and

WHEREAS, this award is subject to the Board’s approval of an agreement memorializing the terms of the parties’ agreement; and

WHEREAS, the Agreement specifically provides that the Board may renew the Agreement for up to four (4) one-year extensions; and

NOW, THEREFORE, BE IT RESOLVED that the Board hereby determines that Maschio’s proposal is most advantageous, price and other factors considered; and

BE IT FURTHER RESOLVED, that the Board hereby awards Maschio’s the right to exclusively operate and manage the Program for the 2016-2017 school year subject to the terms and conditions set forth in the Board’s Request for Proposals and Maschio’s response thereto;

BE IT FURTHER RESOLVED, that the Board hereby approves and adopts the terms and conditions of the Agreement with Maschio’s as set forth in the document annexed hereto for the 2016-2017 school year, specifically including:

1. FEES:
 - A. Administrative Fee: Maschio’s shall charge the Local Education Agency an Administrative Fee of seven thousand, five hundred dollars (\$7500) per month for the ten (10) months during the academic year, which is inclusive of computed and management fees. Maschio’s Administrative Fee represents its overhead expenses necessary to operate the food service including, but not limited to: area and zone supervision; general support provided by Maschio’s corporate offices, including without limitation, account, purchasing, tax, legal, research safety, quality assurance, payroll, auditing and other related administrative functions.
 - B. Management Fee- Inclusive in Administrative Fee
 - C. Computing Meals- Inclusive in Administrative Fee
2. GUARANTEE:
 - A. Maschio’s guarantees a return to the Local Education Agency in the amount of \$150,000.00. In the event the actual bottom line of the operational report (total revenue from all sources less program cost, including the management fee) is below this amount, Maschio’s shall be responsible for any shortfall.

NOW BE IT FURTHER RESOLVED, that the Board President and Board Secretary are hereby authorized to execute such agreements and any other documents necessary to effectuate the terms of this resolution.

R3.16

RESOLUTION

INTRODUCED BY: Mr. Lewis

SECONDED BY: Ms. Cali

BE IT RESOLVED, that the Secaucus Board of Education hereby approves the contract with Naviance for Transcript Services for the High School in the amount of \$2285.00 for school year 2016-2017 and authorizes the Business Administrator to execute said contract

The foregoing resolutions were adopted by a roll call vote as follows:

	Yes	No	Abstain	Absent
Lance Bartletta	X			
Joan Cali	X			
John Gerbasio	X			
Louis Giele	X			
Norma Hanley	X			
Joseph Lewis	X			
John McStowe	X			
Kathy O'Connell	X			
Ruby Pantoliano	X			

4. Safety, Security Buildings & Grounds

R4.1

**RESOLUTION OF THE BOARD OF EDUCATION
TOWN OF SECAUCUS, COUNTY OF HUDSON
STATE OF NEW JERSEY
SUPPORTING THE TOWN OF SECAUCUS
SAFE ROUTES TO SCHOOL PROJECT AND THE
APPLICATION FOR SAFE ROUTES TO SCHOOL FUNDING TO MAKE
INFRASTRUCTURE IMPROVEMENTS**

INTRODUCED BY: Mrs. Pantoliano

SECONDED BY: Mr. Lewis

WHEREAS, it is our understanding that the Town of Secaucus proposes to conduct a sidewalk installation project on Meadow Lane between Farm Road and Stonewall Lane along the school route for the Secaucus High School/Middle School within the Town of Secaucus; and

WHEREAS, this project serves school walkers and bicyclists on the route to the school; and

WHEREAS, this Safe Routes to School Project will provide a much needed safety improvement in the area and will clearly provide a much safer transportation experience for student walkers and bike riders, as well as students with disabilities and the general population of pedestrians and bicyclists in the Town of Secaucus; and

WHEREAS, the project will make the route to one of the District’s schools safer; and

WHEREAS, the proposed activities are consistent with the goals of the Safe Routes to Schools Program and the policies of the Secaucus School District, and that funding this project would provide a significant opportunity for the Town of Secaucus to improve student safety.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Secaucus School District as follows:

The Secaucus School District fully supports the Town of Secaucus’s efforts in seeking New Jersey Department of Transportation Safe Routes to Schools funds and will collaborate to support the goals of the project, namely, to improve safety, encourage walking and biking to school, and to improve the walking and biking environment for students of the district and other users of the routes.

R4.2

RESOLUTION

INTRODUCED BY: Mrs. Pantoliano

SECONDED BY: Mr. Lewis

BE IT RESOLVED, that the Secaucus Board of Education hereby authorizes the Business Administrator and Board President to enter into a joint agreement with the Hudson County Schools of Technology, as “Host District” and Secaucus as “Joiner District” for the 2016-2017 school year.

BE IT FURTHER RESOLVED, that the Board authorizes the assignment of a bus aide to all routes if necessary.

R4.3

RESOLUTION

INTRODUCED BY: Mrs. Pantoliano

SECONDED BY: Mr. Lewis

BE IT RESOLVED, that the Secaucus Board of Education hereby approves the membership in the North Hudson Drug and Alcohol Consortium, required to fulfill the required random drug and alcohol screening of school bus drivers, for the 2016-2017 school year.

R4.4

RESOLUTION

INTRODUCED BY: Mrs. Pantoliano

SECONDED BY: Mr. Lewis

BE IT RESOLVED, that the Secaucus Board of Education hereby authorizes the Board President and Business Administrator to renew our joint transportation agreement with the Hudson County Schools of Technology to provide transportation for the South Hudson Route for school year 2016-2017 as follows:

- Hudson Catholic Regional High School
- Saint Dominic Academy – Middle School and High School
- Saint Peter’s Preparatory High School

R4.5

RESOLUTION

INTRODUCED BY: Mrs. Pantoliano

SECONDED BY: Mr. Lewis

BE IT RESOLVED, that the Secaucus Board of Education hereby authorizes the Board President and Business Administrator to renew Joint Transportation Agreement with the Weehawken Board of Education for the school year 2016-2017; and

BE IT FURTHER RESOLVED, that Secaucus is the “Host” district and Weehawken as the “Joiner” district; and

NOW, THEREFORE, BE IT RESOLVED that the cost to the “Joiner” district, Weehawken, will be based on actual costs for the transportation of two (2) Secaucus students and one (1) Weehawken student to A. Harry Moore School.

The foregoing resolutions were adopted by a roll call vote as follows:

	Yes	No	Abstain	Absent
Lance Bartletta	X			
Joan Cali	X			
John Gerbasio	X			
Louis Giele	X			
Norma Hanley	X			
Joseph Lewis	X			
John McStowe	X			
Kathy O’Connell	X			
Ruby Pantoliano	X			

5. Technology – No Report

6. Policy – No Report

7. Athletic Liaison

Mr. Bartletta announced that all fall practices start August 15th and all physicals must be completed that by date in order to participate.

R7.1

RESOLUTION

INTRODUCED BY: Mr. Bartletta

SECONDED BY: Mr. Lewis

BE IT RESOLVED, that the Secaucus Board of Education hereby authorizes the Board Secretary to authorize membership in the New Jersey State Interscholastic Athletic Association and to participate in the approved interschool athletic program sponsored by the NJSIAA for the school year 2016-2017

8. Shared Services – No Report

9. New Business

2016.1

RESOLUTION

INTRODUCED BY: Mr. McStowe

SECONDED BY: Mr. Lewis

BE IT RESOLVED, that the Secaucus Board of Education approve, as recommended by the Interim Superintendent appoint the following for school year 2016-2017:

Treasurer of School Monies	Anna Territola
Attendance Officer(s)	
Clarendon School	Steve Viggiani
Huber Street School	Linda Wilhelm
Secaucus Middle School	Robert Valente
Secaucus High School	Robert Berckes
504 Officer(s)	
Clarendon School	Dawn Doering
Huber Street School	Jamie Viggiano
Secaucus Middle School	Sara Sciscilo
Secaucus High School	Christine Calabrese
Affirmative Action Officer	Open Position
Substance Awareness Coordinator	Jill Preis
Anti-bully Specialist	Susan Smahl
Title IX Coordinator	Building Principals
Homeless Liaison	Open Position
American with Disabilities Act Officer	Open Position
English as a Second Language	Open Position
Issuing Officers of Working Papers	Vickie Nappo
	Judy Preinfalk
	Barbara Totaro
	CarolAnn Scheiner
	Debbie Costontino
Safety Committee	Grace Yeo
	Debbie Zapoluch,
	John Scheiner
	Frances Bialkowski

2016.2

RESOLUTION

INTRODUCED BY: Mr. McStowe

SECONDED BY: Mr. Lewis

BE IT RESOLVED: that in accordance with N.J.S.A. 18A:4-25, 33-1, 35-1, 35-3, 35-4, 35-4.1, 35-5 and N.J.A.C. 6:27-1.3, the Board approves the curriculum and textbooks, K-12, for all subjects, inclusive

of all mandated state programs and services, in accordance with Common Core Standards, until further directive of this Board. The curriculum and textbooks are available on line and/or in the respective principal's office of each school.

2016.3

RESOLUTION

INTRODUCED BY: Mr. McStowe

SECONDED BY: Mr. Lewis

BE IT RESOLVED: that the Board of Education hereby authorizes the Business Administrator/Board Secretary and the Interim Superintendent of Schools to implement the 2016-2017 approved budget.

2016.4

RESOLUTION

INTRODUCED BY: Mr. McStowe

SECONDED BY: Mr. Lewis

BE IT RESOLVED: that the Secaucus Board of Education hereby designate TD Bank as the official depositories of District funds.

2016.5

RESOLUTION

INTRODUCED BY: Mr. McStowe

SECONDED BY: Mr. Lewis

BE IT RESOLVED, that the Secaucus Board of Education hereby authorizes the following warrant signatures:

- General Account (3) President, Vice President
Board Secretary, Assistant Board Secretary, Treasurer
- Payroll (1) Board President or Treasurer
- Payroll Agency Account (1) Board President or Treasurer
- Activity Accounts (2) Business Administrator/
Activity Fund Treasurer(s)
- Athletic Accounts (2) Athletic Director, Board Secretary,
School Principal
- Unemployment Account (2) President, Board Secretary, Treasurer
- Capital Projects (3) President, Vice President
Board Secretary, Treasurer
- NJHS Scholarship (2) Principal, Board Secretary

2016.6

RESOLUTION

INTRODUCED BY: Mr. McStowe

SECONDED BY: Mr. Lewis

BE IT RESOLVED: that the Secaucus Board of Education hereby establishes the following Petty Cash Checking Accounts for:

Title:	Amount	Custodian	Co-Custodian	Max Paym't
Administrative Petty Cash	\$1,500.00	Business Admin	Staff Accountant	\$100.00
Clarendon School Petty Cash	\$500.00	Principal	BA/Staff Accountant	\$100.00
Huber Street School Petty Cash	\$500.00	Principal	BA/Staff Accountant	\$100.00

Middle School Petty Cash	\$500.00	Principal	BA/Staff Accountant	\$100.00
Athletic Account Petty Cash	\$500.00	Athletic Director	Principal/Staff Account	\$100.00
High School Petty Cash	\$500.00	Principal	BA/Staff Accountant	\$100.00
Transportation Petty Cash	\$750.00	Transp. Supervisor	BA/Staff Accountant	\$100.00

2016.7

RESOLUTION

INTRODUCED BY: Mr. McStowe

SECONDED BY: Mr. Lewis

BE IT RESOLVED: that the Secaucus Board of Education hereby establishes and approves the internal controls document for audit.

2016.8

RESOLUTION

INTRODUCED BY: Mr. McStowe

SECONDED BY: Mr. Lewis

WHEREAS, Title 18A:18A-10 provides that, “A board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising, therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State of Division of Purchase and Property”; and

WHEREAS, the Secaucus Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts; and

WHEREAS, the Secaucus Board of Education desires to authorize its Business Administrator for the period July 1, 2016 to June 30, 2017 to make any and all purchases necessary to meet the needs of the school district throughout the school year; and

NOW, THEREFORE, BE IT RESOLVED, that the Secaucus Board of Education does hereby authorize the Business Administrator to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing vendors as listed. This resolution is effective immediately.

Vendor	Commodity/Service	State Contract #
100% Educational Videos	Education Supplies	A51464
Atlantic Tomorrows Office	Office Equipment	A51464
Budgetext Corportation	Educational Supplies	710654575
CDW-G	Technology Equipment	67176
Child Craft Education	Educational Supplies	65606
Commercial Interiors Direct	Office Furniture	A84608
Dell Computer Corp.	Technology Equipment	A81247
First Student	Service to School Busses	A56249
Haig Service Corporation	Alarm Services	900786
Hannon Floors Covering	Carpeting	A81751
Hertrich Fleet Services, Inc.	Busses	A78758
Johnston Communications	Technology	A42287
Keyboard Consultants	Technology Equipment	A81193
Lee Distributors	Furniture	A67831
Leisure Sporting Goods	Athletic Equipment	89613
Municipal Capital Corp.	Office Equipment	A51464
Office Depot, Inc.	Office Supplies	59768 & 65737
Rick Trow Productions	Internship/Career Supplies	231887142
Tanner North Jersey, Inc.	Furniture	56319,60687
Tanner of North Jersey	Furniture	55669,61840
Xerox Corp.	Copier Equipment	51145
Staples	Office Supplies	77249

2016.9

RESOLUTION

INTRODUCED BY: Mr. McStowe

SECONDED BY: Mr. Lewis

BE IT RESOLVED, that said law firm of Fogarty & Hara is hereby appointed as Board Attorney of the School District of the Town of Secaucus, in the County of Hudson for a term of effective July 1, 2016 through June 30, 2017.

2016.10

RESOLUTION

INTRODUCED BY: Mr. McStowe

SECONDED BY: Mr. Lewis

WHEREAS, the Secaucus Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C.6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of **\$150** per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C.6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms, now

WHEREAS, the Board of Education approved travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$50,000 for all staff and board members at the April 28, 2016 board meeting; and

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C.6A:23B1-1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms.

2016.11

RESOLUTION

INTRODUCED BY: Mr. McStowe

SECONDED BY: Mr. Lewis

BE IT RESOLVED, that the Secaucus Board of Education authorizes the Business Administrator to maintain and report the financial status of the school district using the minimum chart of accounts set forth in N.J.A.C. 6:20-2A for the 2016-2017 and is available at the Business Administrative Office for review.

2016.12

RESOLUTION

INTRODUCED BY: Mr. McStowe

SECONDED BY: Mr. Lewis

BE IT RESOLVED, that DiCara/Rubino Architects, located at 30 Galesi Drive, West Wing, Wayne, New Jersey 07470, is hereby appointed as architect of record for the Board of Education, Town of Secaucus, in the County of Hudson commencing on July 1, 2016 and ending on June 30, 2017.

BE IT FURTHER RESOLVED: that the architectural services will be provided at the fees defined by AIAG606 and amendments per individual project.

2016.13

RESOLUTION

INTRODUCED BY: Mr. McStowe

SECONDED BY: Mr. Lewis

BE IT RESOLVED, that RAMM Environmental Services, located at 77 Nottingham Road, Fair Lawn, New Jersey, is hereby appointed as the Asbestos Management Officer and Indoor Air Quality Designee for the School district, Town of Secaucus, in the County of Hudson commencing on July 1, 2016 and ending on June 30, 2017.

2016.14

RESOLUTION

INTRODUCED BY: Mr. McStowe

SECONDED BY: Mr. Lewis

WHEREAS, there exists a need for various services for the Secaucus Board of Education for school year 2016-2017; and

WHEREAS, it has been determined that such services are specialized in nature, require expertise in the fields can be provided only by someone with knowledge of policy and is not reasonably possible to describe the required services with written bid specifications;

BE IT RESOLVED, the following services are approved school year 2016-2017:

E-Rate Consulting, PO Box 1168 Little Falls, NJ – telecommunication
Educational Data Services, 236 Midland Ave. Saddle Brook, NJ – cooperative bidding
Middlesex Regional Educational Service Comm. 1600 Stelton Rd. Piscataway, NJ cooperative bidding
Systems3000, 615 Hope Rd. Eatontown, NJ – computer software maintenance services
Hunterdon County Educational Services Comm. 51 Sawmill Road Lebanon, NJ- cooperative bidding

2016.15

RESOLUTION

INTRODUCED BY: Mr. McStowe

SECONDED BY: Mr. Lewis

WHEREAS, the Secaucus Board of Education (hereinafter referred to as the “Board”) desires to retain the professional services of Jillian Gingerelli, MD (hereinafter referred to as “Gingerelli”) to provide School Physician services to students in the Secaucus School District for the 2016-2017 school year; and

WHEREAS, based upon its experience, Gingerelli is prepared to and desires to furnish School Physician services to the Board for the benefit of its students; and

WHEREAS, the Board is desirous of awarding the contract to Gingerelli in the amount of \$32,500.

NOW, THEREFORE, BE IT RESOLVED that Gingerelli is hereby appointed School Physician for the 2016-2017 school year and that a contract for such services shall be awarded for the following reasons:

1. The School Physician possesses the necessary experience, resources and qualifications;
2. The reputation and responsibility of the School Physician are satisfactory.

BE IT FURTHER RESOLVED that the award is expressly conditioned upon Gingerelli furnishing the requisite insurance certificates and employee information report and executing the Agreement with the Board within ten (10) days of the date hereof.

BE IT FURTHER RESOLVED, by the Board that the terms, stipulations and conditions as set forth in the Agreement between the Board and Gingerelli, which is annexed to this Resolution, are hereby adopted and approved by the Board. The Board President and Business Administrator/Board Secretary are hereby authorized and directed to execute the attached Agreement and any other documents necessary to effectuate the terms of this Resolution. A Notice of Award should be posted in the Board’s official newspaper.

2016.16

RESOLUTION

INTRODUCED BY: Mr. McStowe

SECONDED BY: Mr. Lewis

BE IT RESOLVED, to approve implementation of the Flexible Spending Plan for school year 2016-2017.

2016.17

RESOLUTION

INTRODUCED BY: Mr. McStowe

SECONDED BY: Mr. Lewis

BE IT RESOLVED, that the Secaucus Board of Education hereby approves the following tax shelters and annuities for the School District, Town of Secaucus, in the County of Hudson for the school year commencing July 1, 2016 and ending on June 30, 2017:

AXA Equitable

333 Thornall Street, 8th Floor
Edison, New Jersey 08837

AIG VALIC

2929 Allen Parkway
Houston, TX 77019

MET LIFE

P.O. Box 6717
Somerset, New Jersey 08875

2016.18

RESOLUTION

INTRODUCED BY: Mr. McStowe

SECONDED BY: Mr. Lewis

BE IT RESOLVED, that the Secaucus Board of Education, pursuant to Chapter 231, PAL. (Open Public Meetings Act) does hereby proclaim the public meetings of the Board of Education will be held in Multipurpose Room of Huber Street School, 1520 Paterson Plank Road at 7pm, as set forth below unless indicated otherwise; and

BE IT RESOLVED, that the Board of Education does hereby designate the following as official newspapers to receive notices of meetings; and

The Secaucus Home News
Jersey Journal

BE IT RESOLVED, that notices of meetings of the Board of Education will be posted in the Administrative Office, Town Clerk Office, and posted on the district's website.

2016.19

RESOLUTION

INTRODUCED BY: Mr. McStowe

SECONDED BY: Mr. Lewis

BE IT RESOLVED, that the Secaucus Board of Education set the following bid/quote thresholds, for the Purchasing Agent/Business Administrator with and without qualified purchasing certificate for 2016-2017:

	Non-Qualified	Qualified
Bid Threshold	\$29,000	\$40,000
Quote Threshold	\$ 4,350	\$ 6,000

2016.20

RESOLUTION

INTRODUCED BY: Mr. McStowe

SECONDED BY: Mr. Lewis

BE IT RESOLVED, that the Secaucus Board of Education hereby approves (previously approved) medical benefits, prescription and dental through December 31, 2016 as follows:

State of New Jersey Health Benefits

Medical & Prescription

2016.21

RESOLUTION

INTRODUCED BY: Mr. McStowe

SECONDED BY: Mr. Lewis

BE IT RESOLVED, that the Secaucus Board of Education approves a cost of \$.05 letter and \$.07 legal per page for photocopying of public documents in compliance with NJSA47:1A-1 for the 2016-2017 school year.

2016.22

RESOLUTION

INTRODUCED BY: Mr. McStowe

SECONDED BY: Mr. Lewis

BE IT RESOLVED, that the Board of Education hereby adopts the New Jersey School Board Code of Ethics; and

BE IT RESOLVED that Policies and Procedures regarding training of the district's Board of Education members has been adopted; and

NOW, THEREFORE, BE IT RESOLVED, that each Board of Education member acknowledges receipt of the Code of Ethics and has become familiar with same.

2016.23

RESOLUTION

INTRODUCED BY: Mr. McStowe

SECONDED BY: Mr. Lewis

BE IT RESOLVED: that the bylaws and policies, on-line and codified in the comprehensive document, entitled Bylaws and Policies, Standard Operating Procedures, and internal controls of the Secaucus Board of Education are hereby adopted by the Board of Education until further directive of this Board; and are maintained in the Administrative Offices.

2016.24

RESOLUTION

INTRODUCED BY: Mr. McStowe

SECONDED BY: Mr. Lewis

BE IT RESOLVED, that the Secaucus Board of Education hereby authorizes the Business Administrator to renew the current SEHBP Consulting Agreement with Brown & Brown Benefit Advisors located at 24 Arnett Avenue Lambertville, New Jersey for the school year 2016-2017 in the amount of \$36,000.

R2016.25

RESOLUTION

INTRODUCED BY: Mr. McStowe

SECONDED BY: Mr. Lewis

BE IT RESOLVED: that Lerch, Vinci & Higgins, LLP located at 17-17 Route 208, Fair Lawn, NJ certified public school accountants, are hereby appointed Auditor of the School District of the Town of Secaucus, for the period commencing on the first day of July, 2016 and ending on the 30th day of June, 2017. The billing rates are as follows:

Partners	\$140-\$170	Per Hour
Managers	\$100-\$125	Per Hour
Seniors	\$ 80-\$100	Per Hour
Staff Accountants	\$ 70-\$ 80	Per Hour
Other Personnel	\$ 45	Per Hour

BE IT FURTHER RESOLVED: that the Board hereby authorizes Lerch, Vinci & Higgings to prepare and submit the annual audit for the 2015-2016 school year as per the requirements of the State of New Jersey. The fee will be \$33,000 for the required services.

R2016.26

RESOLUTION

INTRODUCED BY: Mr. McStowe

SECONDED BY: Mr. Lewis

BE IT RESOLVED, that the Secaucus Board of Education hereby authorizes the Business Administrator to renew the contract with Delta Dental of New Jersey for a 24 month period, July 1, 2016 through June 30, 2018, with a 3.3% increase in premiums as follows:

	<u>Existing</u>	<u>New</u>
One Party	\$ 41.32	\$ 42.68
Two Party	\$ 82.67	\$ 85.40
Three Party +	\$132.30	\$136.66

2016.27

RESOLUTION

INTRODUCED BY: Mr. McStowe

SECONDED BY: Mr. Lewis

BE IT RESOLVED, that said law firm of Wilentz Goldman & Spitzer is hereby appointed as Bond Counsel of the School District of the Town of Secaucus, in the County of Hudson for a term of effective July 1, 2016 through June 30, 2017.

R2016.28

RESOLUTION

INTRODUCED BY: Mr. McStowe

SECONDED BY: Mr. Lewis

WHEREAS, the Secaucus Board of Education, hereafter referred to as “**Educational Facility**” is a member of the School Alliance Insurance Fund, hereinafter referred to as “**Fund**”; and

WHEREAS, said renewal membership terminates as of July 1, 2016 at 12:01 am standard time, unless earlier renewed by agreement between the **Educational Facility** and the **Fund**; and

WHEREAS, the **Educational Facility** is afforded the following types of coverages:

Workers' Compensation
Package: Property, boiler and machinery, General & Auto Liability,
Environmental Impairment Liability
Excess Liability (AL/GL)
School Leaders Professional Liability
Excess Liability (SLPL)
Supplemental Indemnity – Workers' Compensation

WHEREAS, the **Educational Facility** desires to renew said membership;

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The **Education Facility** agrees to renew its membership in the **Fund** for a period of three years beginning July 1, 2016, and ending July 1, 2019 at 12:01 am, eastern standard time, and to be subject to the coverages, operating procedures, bylaws, and other organizational and operational documents of the Fund presently existing or as from time to time amended by the Fund and/or the Department of Banking and Insurance.
2. The Educational Facility's Business Official, Grace Yeo, is hereby appointed as the **Educational Facility's Fund Commissioner** and is authorized to execute the renewal Indemnity and Trust Agreement thereby evidencing annexed hereto and made a part hereof and to deliver same to the **Fund the Educational Facility's** renewal of its membership.

2016.29

RESOLUTION

INTRODUCED BY: **Mr. McStowe**

SECONDED BY: **Mr. Lewis**

This Agreement, made this 15th day of June 2016, in the County of Hudson, State of New Jersey, by and between the School Alliance Insurance Fund, hereinafter referred to a "Fund", and the Governing Body of the Secaucus Board of Education, hereinafter referred to as "Educational Facility";

WHEREAS, the Fund seeks to provide its members with insurance coverage;

WHEREAS, two or more educational facilities have collectively formed a joint insurance fund as is authorized and described in N.J.S.A. 18A:18B-1 et.seq. and the regulations promulgated pursuant thereto; and

WHEREAS, the Educational Facility is currently a member of said Fund; and

WHEREAS, the Educational Facility has resolved to renew said membership;

NOW, THEREFORE, it is agreed as follows:

1. The Educational Facility hereby renews its membership in the Fund for a three (3) year period, beginning July 1, 2016, and ending July 1, 2019 at 12:01am eastern standard time.
2. The Educational Facility agrees to participate in the Fund with respect to the types of insurance stated in the Renewal Membership Resolution.
3. The Educational Facility hereby ratifies and reaffirms the bylaws and other organizational and operational documents of the Fund and as from time to time amended by the Fund and/or Department of Banking and Insurance in accordance with the applicable statutes and regulations as if each and every one of said documents were re-executed contemporaneously herewith.
4. The Educational Facility agrees to be a participating member of the Fund for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership.
5. In consideration of renewal of membership in the Fund, the Educational Facility agrees that for those types of insurance in which it participates, the Educational Facility shall jointly and severally assume and discharge the liability of each and every member of the Fund all of whom, as a condition of membership in the Fund, shall execute a verbatim counterpart to this Agreement. By execution hereof the full faith and credit of the Educational Facility is pledged to the punctual payment of any sums which shall become due to the Fund in accordance with the bylaws thereof, this Agreement or any applicable statute or regulation.
6. If the Fund, in enforcement of any part of this Agreement, shall incur necessary expense or become obligated to pay attorney's fees and/or court costs, the Educational Facility agrees to reimburse the Fund for all such reasonable expenses, fees and costs on demand.

7. The Educational Facility and the Fund agree that the Fund shall hold all monies paid by the Educational Facility to the Fund as fiduciaries for the benefit of Fund claimants all in accordance with applicable statutes and/or regulations.
8. The Fund shall establish and maintain Trust Accounts in accordance with N.J.S.A. 18A:18B-1 et.seq. and such other statutes and regulations as may be applicable.
9. The Business Official designated in the Resolution to Renew Membership is hereby authorized to execute the Agreement to renew membership.

2016.30

RESOLUTION

INTRODUCED BY: **Mr. McStowe**

SECONDED BY: **Mr. Lewis**

WHEREAS, the Secaucus Board of Education (“Educational Facility”) has resolved to join the School Alliance Insurance Fund (“SAIF) following a detailed analysis; and

WHEREAS, the Bylaws of SAIF require that each entity designate a Risk Management Consultant to perform various professional services as detailed in the Bylaws and Risk Management Plan; and

WHEREAS, the Bylaws indicate that SAIF shall pay each Risk Management Consultant a fee to be established annually by the Executive Committee;

NOW THEREFOR, BE IT RESOLVED that the Secaucus Board of Education does hereby appoint Mintz Girgan & Brightly Inc. as its Risk Management Consultant in accordance with the Fund’s Bylaws.

The foregoing resolutions were unanimously adopted by board members present by a roll call vote.

Public General Comments Ms. Nancy Lynch congratulated all retirees and also wished Dr. Tom Tufaro the best in his new endeavor, he will be missed.

Board Member Comments

The board members congratulated all the graduates, thanked the faculty, staff and custodians for a fantastic job and for a great year. Enjoy your summer all, and thank you for coming.

Motion by Mr. Lewis, seconded by Ms. O’Connell, and unanimously adopted by Board Members present to adjourn the regular meeting at 8:30PM

Respectfully submitted,

Grace Yeo,

Board Secretary