

INFORMAL BID PROCESS

California Uniform Public Construction Cost Accounting Act

The Gustine Unified School District adopted Resolution No. 2013/14-03, Resolution Adopting Informal Bidding Procedures Pursuant to the Uniform Public Construction Cost Accounting Act, approving the GUSD electing to become subject to the Uniform Public Construction Cost Accounting Act. These informal bidding procedures allow Public Works construction projects, as defined in the Public Contract Code, meeting specific criteria for cost (currently less than \$175,000) to be performed by contract acquired by informal bidding procedures.

Procedures for Establishment and Maintenance of List of Qualified Contractors

During November of each year, the PCOE shall mail, e-mail or fax as applicable a notice and application to all construction trade journals inviting all licensed contractors to submit the name of their firm for inclusion on the PCOE's list of qualified bidders for the year.

The application shall require the contractor to provide the name and address to which a Notice to Contractors or Proposal should be mailed, a phone number at which the contractor may be reached, the type of work in which the contractor is interested in and currently licensed to do (earthwork, pipelines, electrical, painting, general building, etc.) together with the class of contractor's license(s) held and contractor license number.

The GUSD may create a new contractor's list starting January 1st of each year. The GUSD may include any contractor's names they so desire on the list, but the list must include at a minimum all contractors who have properly provided the COE with the information required as stated above, either during the calendar year in which the list is valid or during November or December of the previous year. A contractor may have his firm added to the GUSD's contractors list at any time by providing the required information on the Contractor's Pre-Qualification Application and submitting it to:

Gustine Unified School District
1500 Meredith Avenue
Gustine, CA 95322

Att: Maintenance Department
(209) 854-3784